

OLD DOMINION UNIVERSITY

BOARD OF VISITORS
Thursday, September 19, 2019

MINUTES

The Board of Visitors of Old Dominion University met in regular session on Thursday, September 19, at 9:00 a.m. in the Kate and John R. Broderick Dining Commons on the Norfolk campus. Present from the Board were:

Lisa B. Smith, Rector
Yvonne T. Allmond
Carlton F. Bennett
R. Bruce Bradley
Robert A. Broermann
Robert S. Corn
Unwana Dabney
Peter G. Decker, III
Jerri F. Dickseski
Alton J. Harris
Larry R. Hill
Toykea S. Jones
Kay A. Kemper
Pamela C. Kirk
Ross A. Mugler
Maurice D. Slaughter

Also present were:

| | |
|------------------------------|---------------------|
| John R. Broderick, President | Donna W. Meeks |
| Austin Agho | Harry Minium |
| Bruce Aird | Annie Morris |
| Nancy Badger | Earl Nance |
| Vicki Bonner | Brian Payne |
| Mike Brady | Elaine Pearson |
| Alonzo Brandon | September Sanderlin |
| Jane Dané | Don Stansberry |
| Traci Daniels | Wood Selig |
| Mary Deneen | Amanda Skaggs |
| Gregory DuBois | Deb Swiecinski |
| Morris Foster | Petra Szonyegi |
| Giovanna Genard | Rusty Waterfield |
| Velvet Grant | Bridget Weikel |
| Scott Harrison | Robert Wojtowicz |
| Nina Lopez | Jay Wright |

CALL TO ORDER AND STUDENT WELLNESS PRESENTATION

Rector Smith called the meeting to order at 9:04 a.m. and welcomed new Board members Robert Broermann and Peter Decker. Introductions were made around the table.

Don Stansberry, Interim Vice President for Student Engagement and Enrollment Services, briefed the Board on student wellness issues and the programs and services offered at the University to assist students who are dealing with these ever-increasing issues. He shared national statistics and comparative data at ODU. The Monarch Wellness initiatives promote wellness programs, resources and services dealing with dimensions of wellness including social, emotional, physical, financial, occupational, environmental, cultural, spiritual and intellectual. He shared a resiliency initiative, “Monarchs Bounce Back,” and other planned services, and examples of how faculty and staff can help. The new Student Health & Wellness Center, an addition to the Student Recreation Center, will house Student Health Services and Counseling Services and construction should begin in fall 2020 for completion by late 2021 or early 2022.

In response to questions by Board members, Nancy Badger, Director of Counseling Services, noted that 4.5% of the student body is served by the Counseling Center, which is average for an institution of this size, and 17.5% of those are freshmen. Though understaffed compared with national data, a staff psychologist has been added and doctoral students are being trained to address staff shortages. Ten sessions are offered to students and community resources are utilized as well.

Vice President Stansberry said that the University emphasizes essential student care and provides other non-essential services as financial resources allow. Fees are charged for services such as massage therapy, but at a reduced rate than outside the University. The Office of Educational Accessibility assists students with mental health issues and assists in raising awareness of the faculty. In a situation where a student may harm themselves or others, policy are notified and counseling staff are on call 24/7. Referrals are made to the Community Services Board and in extreme situations the student may be detained and escorted off campus.

The Board recessed for meetings of the standing committees.

RECONVENE AND APPROVAL OF MINUTES

The Rector reconvened the meeting at 1:40 p.m. and called for approval of the minutes of the meeting held on June 13, 2019. Upon a motion made by Mr. Bennett and seconded by Mr. Hill, the minutes were unanimously approved by all members present and voting (*Allmond, Bennett, Bradley, Broermann,, Corn, Dabney, Decker, Dickseski, Harris, Hill, Jones, Kemper, Kirk, Mugler, Slaughter*).

RECTOR’S REPORT

The Rector noted the various events she had attended recently that showcased the University. She congratulated President Broderick on his outstanding State of the University Address, and

recognized Andy Casiello and his staff for their presentation to board members of the Online Virginia Network Board of Directors and the representative from Amazon who attended their meeting last week. She also attended the signing of the Mobility Pass agreement between ODU and the community colleges. She said it is exciting to witness all of the University’s accomplishments.

PRESIDENT’S REPORT

In his report to the Board, President Broderick said that the University’s Six-year Academic and Financial Plan was submitted to SCHEV and presented to the Op Six on July 24, and the administration is now responding to the feedback it received. The Board is required to approve the University’s six-year plan, to wit, a motion was made by Mr. Mugler and seconded by Mr. Harris to approve the plan as submitted. The following plan was unanimously approved by all members present and voting (*Allmond, Bennett, Bradley, Broermann,, Corn, Dabney, Decker, Dickeski, Harris, Hill, Jones, Kemper, Kirk, Mugler, Slaughter*).

2020-2026 SIX-YEAR ACADEMIC AND FINANCIAL PLAN

| Strategy | FY2021 | FY2022 |
|---|----------------|----------------|
| 1. Student Success and Job Readiness | \$2.7M | \$2.7M |
| 2. Teaching and Research Faculty Salary Increase | \$3.1M | \$6.2M |
| 3. Need-Based Student Financial Assistance | \$6.9M | \$13.8M |
| 4. Hampton Roads STEM Pipeline (Digital Innovation Academy) | \$12.3M | \$7.3M |
| 5. Transfer Pathways and Degree Completion | \$2.0M | \$2.0M |
| 6. School of Public Health | \$2.5M | \$2.5M |
| 7. Social Mobility Center | \$650K | \$650K |
| 8. Operations and Maintenance of New Chemistry Building | \$970K | \$1.3M |
| 9. Administrative and Professional Faculty Salary Increase | \$1.2M | \$2.4M |
| 10. Classified Staff salary Increase | \$1.8M | \$3.6M |
| 11. Virginia Institute for Spaceflight and Autonomy (VISA) | \$857K | \$1.0M |
| 12. Offshore Wind Energy/Innovative Ports | \$267K | \$273K |
| TOTAL | \$35.2M | \$43.8M |

Meetings were held with the Governor (September 14) and the Governor’s Cabinet (September 16) to discuss these budget priorities. A campus visit by the Department of Planning Budget is being scheduled. The decision package budget requests are due on September 20.

The General Assembly passed HB2490 and SB1617 creating the Tech Talent Pipeline. The University submitted its Tech Talent Pipeline request in May and is awaiting the decision of the Op Six and the Virginia Department of Economic Development. The General Assembly also passed HB2653 and SB1628 creating Individual Performance Pilot Agreements for technology-related programs. ODU filed its Intent to Submit on April 1 and submitted its full proposal this past spring. The Op Six has not yet met to discuss IPPAs.

Boards of Visitors are now required to establish policies for public comment prior to voting on increases to undergraduate tuition and mandatory fees. A policy is being drafted by Donna

Meeks and others and will be brought to the Board for approval in December. The Six-Year Plan required tuition scenarios for the first time. There is strong support from the current House leadership for another tuition moderation fund. The Governor's Office has not yet responded.

President Broderick provided an update on the following campus initiatives:

Online Virginia Network (OVN):

- ODU hosted recent OVN Board meeting
- Five community colleges have joined the partnership with ODU and GMU
- Budget was approved to provide \$3M for OVN partners
- Institutions are providing in-kind resources to complement outreach, student support and course creation; ODU provides \$2.5M per year
- Meeting outcomes include Amazon Web Services (AWS) connecting with ODU on infrastructure offering cloud computing and will engage to provide comprehensive cloud competencies in academic programs to optimize the Commonwealth's workforce

The Mobility Pass

- Agreement between ODU, Tidewater Community College, Thomas Nelson Community College, Paul D. Campus Community College, and Eastern Shore Community College
- Students not admitted to ODU but who appear to have the potential to succeed will be referred to their local community college to participate in the program
- Students who earn at least a 2.5 GPA in their first 16 hours will be guaranteed admission to ODU
- Reverse transfer process will be used to transfer ODU coursework back to the community college to help participants receive an Associate's degree and to meet general education requirements more quickly
- ODU will assist participants on securing housing near ODU if they wish and will have access to ODU transportation to get from ODU to TCC campuses

Chartway Arena

- ODU and Chartway Federal Credit Union recently signed a ten-year branding and sponsorship agreement for the arena in the Ted Constant Convocation Center
- The interior of the Ted is now named Chartway Arena in recognition of the \$4.25 million contract
- The agreement made Chartway the official credit union of ODU Athletics
- The sponsorship establishes the Chartway-Constant Athletic Scholarship Fund that will award a total of \$25,000 in scholarships annually to student-athletes

Minors on Campus Policy

- New policy defines who is considered a minor on campus (current students excluded)
- Policy applies to all youth programs
- The Office of Risk Management manages the program
- Kudos to Chief Rhonda Harris and Rob Wells, Director of Risk Management

President Broderick invited Board members to submit nominations for honorary degree awards. These awards are intended to recognize outstanding contributions to society through scholarship,

artistic production, or humanitarianism. Nominations should be sent to Donna Meeks. He also distributed a list of new statutes that impact ODU.

President Broderick said that while we have a record freshman class and came close to hitting transfer student projections, we haven't gained any ground on retention and graduate enrollment, so we may have additional discussions on impact on revenue and we may need to redirect resources to those programs that produce the most revenue. An Enrollment Advisory Committee has been formed to discuss enrollment and retention issues.

President Broderick recognized Giovanna Genard and her team for the Telly Award received by the University for the 30-second spot that was featured during the game with Virginia Tech and will be shown during the UVa football game broadcast. The video was shown to the Board.

REPORTS OF STANDING COMMITTEES

AUDIT AND COMPLIANCE COMMITTEE

The Rector called on Ms. Dickseski for the report of the Audit and Compliance Committee. Ms. Dickseski reported that Mr. William Cole, the independent external assessor engaged by the University, briefed the Committee on the external quality assurance review of the University Audit Department. He reported that the department received a rating of GC, or Generally Conformed, which is the highest rating given.

Ms. Amanda Skaggs, the University's Chief Audit Executive, welcomed the new members of the Committee and reviewed the responsibilities of the Committee as outlined in the Committee's charter. She described the University Audit Department's quality assurance improvement program, noting that in addition to the full external assessment done this year, a limited internal program was executed that covered annual acknowledgements of the Code of Ethics and department manual, a review of standard templates and programs and a review of the charter. She stressed the importance of independence and objectivity in the internal audit function, which must be confirmed annually.

Ms. Skaggs presented proposed revisions to Board Policy 1610, Charter of the University Audit Department to reflect the change of the Committee's name and the reporting frequency of open audit issues. The following resolution was brought forth as a recommendation of the Audit and Compliance Committee and was unanimously approved by all members present and voting (*Allmond, Bennett, Bradley, Broermann,, Corn, Dabney, Decker, Dickseski, Harris, Hill, Jones, Kemper, Kirk, Mugler, Slaughter*).

RESOLUTION TO APPROVE REVISIONS TO BOARD OF VISITORS POLICY 1610 – CHARTER OF THE UNIVERSITY AUDIT DEPARTMENT

RESOLVED, that upon the recommendation of the Audit and Compliance Committee, the Board of Visitors approves the proposed revisions to Board of Visitors Policy 1610, Charter of the University Audit Department.

