



International Student &  
Scholar Services  
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# Labor Certification Application Form *Employee Information*

## Employee's Information

Family Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Current Address \_\_\_\_\_ Current City & State \_\_\_\_\_

Current Country \_\_\_\_\_ Current Postal Code (or ZIP) \_\_\_\_\_

Phone #(s) \_\_\_\_\_ Gender:  Male  Female

Country of Citizenship \_\_\_\_\_ Country of Birth \_\_\_\_\_

Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_ (MM/DD/YYYY) Class of Admission \_\_\_\_\_

Alien Registration No. (A#) \_\_\_\_\_ I-94# \_\_\_\_\_

Highest Level of Education \_\_\_\_\_ Year of Degree Completion \_\_\_\_\_  
(Bachelors, Masters, PhD)

Field of Study \_\_\_\_\_ Institution \_\_\_\_\_

Address \_\_\_\_\_ City & State \_\_\_\_\_

Country \_\_\_\_\_ Postal Code (ZIP) \_\_\_\_\_



Was any of the qualifying experience for this job position gained with the employer in a position substantially comparable to the job opportunity requested?  Yes  No

Did your employer pay for any of the education or training necessary to satisfy any of the employer's job requirements for this position?  Yes  No

Are you currently employed by the petitioning employer?  Yes  No



I declare under penalty of perjury that the information above in this application is true and correct. I understand that knowingly furnishing false information in the preparation of this labor certification and any supplement is a federal offense punishable by a fine or imprisonment up to five years or both.

In addition, I further declare that I intend to accept the position offered at ODU that the labor certification is being prepared when approved and I am granted a visa or an adjustment of status based on this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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Applicant Family Name \_\_\_\_\_

**Employment History**

List all jobs that you held during the past 3 years. Also list any other experience that qualifies you for the job opportunity for which the employer is seeking certification. Attach a sheet of paper with all information above for additional employers during the past three years.

Job # 1

Employer Name \_\_\_\_\_ Address \_\_\_\_\_

City & State \_\_\_\_\_ Country \_\_\_\_\_

Postal Code (ZIP) \_\_\_\_\_ Phone Number \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Type of Business \_\_\_\_\_

Start Date \_\_\_\_\_ End Date \_\_\_\_\_ Job Title \_\_\_\_\_

Hours Worked Per Week \_\_\_\_\_

Job details (duties performed, use of tools, machines, equipment, skills, qualifications, licenses, etc.)

Job # 2

Employer Name \_\_\_\_\_ Address \_\_\_\_\_

City & State \_\_\_\_\_ Country \_\_\_\_\_

Postal Code (ZIP) \_\_\_\_\_ Phone Number \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Type of Business \_\_\_\_\_

Start Date \_\_\_\_\_ End Date \_\_\_\_\_ Job Title \_\_\_\_\_

Hours Worked Per Week \_\_\_\_\_

Job details (duties performed, use of tools, machines, equipment, skills, qualifications, licenses, etc.)

Job # 3

Employer Name \_\_\_\_\_ Address \_\_\_\_\_

City & State \_\_\_\_\_ Country \_\_\_\_\_

Postal Code (ZIP) \_\_\_\_\_ Phone Number \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Type of Business \_\_\_\_\_

Start Date \_\_\_\_\_ End Date \_\_\_\_\_ Job Title \_\_\_\_\_

Hours Worked Per Week \_\_\_\_\_

Job details (duties performed, use of tools, machines, equipment, skills, qualifications, licenses, etc.)