Writing Committee Meeting Minutes

Date: Friday, May 27, 2022, 9:30-10:15 a.m.
Attendance: Robert Wojtowicz, Joshua Behr, Michelle Carpenter, Mary Deneen, Annette Finley-Croswright, Veleka Gatling, Amber Kennedy, Harry Minium, Moustafa Moustafa, Phillip Walzer, and Scott Harrison.

1. Robert informed the group that he had uploaded and revised slightly the Mission and Core Values document in the TEAMS folder. He noted that Josh Behr had made suggested edits to the previous document, changing “we” to ODU in each of the declarations. The group decided to keep the “we” language for its “friendlier” and more inclusive tone.

2. Phil presented the Opportunities and Challenges subcommittee’s work.
   a. The committee combined statements in each category when appropriate, while determining that there did not need to be equal numbers or equivalencies (i.e., an opportunity to balance each challenge).
   b. Phil presented each statement so that the committee members could share thoughts and suggestions, referring back to the original lists as the conversation dictated.
   c. A draft document was agreed upon and tentatively approved pending further revision (see Robert’s subsequent uploads in TEAMS)

3. Robert reminded the group that the remaining reports from the Strategic Planning Committees will be submitted to the Steering Committee in early June.

Next Meeting: Wednesday, June 8, 2022 at 4 p.m. in Zoom