

EM Campus Infrastructure Committee Meeting & Recommendation Summaries

- Four areas of focus: Auxiliary Services; Instructional, Student, Services
- Review of space utilization data, focused on classroom/laboratory space.
 - All teaching time slots had classrooms available.
- How would learner-centered instruction impact the need for campus instructional space?
- Review and agreed to adopt the 8 recommendations of Mark Dorrepaal's report about the impact of enrollment increases on general education course scheduling. Summary: Provide colleges with enrollment estimates to assist in planning, colleges should participate in the management of scheduling, and method of assignment, room types and number of students needs to be considered during the scheduling process.
- Discussed the impact of standardizing times between classes, adding more Friday afternoon classes, eliminating/modifying activity hour to 1 day, standardize the lab times, and offering longer classes Monday & Wednesday and having labs on Friday.
- Review of Webb Center, Housing plans, and dining needs. Data shows dining capacity is an issue as there has been an increase in the number of meal plans, a majority of students in the residence halls with meal plans eat in Café 1201 instead of the specific hall facilities.
 - A need exists to increase dining space on campus that does not reduce the space available for student activities.
- Very few "service" offices track usage of services. Both Counseling and Disability Services track usage and have seen a substantial increase in use. Benchmark staffing data for each office demonstrates both offices of understaffed. Counseling services is severely understaffed based on accreditation standards of 1 counselor to every 1,500 students.
- National data on staffing (faculty and staff) ratio's demonstrates the ODU's ratios are not in line with peer institutions. The data does not get into specific departments, which is necessary to identify the appropriate areas to increase staffing.

Recommendations

- Hire a consulting firm to evaluate space usage as well as staffing levels. The study needs to be able to project future needs in terms of new classroom/lab rooms, scheduling practices and staffing levels by program.
- Increase staffing levels in both Counseling Services and Disability Services to better match student needs.
 - Disability Services: New Positions: Learning Specialist, Graduate Assistant. Convert part-time Testing Coordinator to full-time.
 - Counseling Services Optimal Staffing Level
 - Director
 - Associate Director for Clinical Services
 - 5 Doctoral level clinicians including specialists for Training, Assessment and Research

- 8 Master's level clinicians including specialists for Case Manager, Outreach/Prevention and Groups
- 2 Post- Doctoral Residents
- 3 Doctoral Graduate Assistants (part-time)
- 1 Psychiatrist (full-time)