Most Windows 10 systems have smart site-based printing. If you use this feature in Windows 10 already, when you select a printer from an application’s print dialog, Windows will start presenting that printer as your default. To set the default printer on your own, follow these steps.

1. In your Search box (next to the start button), type Printer and click Printers and Scanners in the search results.

2. Scroll down in the Printers & scanners box and uncheck Let Windows manage my default printer.
3. Select the printer you want to set as your default and click the **Manage**.

![Manage button](image1.png)

4. Click the **Set as default**.

![Set as default button](image2.png)