



**CONTINUATION SHEET - Request to be Added to the Master Signature List**

**USE WITH PAGE 1 ONLY – DO NOT SUBMIT THIS PAGE WITHOUT THE APPROVAL PAGE.**

Submit this form to add individuals to the Master Signature List. Individuals must be on the Master Signature List in order to sign against budget codes for any purpose. Attach continuation sheets to add additional names to the signature list for the same budget.

Signature authority will only be granted to Old Dominion University employees.

The individual approving this request on page 1 must be the Budget Unit Director (BUD) or an official BUD Delegate.

Please add the following individual(s) to the Master Signature List for the specified budget (org) code.

<b>Printed Name</b>	<b>UIN</b>	<b>Title</b>	<b>Campus Tel: #</b>	<b>Office Location</b>	<b>RESTRICTION? <i>(Leave Blank if not applicable)</i></b>	<b>Signature</b>