NUMBER: 1610

TITLE: Charter of the University Audit Department

APPROVED: November 14, 1981; Revised May 15, 1982; Revised April 5, 1990; Revised September 13, 2002; Revised June 17, 2010; Revised June 12, 2014; Revised September 24, 2015; Revised September 21, 2017; Revised September 20, 2018

Purpose and Mission

The purpose of Old Dominion University's internal audit activity is to provide independent, objective assurance and consulting services designed to add value and improve the University's operations. The mission of internal audit is to enhance and protect organizational value by providing risk-based and objective assurance, advice and insight. The internal audit activity helps the University accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management and control processes.

This charter as adopted herein will serve as a guide for the activities of the University Audit Department at Old Dominion University. This charter does not include, nor is it intended to include, all of the department's duties or responsibilities as they may exist from time to time.

Objectives and Scope of Internal Audit Activities

The scope of internal audit activities encompasses, but is not limited to, objective examination of evidence for the purpose of providing independent assessments to the Audit **and Compliance** Committee and management on the adequacy and effectiveness of governance, risk management and control processes for Old Dominion University.

1. Evaluating financial and operating procedures for adequacy of internal controls and providing advice and guidance on control aspects of new policies, systems, processes and procedures;
2. Ascertaining the extent of adherence, by the University and its employees, to established policies, plans, and procedures, and compliance with state and federal laws and regulations;

3. Determining whether resources and assets are acquired economically, and protected adequately;
4. Determining the propriety and accuracy of financial transactions and data;
5. Working with management to identify opportunities for process improvements, cost savings and revenue enhancements;
6. Evaluating the accuracy, security, effectiveness and efficiency of the University's information technology and processing systems;
7. Evaluating the effectiveness and efficiency of operations and programs along with determining whether the results of operations or programs are consistent with established goals and objectives;
8. Assisting in the education and training of employees in University policies and procedures, as well as the need for and characteristics of strong internal controls;
9. Assisting management in the deterrence of fraud and investigating any instances of such activity discovered at the University; and
10. Coordinating audit efforts with the Auditor of Public Accounts and other external auditors.

Standards for the Professional Practice of Internal Auditing

The Institute of Internal Auditors, Inc., an international organization dedicated solely to the advancement of the internal auditing profession, has adopted "The International Professional Practices Framework (IPPF)." The four mandatory elements of the IPPF are the core principles for the professional practice of internal auditing, definition of internal audit, Code of Ethics, and the International Standards for the professional practice of internal auditing (Standards).

The University Audit Department will govern itself by adherence to the mandatory elements of the Institute of Internal Auditors' International Professional Practices Framework. The Chief Audit Executive will periodically report to senior management and the Audit and Compliance Committee regarding the internal audit activity's conformance to the Code of Ethics and the *Standards*.

Reporting and Responsibilities

The University Audit Department is functionally accountable and reports to the Board of Visitors through the Audit and Compliance Committee. The Chief Audit Executive will meet with the Audit and Compliance Committee at each of the scheduled quarterly Board meetings.

The Department reports administratively to the President's Office and works with the President or through a designated representative for the purpose of the day-to-day operations.

The Chief Audit Executive shall have direct access to the President and to the Audit and Compliance Committee of the Board of Visitors in any instance where the Chief Audit Executive believes that such access is needed to fulfill the stated objectives of the department.

The Chief Audit Executive shall periodically report to senior management and the Audit and Compliance Committee of the Board of Visitors regarding:

1. The department's purpose, authority and responsibility.
2. Risk-based audit plan and performance relative to the plan along with any adjustments needed to the plan.
3. Conformance with the IIA's Code of Ethics and *Standards*, and action plans to address any significant conformity issues.
4. Significant risk exposures and control issues to include fraud, governance issues and other matters requiring the attention of, or requested by, the Audit and Compliance Committee.
5. Results of audit engagements and other activities.
6. The propriety of any limitations on the scope of internal audits that may be imposed by University management.
7. Resource requirements.
8. Any response to risk by management that may be unacceptable to the University.

As used herein, the term "external" shall refer to representatives of or the activities of the Auditor of Public Accounts for the Commonwealth of Virginia, individual certified public accountants (the "CPA") and auditors from organizations, governmental or commercial, outside the University.

Code of Virginia §2.2-307 et seq., established the Office of the State Inspector General (OSIG) effective July 1, 2012, and charged the office with providing services in three core areas: (1) investigating complaints alleging fraud, waste, abuse, or corruption; (2) conducting performance reviews of executive branch agencies; and (3) coordinating and requiring standards for internal audit programs existing as of July 1, 2012, and developing and maintaining other internal audit programs. As the OSIG is required to coordinate and require standards for those internal audit programs, ODU's University Audit Department will adhere to any OSIG directives.

Authority

The Chief Audit Executive will have unrestricted access to, and communicate and interact directly with, the Audit and Compliance Committee, including private meetings without management present.

The Audit and Compliance Committee authorizes the internal audit activity to:

Have full, free, and unrestricted access to all university activities, property, personnel, and records which are relevant to fulfillment of the department's mission to the University.

- It is understood that certain items of the university are confidential in nature and special arrangements will be made when examining and reporting upon such items.
- Allocate resources, set frequencies, select subjects, determine scope of work, apply techniques required to accomplish audit objectives, and issue reports.
- Obtain assistance from the necessary personnel of Old Dominion University, as well as other specialized services from within or outside of the University, in order to complete the engagement.

Independence and Objectivity

The University Audit Department shall be free from all conditions that threaten the ability of internal auditors to carry out their responsibilities in an unbiased manner, including matters of audit selection, scope, procedures, frequency, timing, and report content. The University Audit Department shall be free from control or undue influence in the determination of facts revealed by the examination or in the development of recommendations or opinions as a result of the examination.

If the Chief Audit Executive determines that independence or objectivity may be impaired in fact or appearance, the details of impairment will be disclosed to the appropriate parties. The Chief Audit Executive will disclose to the Audit and Compliance Committee any interference and related implications in determining the scope of internal auditing, performing work, and/or communicating results.

Internal auditors will maintain an unbiased mental attitude that allows them to perform engagements objectively and in such a manner that they believe in their work product, that no quality compromises are made, and that they do not subordinate their judgment on audit matters to others. Internal auditors will have no direct operational responsibility or authority over any of the activities audited. Accordingly, internal auditors will not implement internal controls, develop procedures, install systems, prepare records, or engage in any other activity that may impair their judgment.

System Planning and Development

The University Audit Department will participate, in an advisory capacity, in the planning, development, implementation, and modification of major computer-based and manual systems to ensure that:

1. Adequate controls are incorporated in the system;
2. A thorough testing of the system is performed at appropriate stages;

3. System documentation is complete and accurate; and
4. The intended purpose and objective of the system implementation or modification has been met.

The internal auditor participating in such a review should ensure that the extent of participation does not affect independence, thus suggested audit trails or other controls will be transmitted through formal correspondence.

Responsibility for the Detection of Errors or Irregularities

The staff of the University Audit Department have a professional responsibility to conduct reviews with an attitude of professional skepticism, recognizing that the application of internal auditing procedures may produce evidential matter indicating the possibility of errors or irregularities.

If the internal audit staff believe that an error or irregularity may exist in an area under review or in any other area of the university, the Chief Audit Executive shall be notified at once. The Chief Audit Executive should consider the implications of such an error or irregularity and its disposition with the President and/or the President's designated representative. If the Chief Audit Executive believes that both of the individuals are directly involved, then the disclosure of potential errors or irregularities should be made directly to the chairman of the Audit and Compliance Committee of the Board of Visitors.

The University Audit Department cannot be solely responsible for the detection and prevention of all errors and irregularities which may occur within the university. This is a responsibility shared by all members of the university management team.

Coordination of External Auditors

The Chief Audit Executive is responsible for coordinating the audit efforts of the University Audit Department with those of the Auditor of Public Accounts for the Commonwealth of Virginia and other external auditors that have business with the University. This coordination of audit efforts should be in the planning and definition of the scope of proposed audits so the work of auditing groups is complementary and will provide a comprehensive, cost-effective audit.

Audit Plan

Each year, a proposed detailed audit plan for the next fiscal year will be submitted to the Audit and Compliance Committee. Upon approval of the plan by the Committee, audits will be initiated pursuant to the plan.

A block of time will be set aside for unexpected audits, special request audits and consulting, and cases received from the Commonwealth's fraud, waste and abuse hotline. In excess of this, any additions to the plan will require written documentation as to the need for such additions with final approval for the request being made by the President and Committee.

A copy of all approved revisions to the audit plan will be submitted to the President and the Audit and Compliance Committee.

Audit Reports

At the conclusion of each audit, the department or activity audited will be provided an opportunity to respond in writing to the findings, conclusions, and recommendations of the University Audit Department. In addition, an exit conference will be held with the individual in charge of the department or activity under review. All findings, conclusions and recommendations will be discussed and any differences of opinion settled or so noted. A formal audit report will be prepared after the exit conference is held and draft report reviewed. This report will contain a summary of the function of the department or area, the objective of performing the audit, the audit methods used, detailed explanations of any issues noted and recommendations for improvements thereon. A section of the audit report will include the department's response to the recommendations made by the University Audit Department.

Audit reports will be discussed with the vice president responsible for the area under review prior to the issuance to the President. All final audit reports will be issued to the President, with copies to the Vice President of the area audited and the department head. Executive summaries of all final audit reports will be presented to the members of the Audit and Compliance Committee. Final Audit Reports are also shared with the Office of the State Inspector General as required. Further distribution will be at the discretion of the Chief Audit Executive.

The University Audit Department will conduct a follow-up review on issues noted within the final audit reports to determine whether recommendations have been considered and acted upon. A status of open audit issues will be provided to the Committee periodicallysemi-annually.

Detection, Investigation and Reporting of Fraud

The University Audit Department shall be notified in all cases where the discovery of circumstances suggests a reasonable possibility that assets have, or are thought to have, been lost through defalcation or other security breaches in the financial, operating or information systems. Upon such notifications, the Chief Audit Executive should ensure that the proper authorities within the department and the University have been notified of the potential loss. The Chief Audit Executive should work to ensure that the University promptly notifies other state departments as required under Section 30-138 of the Code of Virginia.

The University Audit Department will perform sufficient tests to identify the weaknesses in financial and operating procedures, both automated and manual, which permitted the loss and evaluate the impact the weaknesses have with respect to other activities of the institution. In addition, the University Audit Department will recommend improvements to correct the weaknesses and incorporate appropriate tests in future audits to disclose the existence of similar weaknesses in other areas of the institution.

Consulting Activities

As part of its mission, the University Audit Department will engage in evolving forms of value-added services which are consistent with the broad definition of internal auditing. As such, the Department from time to time may be asked to perform a variety of non-standard audit services, such as advisory activities and consulting engagements, both of which may involve formal or informal advice, analysis or assessment. These services will be provided at the discretion of the Chief Audit Executive where they do not represent a conflict of interest or detract from the Department's obligation to the Board of Visitors or the President.

Decisions to adapt or implement recommendations as a result of consulting activities should be made by management. It must be understood that consulting services cannot be rendered in a manner that masks information that, in the judgment of the Chief Audit Executive, should be provided to the Board of Visitors and senior management. In the conduct of consulting activities, the Department will be guided by the IIA Code of Ethics and the Standards for the Professional Practice of Internal Auditing.

Personnel

The ultimate quality of the University Audit Department's performance is directly related to the quality of the people employed. The internal audit function should be directed by and staffed with qualified and competent individuals.

Minimum qualifications for each position within the audit function have been established; however, additional experience, training, specialized skills, as well as intelligence, adaptability, promotability, an inquiring mind, analytical ability, good business judgment, and an ability to communicate with individuals should be considered in the employment process.

