Esports Graduate Assistant
Student Engagement & Enrollment Services
Recreation & Wellness

Job Summary: The Recreation & Wellness Esports Graduate Assistant (GA) assists the Assistant Director of Intramural Sports and Esports with administrative responsibility for the Esports programs and gaming facility.

Office Website: https://www.odu.edu/recwell

Contact: recwell@odu.edu

Duties & Responsibilities:
• Recruit, train, supervise, and evaluate student staff that manage the esports facility
• Manage varsity esports practices, game schedules, and special events
• General oversight of varsity esports teams
• Review league and tournament documents to ensure program compliance
• Manage gaming software system and game licenses
• Maintain public accounts on multiple social media outlets, Discord, Twitch, and other associated gaming apps
• Manage broadcast streams
• Execute esports and gaming center marketing and outreach to prospective students and parents
• Maintain accurate statistical records related to participation, budget, and equipment inventory
• Position may require remote work
• Assist with Recreation & Wellness special events and other duties as assigned

Required Skills/Abilities:
• Bachelor’s Degree
• Knowledgeable in multiple esports games
• Experience with an esports program or esports student organization
• Ability to organize and administer training clinics and evaluation related to esports
• CPR, First Aid, and AED certification
• Possess good written and verbal skills
• Computer proficient with Word, Excel, and Publisher
• Proficiency in technology troubleshooting (preferred)
• Hardware and software set-up and tear down for PC’s, consoles, streaming equipment (preferred)

Knowledge and Skills Derived from Experience
• Provide Excellent Customer Service
• Coordinating a comprehensive esports program
• Understanding higher education structure and processes
• Evaluating programs and employees
• Budget management and inventory control systems
• Marketing and promotion of recreation and esports programs
• Experience working with a team of university professionals

Compensation: A stipend of $15,000 will be paid over the fall and spring semesters. Out-of-state students will receive a
tuition waiver equivalent to in-state tuition.

**Length of Assistantship:** 10 months