I. Welcome, Introductions, and Charge by President Hemphill

II. Initial Feedback Discussion Led by Co-Chairs

III. Work Plan Discussion Led by Co-Chairs
   a. Microsoft Teams
   b. Possible Subgroups
   c. Established Deadline

IV. Other Business
   a. Meeting Frequency
   b. Meeting Date, Time, and Location
   c. Meeting Format (Virtual/In-Person/Hybrid)

V. Next Meeting