The Chief Audit Executive should report annually to the Audit and Compliance Committee and the President and/or a designated representative as to the effectiveness of the present staff in fulfilling the stated objective of the University Audit Department.

Continuing Professional Development

The university recognizes the need for internal auditors to enhance their knowledge and skills and other competencies through continuing professional development.

To fulfill this need, it is required that each representative of the department obtain at least forty (40) hours of continuing professional education credits annually, subject to funding availability.

Quality Assurance and Improvement Program

Old Dominion University recognizes the benefits to be derived from a quality assurance review of the internal audit function. The internal audit activity will maintain a quality assurance and improvement programs that covers all aspects of the internal audit activity. The program will include an evaluation of the department's conformance with the Standards and an evaluation of

whether the internal auditors apply The IIA's Code of Ethics. The program will also assess the efficiency and effectiveness of the department and identify opportunities for improvement.

The Chief Audit Executive will communicate to senior management and the Audit and Compliance Committee on the department's quality assurance and improvement program, including results of internal assessments (both ongoing and periodic) and external assessments at least once every five years by a qualified, independent assessor, or assessment team from outside the University.

Ms. Skaggs provided an update on open audit issues. Of the 48 open audit issues tracked during this reporting cycle, 17 are complete and 31 are planned or in progress.

Ms. Skaggs presented the findings of recent audits. The audit of Institutional Scholarships noted control findings. The audit of the Office of Study Abroad noted IT, control, and university compliance findings. The audit of the College of Health Sciences university compliance and internal control findings. The audit of Payment Card Industry Compliance noted a single compliance control finding. She then provided a status report on active audit projects.

ACADEMIC & RESEARCH ADVANCEMENT COMMITTEE

The Rector called on Ms. Jones for the report of the Academic & Research Advancement Committee. Ms. Jones reported that the Committee met in closed session to discuss a recommendation for the appointment of faculty representatives to Board of Visitors committees and to present information on a University program. Following closed session, committee members approved by unanimous vote the faculty representatives to the Board of Visitors. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting (*Allmond, Bennett, Bradley, Broermann,, Corn, Dabney, Decker, Dickeski, Harris, Hill, Jones, Kemper, Kirk, Mugler, Slaughter*).

APPROVAL OF FACULTY REPRESENTATIVES TO BOARD OF VISITORS COMMITTEES

RESOLVED that, upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following faculty representatives to Board of Visitors committees for the 2019-20 academic year, effective September 19, 2019: Academic and Research Advancement, Sebastian Kuhn; Administration and Finance, Ingrid Whitaker; University Advancement, David Burdige; and Student Advancement, Linda Miller-Dunleavy.

Dr. David J. Burdige is a Professor and Eminent Scholar in the Department of Ocean, Earth and Atmospheric Sciences at Old Dominion University, where he has been a faculty member since 1985. He received a Ph.D. in oceanography from the Scripps Institution of Oceanography,

UCSD in 1983. While at ODU his research has been continuously funded by numerous funding agencies including the National Science Foundation, the Office of Naval Research and US EPA Chesapeake Bay Program. He has published more than 90 peer-reviewed papers, and in 2006 authored the book *Geochemistry of Marine Sediments* (Princeton Univ. Press). He is co-Editor in Chief of the journal *Estuarine and Coastal Shelf Science*, a fellow of the Association for the Sciences of Limnology and Oceanography (ASLO) and in 2016 was awarded the NSF Antarctic Service Award Medal. He has been a member of the Faculty Senate since 2006 and served as the Chair of the Senate in 2018-19.

Dr. Sebastian E. Kuhn is Professor of Physics and Eminent Scholar. He joined Old Dominion University in 1992. Kuhn earned a Dr. rer. Nat. (Ph.D.) in Physics from the University of Bonn. His awards and honors include election as a Fellow of the American Physical Society, the annual Research Award at ODU, and the Faculty Excellence Award, Distinguished Teaching Award, and Gene W. Hirschfeld Award of the College of Sciences. Kuhn has served as the primary advisor to 11 Ph.D. students and supervised seven undergraduate senior thesis research projects. He has been continuously funded since 1993 by the U.S. Department of Energy as well as the National Science Foundation and through Jefferson Lab, with total funding of \$15.2M as PI or Co-PI. He has published 154 refereed papers and has 14,000 citations. Kuhn has been active in the American Physical Society and has been a Faculty Senator since 2003.

Dr. Linda Miller-Dunleavy is a Master Lecturer of Communication Disorders and Special Education and has been a professional educator for over 39 years. She received an M.S.Ed. in Special Education from Old Dominion University. She began her teaching career teaching students with mental illnesses in the state of Virginia. Invited to share her practical experience with students at Old Dominion University, she accepted a full-time position at the University in 1997. As a professional businesswoman, Miller-Dunleavy started two companies, Education Resources Institute and Adaptive Movement Programs (AMP4Kids). The premise of AMP4Kids is to provide quality physical education programs and activities to all kids with disabilities. Miller-Dunleavy is an advocate for individuals with special needs, and she brings her vast educational experiences, knowledge, and passion to the special education arena. She is active in both the University community and the local community.

Dr. Ingrid Phillips Whitaker is a native of Trinidad and Tobago West Indies. She immigrated to the United States at the age of four and was raised on the south side of Chicago where she completed her elementary and high school education. She continued her education at the University of Illinois at Chicago where she earned a Bachelor's degree in Psychology and Sociology. Upon completion of her undergraduate degree, Whitaker was awarded a minority graduate fellowship at the University of Michigan where she earned a Master's degree in Sociology, a Masters of Social Work, and a Ph.D. in Sociology and Social Work. Whitaker currently serves as a tenured Associate Professor and Graduate Program Director in the Department of Sociology and Criminal Justice at Old Dominion University.

Committee members approved by unanimous vote the resolutions on 45 faculty appointments, 47 administrative appointments, two Batten chairs in the Batten College of Engineering and Technology, and five emeritus/emerita appointments. The following

resolutions were brought forth as recommendations of the Academic and Research Advancement Committee and were approved by all members present and voting (*Allmond, Bennett, Bradley, Broermann,, Corn, Dabney, Decker, Dickseski, Harris, Hill, Jones, Kemper, Kirk, Mugler, Slaughter*).

FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following faculty appointments.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|---|---------------|-----------------------|-------------|
| Dr. Mauriell Amechi Visiting Assistant Professor of Educational Foundations and Leadership | \$64,000 | 7/25/19 | 10 mos |

Dr. Amechi received a Ph.D. in Educational Leadership and Policy Analysis from the University of Wisconsin-Madison, an M.A. in Higher Education and Student Affairs from Ohio State University and a B.A. in Communication from the University of Illinois at Urbana-Champaign. Previously he was a Visiting Assistant Professor in the Department of Leadership and Higher Education at the University of Redlands.

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| Dr. Karina Arcaute Senior Lecturer – Engineering Fundamentals Division | \$95,000 | 7/25/19 | 12 mos |
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Dr. Arcaute received a Ph.D. in Materials Science and Engineering and a Master of Science in Mechanical Engineering from the University of Texas at El Paso and a Bachelor of Science in Chemical Engineering from Instituto Tecnologico de Chihuahua. Previously she was an Assistant Professor in the Department of STEM Education and Professional Studies at Old Dominion University. (Salary includes a stipend of \$20,000 for serving as Director of First Year Programs for the Batten College of Engineering and Technology)

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| Mr. Luis E. Becerra Lecturer of Nursing | \$66,300 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Mr. Becerra received a Master of Science in Nursing from Walden University and a Bachelor of Science in Nursing from Old Dominion University. Previously he was an Adjunct Faculty member in the School of Nursing at Old Dominion University.

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|--|----------|---------|--------|
| Dr. Lorri J. Birkholz Assistant Professor of Nursing (Tenure Track) | \$75,480 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Dr. Birkholz received a Doctor of Nursing Practice from Old Dominion University, a Master of Science in Nursing, Nursing Leadership and Administration from the University of Texas Arlington and a Bachelor of Science in Nursing from the University of Wisconsin-Green Bay. Previously she was a Lecturer in the School of Nursing at Old Dominion University.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|---------------------------------------|---------------|-----------------------|-------------|
| Ms. Virginia Brinn Lecturer of Art | \$45,000 | 7/25/19 | 10 mos |

Ms. Brinn received an M.Ed. in Early Childhood Education Pk-5 from Armstrong Atlantic State University and a B.F.A. in Art Education from Virginia Commonwealth University and is expected to receive a Ph.D. in Education, Art Education from Virginia Commonwealth University. Previously she was an Adjunct Faculty member at Virginia Commonwealth University and George Mason University.

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|---|----------|---------|--------|
| Dr. Kala N. Burrell-Craft Lecturer/Director of Teacher Residencies | \$77,500 | 7/10/19 | 12 mos |
|---|----------|---------|--------|

Dr. Burnell-Craft received a Ph.D. in Educational Leadership and Research and an Education Specialist in Educational Leadership from Louisiana State University, an M.Ed. in Special Education from the University of Phoenix and a B.A. in English from Bowie State University. Previously she was Principal at Apex Collegiate Academy Public Charter School.

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|--|----------|---------|--------|
| Mx. Camilla Cannon Lecturer of Philosophy and Religious Studies | \$48,000 | 8/10/19 | 10 mos |
|--|----------|---------|--------|

Mx. Cannon received an M.A. in Ethics and Applied Philosophy from the University of North Carolina at Charlotte and a B.A. in Philosophy from Warren Wilson College. Previously Mx. Cannon was Instructor of Record and a Graduate Teaching Assistant at the University of North Carolina, Charlotte.

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|--|-----------|---------|--------|
| Dr. Ron Carlee Clinical Assistant Professor of Public Service | \$125,000 | 7/25/19 | 10 mos |
|--|-----------|---------|--------|

Dr. Carlee received a Doctor of Public Administration from George Mason University, a Master of Arts in Urban Studies from the University of Alabama-Birmingham and a Bachelor of Arts in English from the University of Montevallo. Previously he was a Visiting Assistant Professor in the School of Public Service and Director of the Center for Regional Excellence at Old Dominion University.

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|---|----------|---------|--------|
| Dr. Vickie Tyler Carnegie Visiting Assistant Professor of Public Service | \$75,000 | 8/10/19 | 10 mos |
|---|----------|---------|--------|

Dr. Carnegie received a Ph.D. in Public Affairs from the University of Central Florida, a J.D. from Florida Agricultural and Mechanical University and a B.A. in Speech Communication from George Mason University. Previously she was an Adjunct Professor at Bellevue College.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|--|---------------|-----------------------|-------------|
| Mr. Kory B. Castro Lecturer of Chemistry and Biochemistry | \$50,000 | 7/25/19 | 10 mos |

Mr. Castro received a Master of Science in Chemistry and a Bachelor of Science in Chemistry, Biochemistry, and Biology from Old Dominion University. Previously he was an Instrumental Technician Teaching Assistant and Biochemistry Lab Teaching Assistant at Old Dominion University. (new position)

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|--|----------|---------|--------|
| Dr. Denise Chernitzer Lecturer of Nursing | \$65,000 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Dr. Chernitzer received a Doctor of Nursing Practice, a Master of Science in Nursing, Pediatric Nurse Practitioner, and a Bachelor of Science in Nursing from Old Dominion University. Previously she was a Family Nurse Practitioner at Oyster Point Family Practice and Teaching Assistant in the School of Nursing at Old Dominion University.

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|--|----------|---------|--------|
| Ms. Steffani Dambruch Instructor of English | \$43,300 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Ms. Dambruch received an M.A. in English, Literature and a B.A. in English, Literature and Creative Writing from Old Dominion University. Previously she was an Adjunct Instructor in the Department of English at Old Dominion University.

