

EM Data & Assessment Committee Meeting & Recommendation Summaries

- Coordination, guidelines and protocols for data requests. Use common definitions for “popular” variables (freshman, transfer students, distance learning, on-campus/off campus, enrolled, registered, etc.)
- Considerable amount of data exists for many committees, some data does not exist/difficult to identify.
- Dashboard, scorecard, and other software that promote data-driven decision making. The software needs to be easy to navigate for end users to make it effective.

Recommendations:

- Purchase necessary software for University-wide multi-level Dashboard and BIRT. Estimated cost: 40-50K
- One NEW full-time position (BI Data Analyst) to support Dashboard and BIRT. Estimated cost: 55-70K plus benefit (from base budget). BI software administrator responsibilities:
 - Assisting with advanced report writing techniques in the design, development of reports using various report writing languages
 - Work with various functional offices to ensure the accuracy and integrity of the data loaded into systems.
 - Coordinate a common dashboard with various unit-based report writers
 - Maintain report writing standards
 - Assist with data refreshes for the ODS/EDW
 - Data Security
- OCCS will provide 0.5 FTE DBA support (from existing staff) from now and throughout FY10, who helps with setting up central data repository and prepares for installation of Dashboard and BIRT.
- One NEW graduate student position in office of IRA for creating historical official data ready into central data repository. Estimated cost: 12K not from base budget
- IRA will provide 0.5 FTE support (from existing staff) to work with OCCS and other related offices for central data repository and Dashboard.
- Each business and academic area will provide 0.25 FTE support (from existing staff) to work with BI data analyst to customize Dashboard and web-based BIRT.