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|---|----------|----------|--------|
| Dr. Sönke Dangendorf Assistant Professor of Ocean, Earth and Atmospheric Sciences (Tenure Track) | \$81,000 | 12/25/19 | 10 mos |
|---|----------|----------|--------|

Dr. Dangendorf received a Ph.D. in Coastal Engineering and a Diploma in Civil Engineering from the University of Siegen. Previously he was Assistant Professor/Lecturer and Researcher in the Department of Civil Engineering, Research Institute for Water and Environment at the University of Siegen, Germany.

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|---|----------|---------|--------|
| Ms. Lauren Eusner Lecturer of Dental Hygiene | \$61,000 | 7/25/19 | 10 mos |
|---|----------|---------|--------|

Ms. Eusner received an M.S. in Biomedical Sciences-Research from Eastern Virginia Medical School and a B.S. in Dental Hygiene from Old Dominion University. Previously she was an Adjunct Assistant Professor in the School of Dental Hygiene at Old Dominion University.

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|--|----------|---------|--------|
| Dr. Christopher J. Freeman Lecturer of Chemistry and Biochemistry | \$50,000 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Dr. Freeman received a Ph.D. and a B.S. in Chemistry from Virginia Commonwealth University. Previously he was an Adjunct Instructor in the Department of Natural Sciences at Virginia Union University and in the Department of Chemistry at Virginia Commonwealth University.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|---|---------------|-----------------------|-------------|
| Ms. Gina R. French Lecturer of Marketing | \$100,000 | 8/25/19 | 9 mos |

Ms. French received an M.B.A., a B.S. in Management and a B.S. in Marketing from Virginia Tech. Previously she was Chief of Staff in the Pamplin College of Business at Virginia Tech. (Designated as Assistant Director of the Thurmond Negotiation Lab and Loyalty Science Lab.)

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|---|----------|---------|--------|
| Dr. Jianfeng Gao Visiting Assistant Professor of Economics | \$72,808 | 7/25/19 | 10 mos |
|---|----------|---------|--------|

Dr. Gao received a Ph.D. in Economics from Virginia Tech, an M.A. in Economics from the Chinese Academy of Social Sciences and a B.S. in Management Information Systems from Xi'an Jiaotong University. Previously he was a Consultant for the Africa Unit of Social Protection and Labor Global Practice at The World Bank.

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|--|----------|---------|--------|
| Dr. Ralph Grove Senior Lecturer of Computer Science | \$65,000 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Dr. Grove received a Ph.D. in Computer Science and Engineering and an M.S. in Engineering Math and Computer Science from the University of Louisville and a B.S. in Computer Science from Purdue University. Previously he was an Instructor of Computer Engineering at TED University, Turkey.

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|---|----------|---------|--------|
| Dr. Victoria J. Hill Assistant Professor of Ocean, Earth and Atmospheric Sciences (Tenure Track) | \$81,000 | 7/25/19 | 10 mos |
|---|----------|---------|--------|

Dr. Hill received a Doctor of Philosophy from Southampton Solent University, UK and a Bachelor of Science in Marine Biology and Oceanography from the University of North Wales, UK. Previously she was a Visiting Assistant Professor in the Department of Ocean, Earth and Atmospheric Sciences at Old Dominion University.

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|--|----------|---------|--------|
| Ms. Kathryn M. Hughes Lecturer of Counseling and Human Services | \$48,000 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Ms. Hughes received a Master of Social Work from Virginia Commonwealth University and a B.A. in Spanish from George Mason University. Previously she was a self-employed Therapist/Owner.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|---|---------------|-----------------------|-------------|
| Dr. Victoria Jennings Visiting Assistant Professor of Communication and Theatre Arts | \$58,000 | 7/25/19 | 10 mos |

Dr. Jennings received a Ph.D. in Communication Arts and Sciences from The Pennsylvania State University, an M.A. in Communication Studies from San Diego State University and a B.S. in Communication Studies from the University of Texas at Austin. Previously she was an Instructor in the Department of Communication Arts and Sciences at The Pennsylvania State University and President/Founder of *Patientia Perfectus*.

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|--|----------|---------|--------|
| Dr. Rebecca R. John Lecturer/Associate Director of the Office of Clinical Experiences, Darden College of Education and Professional Studies | \$62,000 | 8/10/19 | 12 mos |
|--|----------|---------|--------|

Dr. John received a Ph.D. in Curriculum and Instruction from Old Dominion University, an M.S.Ed. in Curriculum, Instruction and Assessment from Walden University and a B.A. in Linguistics and Elementary Education from the College of William and Mary. Previously she was an Adjunct Professor in Early Childhood Development at Tidewater Community College and a Graduate Teaching Assistant for Teaching and Learning at Old Dominion University.

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|--|----------|---------|--------|
| Dr. Viviana V. Johnson Clinical Assistant Professor of Medical, Diagnostic and Translational Sciences | \$90,000 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Dr. Johnson received an M.D. from the University of Colorado School of Medicine and an A.B. in Biology from Harvard-Radcliffe College. Previously she was a Clinical Assistant Professor for the Cytotechnology Program at Old Dominion University.

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|---|----------|---------|--------|
| Dr. Jocquelin V. Jones Clinical Associate Professor of Nursing | \$78,668 | 7/25/19 | 10 mos |
|---|----------|---------|--------|

Dr. Jones received a D.N.P. from Florida Atlantic University, an M.S.N. from Gwynedd Mercy College and a B.S.N. from the University of Pittsburgh. Previously she taught in the Neonatal Nurse Practitioner Program at Old Dominion University.

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|---|----------|----------|--------|
| Dr. Rumi Singh Kakar Assistant Professor of Rehabilitation Sciences (Tenure Track) | \$93,000 | 12/25/19 | 10 mos |
|---|----------|----------|--------|

Dr. Kakar received a Ph.D. in Kinesiology (Biomechanics) from the University of Georgia and a Bachelor of Physical Therapy from Guru Gobind Singh Indraprastha University, India. Previously he was an Assistant Professor in the Department of Physical Therapy at Ithaca College.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|--|---------------|-----------------------|-------------|
| Ms. Deborah Ann Krzyzaniak Senior Lecturer of Medical Diagnostic and Translational Sciences | \$77,915 | 7/25/19 | 10 mos |

Ms. Krzyzaniak received a Master of Science in Medical Laboratory Sciences from Old Dominion University and a Bachelor of Science in Cytotechnology from Medical University of South Carolina. Previously she was Program Director for the Cytotechnology Program at Old Dominion University. (Salary includes \$500 for serving as Cytotechnology Program Director)

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|--|----------|---------|--------|
| Ms. Kathleen O'Neil Larkin Professor of Practice, Department of Finance | \$95,000 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Ms. Larkin received a Juris Doctor from St. John's University School of Law and a B.A. in English from Boston College. Previously she was an Instructor in the Department of Finance and General Business at Missouri State University. (new position)

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|---|-----------|----------|--------|
| Dr. Patricia Laverdure Assistant Professor of Rehabilitation Sciences (Tenure Track) | \$115,000 | 12/25/19 | 12 mos |
|---|-----------|----------|--------|

Dr. Laverdure received a Doctor of Occupational Therapy from Creighton University and a Bachelor of Science in Occupational Therapy from the University of New Hampshire. Previously she was an Assistant Professor and Director of Fieldwork at Virginia Commonwealth University and is a Licensed Occupational Therapist. (Designated as Director of the Occupational Therapy Program) (new position)

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|--|----------|---------|--------|
| Ms. Nicole Llanos Lecturer of Nursing | \$65,000 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Ms. Llanos received a Master of Science in Nursing and a Bachelor of Science in Nursing from Western Governors University. Previously she was a part-time Clinical Instructor at Rutgers University, Rowan College, and Jersey College.

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|--|----------|---------|--------|
| Dr. Luisa Lucero Lecturer of Community and Environmental Health | \$59,740 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Dr. Lucero received a Ph.D. in Public Administration and Policy from Old Dominion University, an M.A. in Political Science from the University of Guelph and a B.A. in Philosophy and Political Science from Mansfield University of Pennsylvania. Previously she was a Lecturer in the School of Community and Environmental Health at Old Dominion University.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|--|---------------|-----------------------|-------------|
| Ms. Elizabeth H. Marshall Lecturer of Nursing | \$65,000 | 7/25/19 | 10 mos |

Ms. Marshall received a Master of Science – Perinatal Clinical Nurse Specialist from Virginia Commonwealth University and a Bachelor of Science in Nursing from the University of Virginia. Previously she was an Adjunct Clinical Faculty member in the School of Nursing at Old Dominion University.

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|---|----------|---------|--------|
| Dr. Virginia Massaro Lecturer of Teaching and Learning | \$51,000 | 7/25/19 | 10 mos |
|---|----------|---------|--------|

Dr. Massaro received a Ph.D. in Education from Virginia Commonwealth University, an M.A.T. in Early Childhood Education from James Madison University and a B.A. in Psychology from the University of North Carolina at Chapel Hill. Previously she was an Instructor of Record and Teaching Assistant at Virginia Commonwealth University. (Joint appointment with Thomas Nelson Community College)

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|---|----------|---------|--------|
| Mr. Kole A. Matheson Lecturer of English | \$45,000 | 7/25/19 | 10 mos |
|---|----------|---------|--------|

Mr. Matheson received an M.A. in Applied Linguistics and a B.A. in English from Old Dominion University. Previously he was an Instructor in the Department of English at Old Dominion University.

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|---|----------|---------|--------|
| Dr. Peter A. Mollica Assistant Professor of Medical Diagnostic and Translational Sciences (Tenure Track) | \$85,000 | 7/25/19 | 10 mos |
|---|----------|---------|--------|

Dr. Mollica received a Ph.D. in Biomedical Sciences and a B.S in Biology from Old Dominion University. Previously he was a Research Specialist in the Stem Cell Laboratory at Old Dominion University and a Molecular Laboratory Technologist at Sentara Norfolk General.

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|--|----------|---------|--------|
| Dr. Brian Frederick Maximilian Olechnowski Senior Lecturer of Biological Sciences | \$52,000 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Dr. Olechnowski received a Ph.D. in Ecology and Evolutionary Biology from Iowa State University and a B.S. in Natural Resources – Applied Ecology from Cornell University. Previously he was an Assistant Professor of Biology at Fairleigh-Dickinson University.

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|---|----------|---------|--------|
| Ms. Jordana Roberto Lecturer, Darden College of Education and Professional Studies | \$45,000 | 7/25/19 | 12 mos |
|---|----------|---------|--------|

Ms. Roberto received an M.S.Ed. in Counseling - Mental Health Counseling and a B.S. in Sociology from Old Dominion University. Previously she was an Academic Advisor at Old Dominion University.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|---|---------------|-----------------------|-------------|
| Dr. Tinnikka Robertson-Jones Clinical Assistant Professor of Nursing | \$68,286 | 7/25/19 | 10 mos |

Dr. Robertson-Jones received a Doctor of Nursing Practice from Chatham University, a Master of Science in Nursing from Eastern University and a Bachelor of Science in Nursing from the University of Detroit Mercy. Previously she was an Assistant Professor in the School of Nursing at Hampton University.

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|---|----------|---------|--------|
| Ms. Ashley C. Ross Lecturer of Biological Sciences | \$45,000 | 7/25/19 | 10 mos |
|---|----------|---------|--------|

Ms. Ross received a Master of Science in Biological Sciences and a Bachelor of Science in Biology from Old Dominion University. Previously she was an Adjunct Instructor in the Department of Biological Sciences at Old Dominion University.

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|--|----------|---------|--------|
| Dr. Brittany Samulski Assistant Professor of Rehabilitation Sciences (Tenure Track) | \$80,000 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Dr. Samulski received a Doctor of Physical Therapy from Old Dominion University and a B.S. in Psychology and a B.S. in Spanish Language from the University of Virginia; she is expected to receive a Ph.D. in Kinesiology and Rehabilitation from Old Dominion University. Previously she was a Graduate Teaching Assistant and Adjunct Faculty member in the School of Rehabilitation Sciences at Old Dominion University. (Ph.D. must be completed by May 2020)

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|--|----------|---------|--------|
| Mr. Kaushik Sethunath Lecturer of Music | \$43,000 | 8/10/19 | 10 mos |
|--|----------|---------|--------|

Mr. Sethunath received an M.A. in Audio Technology from American University and a B.Sc. in Physics from Savitribai Phule Pune University, India. Previously he was an Intern at VisiSonics Corporation and an Audio Visual Technician at American University.

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|---|----------|---------|--------|
| Ms. Leanne Stone Lecturer of Nursing | \$65,000 | 7/25/19 | 10 mos |
|---|----------|---------|--------|

Ms. Stone received a Master of Science in Nursing from Old Dominion University and a Bachelor of Science in Nursing from the University of Virginia. Previously she was a Registered Nurse at Children's Hospital of the King's Daughters and a Clinic Nurse Substitute at the City of Virginia Beach Schools.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|---|---------------|-----------------------|-------------|
| Ms. Dana Taylor-Oliveira Lecturer of Communication Disorders and Special Education | \$35,000 | 6/25/19 | 12 mos |

Ms. Taylor-Oliveira received an M.S.Ed. in Speech Language Pathology from Old Dominion University and a B.A. in Speech Communication from George Mason University. Previously she was an Outpatient Pediatric Speech-Language Pathologist at Southeastern Therapy for Kids. (Clinical Supervisor, Speech and Hearing Clinic. Half-time appointment.)

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|--|----------|---------|--------|
| Dr. Herbert H. Toler, Jr. Visiting Assistant Professor of History | \$55,000 | 7/25/19 | 10 mos |
|--|----------|---------|--------|

Dr. Toler received a Ph.D. in American History and an M.Phil in American History from Columbia University, an M.A. in Church History from Union Theological Seminary, an M.A. in American History from Howard University and a B.A. in American History from Hampton University. Previously he was an Adjunct Professor at New York University and an Adjunct Instructor at City College, City University of New York.

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|---|----------|---------|--------|
| Dr. Hannah R. Torres Assistant Professor of Political Science and Geography (Tenure Track) | \$63,500 | 7/25/19 | 10 mos |
|---|----------|---------|--------|

Dr. Torres received a Doctor of Philosophy in Geography and Environmental Science and Policy from the University of South Florida, a Master of Environmental Management from Duke University and a Bachelor of Science in Education from Florida State University. Previously she was an NSF Postdoctoral Researcher and an Adjunct Faculty member in the Department of Sociology at the University of Central Florida.

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|---|-----------------------|---------|-------|
| Ms. Sabrina Wooten Adjunct Instructor, College of Arts and Letters | \$3,294 per course | 8/25/19 | 5 mos |
|---|-----------------------|---------|-------|

Ms. Wooten received a Master of Public Administration and a Master of Arts in Business Management from Regent University, a B.S. in Political Science from Old Dominion University and is a Ph.D. candidate in Public Policy and Administration at Walden University. She is an Incubator EDU Program Instructor at the Entrepreneurship and Business Academy at Kempsville High School and a City Council member in Virginia Beach.

ADMINISTRATIVE FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following administrative faculty appointments.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|--|---------------|-----------------------|-------------|
| Mr. Gregory Allen Assistant Director of Sports Performance and Instructor | \$40,000 | 7/10/2019 | 12 mos |

Mr. Allen received a B.S. in Exercise Science from West Virginia Wesleyan College and an M.S.Ed. in Exercise Science and Health Promotion from the California University of Pennsylvania. Previously, he worked as an Assistant Sports Performance Coach for ODU Athletics. (new position)

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|---|----------|-----------|--------|
| Ms. Shamiece Banks Coordinator for Fraternity and Sorority Life and Instructor | \$38,000 | 6/10/2019 | 12 mos |
|---|----------|-----------|--------|

Ms. Banks received an M.Ed. in Higher Education Leadership from Valdosta State University and a B.A. in Psychology from Wichita State University. Previously she served as a Graduate Assistant for the National Panhellenic Council.

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|---|----------|-----------|--------|
| Ms. Andilynn Beadles Assistant Athletic Trainer and Instructor | \$40,000 | 7/25/2019 | 12 mos |
|---|----------|-----------|--------|

Ms. Beadles received a B.S. in Athletic Training from the University of Kansas and an M.S. in Athletic Training from Nova Southeastern University. Previously, she worked as an Assistant Athletic Trainer for the University of Maine.

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|---|----------|-----------|--------|
| Mr. Kevin Beazley Assistant Wrestling Coach and Assistant Instructor | \$42,562 | 6/10/2019 | 12 mos |
|---|----------|-----------|--------|

Mr. Beazley received a B.S. in Sport Management from Old Dominion University and an M.S. in Sport Management from the University of Michigan. Previously, he worked as a Wrestling Coach for the Shamrock Select Wrestling Club in Novi, MI.

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|---|----------|-----------|--------|
| Mr. Logan Boydston Study Abroad Coordinator and Instructor | \$42,500 | 7/25/2019 | 12 mos |
|---|----------|-----------|--------|

Mr. Boydston received a B.A. in History from Georgia College and State University and an M.S. in International Relations from Troy University. Previously, he worked as an Education Abroad Coordinator for Georgia Institute of Technology.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|---|---------------|-----------------------|-------------|
| Mr. Michael Brady Assistant Vice President, Facilities Management and Construction, and Instructor | \$188,000 | 7/25/2019 | 12 mos |

Mr. Brady received a B.S. in Marine Engineering from the United States Naval Academy and an M.S. in Civil and Environmental Engineering from the University of Illinois. Previously, he served as Assistant Director of Engineering Services and Director of Facilities Management at Old Dominion University. Prior to joining ODU, Mr. Brady was the Director of Production Operations for the Naval Facilities Engineering Command Atlantic in Norfolk, VA and served as a Naval Officer in the Civil Engineer Corps.

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|--|----------|-----------|--------|
| Mr. David Burke First Assistant Women's Crew Coach and Assistant Instructor | \$47,287 | 8/25/2019 | 12 mos |
|--|----------|-----------|--------|

Mr. Burke received a B.S. in History from Northeastern University. Previously, he worked as the Assistant Men's Rowing Coach and Recruiting Coordinator for Cornell University.

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|--|----------|-----------|--------|
| Mr. Phillip Cannon Residence Hall Director and Instructor | \$32,000 | 7/10/2019 | 12 mos |
|--|----------|-----------|--------|

Mr. Cannon received a B.A. in History from UNC Chapel Hill and an M.Ed. in Student Affairs from Clemson University. Previously, he worked as a Graduate Assistant for Clemson University's Office of Student Accessibility Services.

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|--|----------|-----------|--------|
| Dr. Amy Cavanaugh Psychologist/Groups Coordinator and Assistant Professor | \$60,500 | 9/25/2019 | 12 mos |
|--|----------|-----------|--------|

Dr. Cavanaugh earned a B.S. in Psychology from Eastern Michigan University, an M.A. in Counseling from Ball State University, and a Ph.D. in Counseling Psychology from Western Michigan University. Previously, she worked as the Training Coordinator and Staff Psychologist for the University of North Carolina at Wilmington.

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|---|----------|-----------|--------|
| Mr. Jonathan Clay International Admissions Advisor and Recruitment Coordinator, and Assistant Instructor | \$40,000 | 7/10/2019 | 12 mos |
|---|----------|-----------|--------|

Mr. Clay received a B.S. in Exercise Science from Old Dominion University. Previously, he worked as an Admissions Counselor for the Office of Admissions at Old Dominion University.

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|---|----------|-----------|--------|
| Ms. Elise Coleman-White Director of Engineering Services, Center for Learning and Teaching, and Instructor | \$62,000 | 8/25/2019 | 12 mos |
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Ms. Coleman-White received a B.A. in Psychology from Roanoke College and an M.S. in Information Systems from the University of San Francisco. Previously, she worked as an ATS Network Center Operations Technician for the University's ITS Department.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|--|---------------|-----------------------|-------------|
| Ms. LaToya Cotman Professional Counselor and Instructor | \$52,000 | 8/12/2019 | |

Ms. Cotman received a B.S. in Psychology from Old Dominion University and an M.Ed. in Marriage and Family Therapy from the College of William and Mary. Previously, she worked as an Outpatient Therapist for Zoe Therapy Services in Richmond, VA.

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|--|----------|-----------|--------|
| Ms. Ashley Deloatch Instructor of Early Care and Education and Assistant Instructor | \$38,000 | 7/10/2019 | 12 mos |
|--|----------|-----------|--------|

Ms. Deloatch received a B.S. in IDS-Early Childhood Education from Old Dominion University. Previously, she worked as a volunteer for the University's Children's Learning and Research Center.

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|---|----------|-----------|--------|
| Ms. Ashlyn Dorsey Admissions Coordinator for Student Guides and the Campus Experience and Instructor | \$39,500 | 7/25/2019 | 12 mos |
|---|----------|-----------|--------|

Ms. Dorsey received a B.A. in Geography and an M.A. in Higher Education Administration from West Virginia University. Previously, she worked as an Admissions Counselor for Old Dominion University.

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|---|----------|-----------|--------|
| Ms. Katherine Elder Associate Director of Alumni Outreach and Instructor | \$55,000 | 8/25/2019 | 12 mos |
|---|----------|-----------|--------|

Ms. Elder received a B.S. in Psychology and an M.P.A. from Old Dominion University. Previously, she worked as the Manager of Cruise Operations and Marketing for the City of Norfolk Nauticus Division.

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|---|----------|-----------|--------|
| Ms. Michelle Forbes Academic Success Advisor, Strome College of Business, and Instructor | \$40,000 | 8/10/2019 | 12 mos |
|---|----------|-----------|--------|

Ms. Forbes received a B.A. in Communications from Virginia Wesleyan College and an M.A. in Humanities from Old Dominion University. Previously, she worked as an Academic Advisor for the Strome College of Business.

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|--|----------|-----------|--------|
| Ms. Virginia Formella Advisor/Success Coach, Center for Major Exploration, and Instructor | \$44,000 | 7/10/2019 | 12 mos |
|--|----------|-----------|--------|

Ms. Formella received a B.S. in Mathematics and an M.A. in Mathematics Curriculum and Instruction from Virginia Tech. Previously, she worked as an Academic Advisor for the Department of Civil and Environmental Engineering at Virginia Tech.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|---|---------------|-----------------------|-------------|
| Ms. Rebecca Gaona Assistant Director for Athletic Media Relations and Assistant Instructor | \$32,640 | 8/10/2019 | 12 mos |

Ms. Gaona received a B.S. in Communication from Monmouth University. Previously, she worked as the Assistant Director of Athletic Communications for Old Dominion University.

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|---|----------|-----------|--------|
| Dr. Annamarie Ginder Athletic Compliance Coordinator and Assistant Professor | \$42,800 | 8/25/2019 | 12 mos |
|---|----------|-----------|--------|

Ms. Ginder received a B.A. in both English and Spanish from Virginia Tech and a J.D. from the Charleston School of Law. Previously, she worked as a Compliance Coordinator for ODU Athletics.

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|--|----------|-----------|--------|
| Ms. D’Nae Gordon Instructor of Early Care and Education, and Instructor | \$44,880 | 8/25/2019 | 12 mos |
|--|----------|-----------|--------|

Ms. Gordon received a B.S. in Early Childhood Education from East Stroudsburg University of Pennsylvania and an M.S. in Curriculum and Instruction from Western Governor’s University. Previously, she worked as a Pre-Kindergarten teacher for Norfolk Public Schools.

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|---|----------|-----------|--------|
| Ms. Mary Healey Assistant Director of Fitness and Wellness, and Instructor | \$47,858 | 7/25/2019 | 12 mos |
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Ms. Healey received a B.S. in Exercise Science from the University of West Florida and an M.S. in Sport and Exercise Behavior from Southern Illinois University. Previously, she worked as the Coordinator of Group Exercise for James Madison University.

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| Mr. Michael Hermann Senior Associate Athletic Director for External Relations and Revenue Generation, and Instructor | \$125,000 | 9/26/2019 | 12 mos |
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Mr. Hermann received a B.A. in Communications from John Carroll University and an M.A. in Journalism from Kent State University. Previously, he worked as the Vice President and Director of Athletics for Kansas Wesleyan University. He also was Associate Director of Athletics for Seattle University, Director of Athletics for Towson University, and Director of Athletics for Niagara University.

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| Ms. Jenn Hoover Associate Director of Admissions – Operations, and Instructor | \$60,000 | 7/10/2019 | 12 mos |
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Ms. Hoover received a B.A. in English from Marietta College and an M.S.Ed. in Higher Education from Old Dominion University. Previously, she worked as an Office Manager for the University’s Office of Student Transition and Family Programs. (new position)

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|--|---------------|-----------------------|-------------|
| Ms. Lauren Irvine Admissions Counselor and Assistant Instructor | \$37,506 | 7/10/2019 | 12 mos |

Ms. Irvine received a B.S. in Communication from Old Dominion University. Previously, she worked as an Office Assistant for ODU Big Blue Summer Camp.

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| Ms. Cynthia Kilgore Shaikh Professional Counselor and Instructor | \$52,000 | 8/25/2019 | 12 mos |
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Ms. Kilgore Shaikh received a B.S. in Psychology from Longwood University and an M.S. in Rehabilitation Counseling from the Medical College of Virginia. Previously, she worked as a Clinician for the Hanover Community Services Board.

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| Ms. Ragan Killen Professional Counselor/Outreach Coordinator, and Instructor | \$52,000 | 7/25/2019 | 12 mos |
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Ms. Killen received a B.S. in Psychology from James Madison University and an M.S.Ed. in Counseling - Clinical Mental Health Counseling from Old Dominion University. Previously, she served as a Professional Counselor for the University's Office of Counseling Services.

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| Ms. Jessica Livsey Head Men's and Women's Swimming Coach and Assistant Instructor | \$65,000 | 8/10/2019 | 12 mos |
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Ms. Livsey received a B.S. in Recreation and Tourism Studies from Old Dominion University. Previously, she was the Assistant Men's and Women's Swim and Dive Coach for Old Dominion University. Ms. Livsey has also worked as the Assistant Men's and Women's Swim Coach for Davidson College and as the Assistant Men's and Women's Swim and Dive Coach for Allegheny College.

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| Ms. Dorothy C. Lockaby Head, Liaison Services, University Libraries | \$75,000 | 9/10/19 | 12 mos |
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Ms. Lockaby received an M.S. in Library and Information Science from Simmons College and a B.A. in English from the University of New Hampshire. Previously she was Director of the Preston Library at Virginia Military Institute.

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| Mr. Clayton Lott Admissions Counselor and Assistant Instructor | \$37,506 | 8/10/2019 | 12 mos |
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Mr. Lott received a B.S. in Psychology from Old Dominion University. Previously, he worked as a Campus Ambassador for Old Dominion University.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|---|---------------|-----------------------|-------------|
| Ms. Amy Matzke-Fawcett Coordinator of Strategic Communications and Outreach, College of Arts and Letters, and Instructor | \$52,000 | 6/10/2019 | 12 mos |

Ms. Matzke-Fawcett received a B.A. in Communication from Virginia Tech and is expected to receive an M.A. in Lifespan and Digital Communication from Old Dominion University. Previously, she worked as the Communications Coordinator for the Office of Research at Old Dominion University.

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| Dr. Bill Means Director of Career Development Services and Assistant Professor | \$98,000 | 8/10/2019 | 12 mos |
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Dr. Means received a B.S. in Psychology from Tennessee State University, an M.S. in Adult Education from North Carolina A&T State University, and an Ed.D. in Educational Leadership from the University of North Carolina at Charlotte. Previously, he worked as the Director of Career Services and Employment Services for Delaware State University. Dr. Means has also worked as the Director of the Office of Diversity of Inclusion at Queens University of Charlotte.

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| Ms. Shelby Meier Instructor of Early Care and Education and Assistant Instructor | \$38,000 | 8/25/2019 | 12 mos |
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Ms. Meier received a B.S. in Psychology from Old Dominion University. Previously, she worked as the Lead Assistant Teacher for ODU's Children's Learning and Research Center.

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| Dr. Ron Moses II Associate Athletic Director of Student-Athlete Academic Support Services and Assistant Professor | \$75,000 | 7/10/2019 | 12 mos |
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Dr. Moses received a B.S. in Education from the University of Georgia, an M.S. in Recreation and Sports Administration from Western Kentucky University, and a Ph.D. in Counseling and Student Development from Kansas State University. Previously, he served as the Director of Football Academics for the University of Missouri at Columbia and Assistant Director of Football Academics for Georgia State University.

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| Ms. Kerri Musick Academic Advisor, College of Sciences, and Instructor | \$42,167 | 6/10/2019 | 12 mos |
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Ms. Musick received a B.S. in Public Administration and Social Studies from Eastern Michigan University and an M.S. in Higher Education Administration from Pennsylvania State University. Previously, she worked as the Coordinator for Experiential Learning at Christopher Newport University.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|---|---------------|-----------------------|-------------|
| Mr. Keith Pierce Director of News and Media Relations and Instructor | \$75,000 | 8/10/2019 | 12 mos |

Mr. Pierce received a B.A. in Communications from La Salle University. Previously, he worked as the Director of Communications and Marketing for the Batten College of Engineering and Technology. Prior to joining ODU, Mr. Pierce was the Public Relations and Marketing Manager for Virginia Tech and President of his own public marketing consulting firm.

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| Mr. Jacob Reeves Coordinator for LGBTQIA+ Programs and Services, Student Engagement and Enrollment Services, and Instructor | \$38,000 | 7/25/2019 | 12 mos |
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Mr. Reeves received a B.A. in English and an M.A. in Student Affairs Administration from Appalachian State University. Previously, he worked as a Graduate Assistant for the Henderson Springs LGBT Center at Appalachian State University. (new position)

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| Dr. Preston Reilly Program Coordinator, Student Engagement and Enrollment Services, and Assistant Professor | \$45,000 | 7/10/2019 | 12 mos |
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Dr. Reilly received a B.A. in Psychology from Bowling Green State University, an M.S. in Higher Education from Florida State University, and a Ph.D. in Higher Education from Old Dominion University. Previously, he worked as a Doctoral Graduate Assistant for the University's Dean of Students Office.

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| Mr. Aidyn Scott Residential Conduct Coordinator and Instructor | \$34,000 | 6/10/2019 | 12 mos |
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Mr. Scott received a B.A. in Communication Studies from Lynchburg College and an M.S.Ed. in Higher Education Administration from Florida International University. Previously, he worked as a Resident Director for Miami University's Office of Residence Life.

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| Ms. Leslie Sharpe Assistant Director of Administrative Services, Housing and Residence Life, and Instructor | \$50,000 | 7/10/2019 | 12 mos |
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Ms. Sharpe received a B.S. in Communication from East Carolina University and an M.S.Ed. in Higher Education from Old Dominion University. Previously, she was Assistant Director of Undergraduate Admissions.

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| Mr. Justin Shreve Assistant Director for Residence Education and Instructor | \$52,000 | 6/10/2019 | 12 mos |
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Mr. Shreve received a B.A. in Biology from Guilford College and an M.Ed. in Student Personnel Administration from the University of North Carolina at Greensboro. Previously, he worked as a Hall Director for VCU's Residential Life and Housing division.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|--|---------------|-----------------------|-------------|
| Mr. David Shirley Assistant Director of Assessment and Data Analysis, Institutional Effectiveness and Assessment, and Instructor | \$73,441 | 6/25/2019 | 12 mos |

Mr. Shirley received a B.S. in Psychology from the University of Georgia and an M.Ed. in Counselor Education from Augusta State University. Previously, he worked as the General Education Assessment Coordinator for Georgia Southern University.

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| Ms. Adaya Sturkey Residence Hall Director and Instructor | \$32,000 | 7/17/2019 | 12 mos |
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Ms. Sturkey received a B.S. in Biology from Hampton University and an M.A. in Global Affairs from Tsinghua University. Previously, she served as an intern for the Residence Life Department at Hampton University.

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| Dr. Kathreen Tadrous Psychiatrist and Assistant Professor | \$200,000 | 9/10/2019 | 12 mos |
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Dr. Tadrous received a B.S. in Chemistry and an M.S. in Biochemistry from Virginia Commonwealth University and an M.D. in Psychiatric Counseling from St. George's University School of Medicine in Grenada. Previously, she worked as a Child and Adolescent Psychiatry Fellow for Rutgers University. Dr. Tadrous is a professional member of both the American Medical Association and the American Psychiatric Association.

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| Mr. Peter Taylor Assistant Field Hockey Coach and Instructor | \$43,281 | 6/14/2019 | 12 mos |
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Mr. Taylor received a B.S. in Sport Administration and an M.Ed. in Sports Coaching from Griffith University in Queensland, Australia. Previously, he worked as a field hockey trainer and coach for the UVic British Columbia team.

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| Ms. Austin Vick Assistant Director of Admissions and Instructor | \$44,877 | 7/25/2019 | 12 mos |
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Ms. Vick received a B.S. in Human Development from East Carolina University and an M.Ed. in Counselor Education from Clemson University. Previously, she worked as the Admissions Coordinator for Campus Guides and the Student Experience at Old Dominion University.

| <u>Name and Rank</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Term</u> |
|---|---------------|-----------------------|-------------|
| Ms. Bridget Weikel Associate Dean of Students and Instructor | \$122,000 | 8/10/2019 | 12 mos |

Ms. Weikel earned a B.S in Secondary Education from the University of Maryland at College Park and an M.S. in Recreation and Leisure Services from Texas State University. Previously she served as the University’s Director of Recreation and Wellness. Prior to joining ODU, Ms. Weikel worked as the Assistant Director of Campus Activities and Recreation Programs for Rider University’s Office of Campus Life.

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| Ms. Tiffany Williams Director of Donor Relations and Assistant Instructor | \$60,000 | 8/25/2019 | 12 mos |
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Ms. Williams received a B.A. in Public Administration from Norfolk State University. Previously, she worked as the Director of Stewardship and Special Gifts for Virginia Wesleyan University and Assistant Director of Giving for Eastern Virginia Medical School.

**APPOINTMENT OF BATTEN CHAIRS
BATTEN COLLEGE OF ENGINEERING AND TECHNOLOGY**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of the following individuals as Batten Chairs in the Batten College of Engineering and Technology for 2019-2020 through 2023-2024. A summary of each person’s career is included below for information purposes.

The purpose of endowed chairs in the Batten College of Engineering and Technology is, “to attract, reward, and retain distinguished faculty members who will provide scholarship and leadership that enriches their department, the College, and the University. Endowed chair/professorship candidates are expected to have an established record of outstanding intellectual achievement in research and education, as measured by scholarly activity, an international professional reputation, and a demonstrated ability for leadership.”

Mecit Cetin
Professor of Civil and Environmental Engineering and
Batten Chair of Transportation Systems

Dr. Cetin is well qualified for this recognition, with a distinguished record of sustained research in transportation engineering that is recognized internationally and has demonstrated leadership in the College. He is an active and productive scholar who has authored/co-authored 25 journal papers, 37 full papers in peer-reviewed international conference proceedings, and 20 technical reports since 2014. His personal share of research expenditures reported by ODURF is \$1.42M for FY15-18.

He is an accomplished instructor in the classroom and is frequently sought by graduate students as advisor/mentor. He currently teaches two undergraduate and five graduate courses. Qualitative comments from his student evaluations consistently indicate he is an effective and supportive instructor, and he has received multiple Shining Star Awards. Dr. Cetin has graduated 6 Ph.D. and 10 M.S./M.E. students since 2014, and 4 additional Ph.D. candidates are anticipated to complete degree requirements by the end of 2019. He has served as member of 27 doctoral and master's committees during 2009-2019, including advising one student at a university in India and ODU students outside his home department at ODU (Computer Science, Physics, and Engineering Management).

Dr. Cetin has been Director of ODU's Transportation Research Institute (TRI) since 2013. The TRI focuses on surface transportation issues, with particular emphasis on transportation operations, intelligent systems, and traffic flow modeling and simulation. As Director, he has established collaborative endeavors with major institutions such as Virginia Tech, University of Virginia, and University of Maryland. He led the initiative to join the consortia of multiple universities and successfully competed for two UTC (University Transportation Center) grants funded by the USDOT, with the resulting ODU budget for these two projects alone exceeding \$1.2M.

Dr. Cetin has become an increasingly influential contributor with an international profile, particularly to the Transportation Research Board (TRB), a division of the National Academy of Sciences. He has served as a member of the Committee on Urban Transportation Data and Information Systems since 2011 and was Paper Review Coordinator (Associate Editor) for that Committee during 2015-2018. He became co-chair of the Big Urban Data subcommittee in 2018. He has been a member of the Committee on Artificial Intelligence and Advanced Computing Applications since 2011 and became co-chair of the Education and Outreach subcommittee in 2018. He was the workshop organizer and chair for the 2016 TRB Annual Meeting on Big Data Analytics and Applications: Role of Artificial Intelligence and Machine Learning, and continued to serve as co-chair in 2017, 2018, and 2019. Dr. Cetin was invited by the American Society of Civil Engineers to serve on their Transportation Safety Committee in 2018, another prestigious indicator of his stature in his profession. He was recognized with a Best Paper Award at the 18th World Congress of International Transportation Systems in 2011. His international reputation is evidenced further by regularly being called upon to serve as a paper reviewer, conference planner, and contributor to several prestigious organizations and conferences, such as the Institute for Electrical and Electronics Engineering and the Pan-American Conference.

Dr. Cetin holds a B.S. in Civil Engineering from Bogazici University in Istanbul, Turkey and an M.S. in Civil Engineering and Ph.D. in Transportation Engineering from Rensselaer Polytechnic Institute in Troy, NY.

For consideration of the appointment of new Batten Chairs in the College, the Interim Dean sent a college-wide invitation for applications. Five faculty submitted materials for consideration. The Interim Dean convened an ad hoc committee comprised of three Endowed Chairs (two from outside the College) and two Eminent Scholars to review all five applications. The ad hoc committee recommended two faculty for the designation, including Dr. Cetin. The Interim Dean and the University Named Chair Committee also endorse his appointment.

Proceeds from the Batten endowment funds will be used to provide a stipend of \$25,000 per year to Dr. Cetin in the academic years 2019-2020 through 2023-2024.

Khan Iftekharuddin

Professor of Electrical and Computer Engineering, Associate Dean for Research and Graduate Programs, and Batten Chair in Machine Learning

Dr. Iftekharuddin is well qualified for this recognition, with a distinguished record of sustained and innovative research that is recognized internationally and has demonstrated exceptional leadership in the College. The ODU policy on Named Chairs in the Teaching and Research Faculty Handbook states, “Normally, named chairs do not hold an administrative post such as department chair, Dean or Provost.” While Dr. Iftekharuddin currently holds an administrative post, as Associate Dean for Research and Graduate Programs, he is fully engaged in the research, advising/mentoring, and professional service obligations expected of a Professor. In doing so, his achievements exceed what is “normally” expected from a faculty member serving in an administrative post.

Dr. Iftekharuddin maintains his own very active research program, including serving as PI or co-PI on four ongoing funded research projects with two new awards to be initiated this month. He is author/co-author on over 200 publications, with over 4700 citations. He has garnered over \$10M in external funding over his career, with a personal share of research expenditures reported by ODURF of \$1.67M for FY14-18. His research is highly interdisciplinary, covering psychology (perception), neuroradiology, computer science, and medicine, and his funding agencies are diverse as well, including NSF, NIH, NASA, DoD, DOT, and the Whitaker Foundation. He holds four patents, each with different groups of collaborators, another indicator of the range and breadth of his scholarly outreach, and he has been named Outstanding Researcher at three different universities.

Dr. Iftekharuddin has been a superb teacher, mentor, and advisor who inspires students at the undergraduate and graduate levels in his 7 years as Professor at ODU and over 20 years in higher education. He was named as Most Inspiring Faculty Member by the College’s top graduate in 2018. He is currently supervising the research of 8 Ph.D. students and 2 undergraduate students. He has graduated 3 Ph.D, 1 D.Eng, and 4 M.S. students since 2014, and his former students have continued to pursue careers at NIH, Hitachi Research Labs, NASA Langley, and one is a tenure-track faculty member at Tennessee State University. Dr. Iftekharuddin has consistently mentored local high school students and REU students and has several joint publications with undergraduates. In his role as Associate Dean for Research and Graduate Programs, he maintains oversight of the College’s graduate programs and research portfolio, as well as oversees Graduate Program Directors and graduate students. He is an internationally-recognized scholar, evidenced by being recognized as a Fellow of SPIE (the International Society of Photo-Instrumentation Engineering). He is also active in service to his profession through serving as Senior Associate Editor for one journal and Associate Editor for three others. He organizes three symposium/conferences annually and is called upon regularly to serve on review panels for NIH and NSF.

Dr. Iftekharuddin also demonstrated exceptional leadership during his five years as chair of the Department of Electrical and Computer Engineering, notably expanding the department to recruit new faculty in emerging areas of research expansion, such as cybersecurity and networking, smart grid and power, and bioengineering. His leadership and commitment to advancement of his own multi-faceted research, while creating new incentive awards for researchers in his role as Associate Dean in the College, is commendable.

Dr. Iftekharuddin holds a B.Sc. in Electrical & Electronic Engineering from the Bangladesh Institute of Technology and an M.S. and Ph.D. in Electrical and Computer Engineering from University of Dayton, in Ohio.

For consideration of the appointment of new Batten Chairs in the College, the Interim Dean sent a college-wide invitation for applications. Five faculty submitted materials for consideration. The Interim Dean convened an ad hoc committee comprised of three Endowed Chairs (two from outside the College) and two Eminent Scholars to review all five applications. The ad hoc committee recommended two faculty for the designation including Dr. Iftekharuddin. The Interim Dean and the University Named Chair Committee also endorse his appointment.

Proceeds from the Batten endowment funds will be used to provide a stipend of \$25,000 per year to Dr. Iftekharuddin in the academic years 2019-2020 through 2023-2024.

EMERITUS/EMERITA APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the title of emeritus/emerita for the following faculty members and faculty administrators/faculty professionals. A summary of their accomplishments is included.

| <u>Name and Rank</u> | <u>Effective Date</u> |
|--|-----------------------|
| Beverly Forbes Associate Director Emerita for Experiential Education Programs | September 1, 2019 |
| Loree Heller Professor Emerita of Medical Diagnostic and Translational Sciences | October 1, 2019 |
| Richard Heller Eminent Scholar Emeritus and Professor Emeritus of Medical Diagnostic and Translational Sciences | October 1, 2019 |
| Nancy Rudolph, Community and Student Success Director Emerita, Distance Learning | August 1, 2019 |
| Ronald R. Woodard Director Emeritus of Transfer Services, Distance Learning | August 1, 2019 |

BEVERLY FORBES

Beverly Forbes received a B.S. in business education and an M.S. in education with a major in guidance and counseling with college student personnel from Old Dominion University. She joined Old Dominion University as a student worker in 1978 and became an administrative assistant in the Department of Electrical and Computer Engineering in 1979. In 1981, Forbes became the first engineering professional staff academic advisor.

In 2003, Forbes began working in the Career Management Center/Career Development Services as a coordinator, becoming an assistant director in 2004, career liaison to the Batten College of Engineering and Technology in 2005, and associate director of experiential education in 2006. She served as interim director of Career Development Services in 2014 and from 2016 to the present. Forbes received her Global Career Development Facilitator Certification in 2013, and she became a Certified Career Services Provider in 2018. She served on the ODU LeADERS Task Force and the LeADERS Advisory Group.

Forbes was an advisor of the Golden Key International Honor Society for eight years (2007 – 2015) and served as the Region 2 Representative for the Golden Key Council of Advisors for three years (2011 – 2014). She served on the board of the ODU Association of University Administrators (AUA) beginning in 2005, and she served as President of AUA from 2011-2012.

LOREE HELLER

Loree Heller received a B.S. in Microbiology from Oregon State University, an M.S. in Medical Microbiology and Immunology from Long Island University, and a Ph.D. in Medical Sciences from the University of South Florida. Following work as a Medical Microbiologist in New York City and in Tampa, Florida, she carried out postdoctoral studies at the University of South Florida before joining their faculty as a Research Assistant Professor in 1997. She joined ODU in 2008 as an Associate Professor in the Frank Reidy Research Center for Bioelectrics and the School of Medical Diagnostic and Translational Sciences and was promoted to Professor in 2018.

Heller has trained and mentored student research at all levels in her laboratory; high school, undergraduate, Masters, and Ph.D. Her dedication to teaching and education is illustrated by her development and direction of undergraduate courses in the Medical Laboratory Sciences Program while maintaining an active and well-funded research program. She has been an active faculty participant on many key committees for the University and the College of Health Sciences, including the Institutional Biosafety Committee, the Institutional Animal Care and Use Committee, the College of Health Sciences Inclusive Excellence Committee, and the College of Health Sciences Research Council, which she chaired. Heller has been heavily engaged in community service activities, including service as chief judge at the Virginia State Science and Engineering Fair and hosting tours of her research lab by high school and middle school students.

In addition, Heller is an outstanding and highly regarded scholar and researcher. Her research interests include DNA electroporation and gene therapy methods, as well as their associated

inflammation pathways. She holds six US patents, all issued while at ODU. Heller has served on grant review panels for the NIH and is a manuscript peer reviewer for many high-impact journals; in addition, she has made 18 presentations of her own research at scientific meetings and invited seminars. Heller has published over 50 peer-reviewed papers, over half since joining ODU. Her lab has been consistently well-funded at ODU, receiving over \$1.5M in grants as Principal Investigator and four grants totaling \$2.8M as Co-investigator.

RICHARD HELLER

Richard Heller received a B.S. in Microbiology from Oregon State University, an M.S. in Health Sciences from Long Island University, and an M.S. and a Ph.D. in Medical Sciences from the University of South Florida. Following Postdoctoral work at the University of South Florida, he joined their faculty as an Assistant Professor in 1990. Heller rose through the ranks to Associate Professor in 1996 and Professor in 2002, serving in key leadership positions as Director of the Division of Surgical Research, Co-director of the Center for Molecular Delivery, and Co-director of the Florida Center of Excellence for Biomolecular Identification and Targeted Delivery. He joined Old Dominion University in 2008 as Director of the Frank Reidy Research Center for Bioelectrics and Professor of Medical Diagnostic and Translational Sciences. He continued his outstanding research, teaching, and scholarship, receiving the Frank Reidy Award for Outstanding Contribution to the field of Bioelectrics in 2013, ODU Eminent Scholar designation in 2014, and the ODU Faculty Research, Scholarship, and Creative Achievement award in 2018. In 2019, Heller received the Outstanding Contribution to Bioscience in Virginia Award from Virginia Bio for his work at ODU.

Heller has trained and mentored nine Ph.D. students as major or co-major professor, along with eight postdocs and many undergraduate researchers and medical resident researchers. He serves on numerous distinguished scientific advisory panels for both government (including NIH and Department of Defense) and biotech companies (including OncoSec Medical and Eccrine Systems, Inc.), and has made over 100 presentations at scientific meetings and invited seminars.

Heller's biomedical and bioelectrics research combines basic studies towards the understanding of cancer and cardiovascular disease with the development of treatments for these diseases using biotechnology approaches including gene therapy and vaccines. He holds 33 US patents, 18 of which were issued since joining ODU, and has published over 125 peer-reviewed articles, including about 50 at ODU. His lab has consistently maintained a very high level of extramural funding for his research, receiving 21 grant and contract awards totaling over \$16M since coming to ODU in 2008.

NANCY RUDOLPH

Nancy Rudolph, Community and Student Success Director with the Office of Distance Learning, received a Master of Science in Education-Counseling/Student Development in Higher Education and a Bachelor of Science in Recreation Administration from Radford University. She joined Old Dominion University in 2000 as the Site Director for the Old Dominion University Distance Learning Site at Lord Fairfax Community College at the Middletown and

Fauquier campuses. Prior to coming to ODU, Rudolph served as Student Services Specialist at Lord Fairfax Community College.

Rudolph served as an efficient and effective academic advisor and student support provider for students attending ODU from a distance through various technologies during her years of service. She effectively managed an advising caseload of approximately 300 students in nine majors in the College of Arts and Letters. She successfully co-mentored a new advisor and worked collaboratively with her advising team and colleagues to proactively develop and deploy information to students through creative channels. Rudolph built and maintained relationships with community college administrators, faculty and staff that strengthened ODU's partnership in that western Northern Virginia region.

RONALD WOODARD

Ron Woodard served in the U.S. Army from 1980-1992. He received a B.S. in Business Management from the University of Maryland, University College (European Division) and an M.Ed. in Human Development from Northeastern University during his military service. After leaving the military, Woodard began working with Norfolk State University, providing support to the naval bases in Norfolk. This was followed by employment with St. Leo University, working at the same naval bases.

Woodard began his employment with Old Dominion University in 1997 as a Site Director at Mountain Empire Community College within the Office of Distance Learning. After three years, he was promoted to Regional Director, and later, took the role of Site Director at Paul D. Camp Community College. Woodard began working on ODU's main campus in 2010 in his final role of Director of Transfer Services with the Office of Distance Learning. He provided advising support to distance learning advisors; advised students on multiple degree programs; served on numerous search committees and a number of advising committees; and served as liaison to students at Paul D. Camp Community College and other community colleges in the Virginia Community College System.

Committee members approved by unanimous vote the recommendation to rename the Office of International Programs the Center for Global Engagement. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was unanimously approved by all members present and voting (*Allmond, Bennett, Bradley, Broermann,, Corn, Dabney, Decker, Dickeski, Harris, Hill, Jones, Kemper, Kirk, Mugler, Slaughter*).

APPROVAL TO RENAME THE OFFICE OF INTERNATIONAL PROGRAMS THE CENTER FOR GLOBAL ENGAGEMENT

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves renaming the Office of International Programs the Center for Global Engagement effective July 1, 2020.

Rationale: In the past few years, multiple universities, both large and small, have embraced the term “Global Engagement” instead of “International Programs” or “International Office.” These latter terms are now considered too limiting because they encouraged a belief that global activity is entirely academic, always international, particularly administrative, and/or doesn’t value the home campus or region. The terms can also be simply inaccurate. For example, ODU has recently joined many other universities in administering “study away” programs and has initiated community projects in Hampton Roads.

In our educational sector, “Center for Global Engagement” is perceived as more relevant and more welcoming. It is also seen as more inclusive. This has been the sentiment of a number of universities (e.g. James Madison University, Longwood University, and Radford University) that have retitled their departments. Others in the Commonwealth such as the University of Virginia, VCU, and Virginia Tech, while not using the exact title, “Center for Global Engagement,” nonetheless use Global/Global Engagement as the standard nomenclature for their activities.

Outside Virginia, the list of universities with Centers for Global Engagement (or very similar titles) is long and includes California Lutheran, CUNY, Duquesne, Florida International University, Florida State, Indiana State, Georgetown, Gonzaga, North Carolina State, San Francisco State, SUNY, Syracuse, Texas Tech, UC Berkeley, the University of Denver, the University of Mississippi, and the University of Utah. In fact, this is a trend throughout the world, a typical example being University College Dublin.

It is important to note that while “Global” resonates in many powerful ways, “international” and “internationalization” are both still in common use in our sector where there is a sense of “adding on” to USA perspectives or being different from them. Thus, we still talk of “internationalizing the curriculum,” “international students,” and “international partners.” At the same time, even here there is academic and practical movement towards the use of the word “global.”

Renaming the Office of International Programs as the Center for Global Engagement will change not just the title but perceptions, both in and out of the unit, of the nature of our mission here at ODU. It will resonate better with ODU faculty and staff, domestic students, and the education community in the USA. It will also meet the expectations of international applicants and institutions that are coming to expect that “Center for Global Engagement” characterizes an institution that is in the vanguard rather than lagging behind.

Committee members received information on two requests for leave of absence without compensation. In the report from the Vice President for Research, Eric Wiesel, Executive Director and Associate Vice President for Applied Research, presented an overview of activities at the Virginia Modeling, Analysis and Simulation Center. VMASC is an applied research center with a staff of over 50 faculty, scientists, support professionals and students who focus on programs leading to digital transformation and digital engineering solutions in the following areas: cybersecurity and critical infrastructure systems, digital shipbuilding, spaceflight and autonomy, digital health and health equity policy and decision-making, missing engineering and integration, and warfighter performance and readiness.

ADMINISTRATION & FINANCE COMMITTEE

The Rector called on Mr. Hill for the report of the Administration & Finance Committee. Mr. Hill reported that Ms. Deb Swiecinski, Associate Vice President for Financial Services, presented two resolutions related to the construction of the new Student Health and Wellness Addition. The first resolution will authorize up to \$4,000,000 in 9(d) bond financing and the second authorizes reimbursement of expenditures up to \$4M from the proceeds of the bonds for any funds advanced for the project.

The following resolutions were brought forth as recommendations of the Administration and Finance Committee and were unanimously approved by all members present and voting (*Allmond, Bennett, Bradley, Broermann,, Corn, Dabney, Decker, Dickeski, Harris, Hill, Jones, Kemper, Kirk, Mugler, Slaughter*).

RESOLUTION OF THE BOARD OF VISITORS OF OLD DOMINION UNIVERSITY VIRGINIA COLLEGE BUILDING AUTHORITY FINANCING AUTHORIZATION

WHEREAS, pursuant to and in furtherance of Chapter 12, Title 23.1 of the Code of Virginia of 1950, as amended (the “Act”), the Virginia College Building Authority (the “Authority”) developed a program (the “Program”) to purchase debt instruments issued by public institutions of higher education in the Commonwealth of Virginia (“Participating Institutions” and each a “Participating Institution”) to finance or refinance projects of capital improvement (“Capital Projects” and each a “Capital Project”) included in a bill passed by a majority of each house of the General Assembly of Virginia (the “General Assembly”);

WHEREAS, under the Program the Authority from time to time issues its Educational Facilities Revenue Bonds (Public Higher Education Financing Program) (“Pooled Bonds”) to finance the purchase or refunding of debt instruments issued by Participating Institutions to finance or refinance Capital Projects;

WHEREAS, if a Participating Institution desires to finance or refinance a Capital Project through the Program it must enter into a loan agreement with the Authority, under which: (i) the Participating Institution will issue its promissory note pursuant to Chapter 1208, Title 23.1 of the Code of Virginia of 1950, as amended, to evidence a loan to it by the Authority; (ii) the Authority will agree to issue Pooled Bonds and use proceeds thereof to purchase the promissory note; (iii) the Participating Institution will agree to use proceeds of Pooled Bonds, loaned to it and received in exchange for its promissory note, to finance or refinance the Capital Project and to not take actions that may jeopardize any federal tax-exempt status of interest on Pooled Bonds allocable to financing or refinancing the Capital Project; and (iv) the Participating Institution will agree to make payments under the promissory note in sums sufficient to pay, together with certain administrative and arbitrage rebate payments, the principal of, premium, if any, and interest due on such Pooled Bonds;

WHEREAS, the Board of Visitors (the “Board”) of **OLD DOMINION UNIVERSITY** (the “Institution”) from time to time desires to finance or refinance Capital Projects for the Institution as a Participating Institution under the Program, and now proposes that the Institution issue its promissory note or notes (collectively, the “Note”) to be sold to the

Authority in accordance with a loan agreement or loan agreements between the Institution and the Authority (collectively, the “Loan Agreement”), under which proceeds of Pooled Bonds will be loaned to and received by the Institution in exchange for the Note, to finance or refinance costs of the following Capital Projects authorized for bond financing by the General Assembly: the **STUDENT HEALTH AND WELLNESS ADDITION** (Project Code 221-18407) (collectively, the “Project”); and

WHEREAS the Board desires to designate certain Institution officers (i) delegated the authority to approve the forms of and to execute and deliver the Loan Agreement, the Note and any amendments thereto, and any other documents necessary or desirable in connection with financing or refinancing costs of the Project through and participation in the Program; and (ii) responsible for monitoring post-issuance compliance with covenants of the Institution related to maintaining any federal tax-exempt status of interest on Pooled Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:

Section 1. The Project is hereby designated to be undertaken and financed or refinanced by the Authority and, accordingly, the **President and the Vice President for Administration and Finance** (the “Authorized Officers”) are each hereby delegated and invested with full power and authority to approve the forms of the Loan Agreement, the Note and any amendments thereto (in connection with any refunding of Pooled Bonds financing or refinancing the Project or otherwise), and any pledge to the payment of the Note and any amendment thereto of total gross university sponsored overhead, unrestricted endowment income, tuition and fees, indirect cost recoveries, auxiliary enterprise revenues, general and nongeneral fund appropriations and other revenues not required by law or previous binding contract to be devoted to some other purpose, restricted by a gift instrument for another purpose or excluded from such pledge as provided in the Loan Agreement, subject to the provisions of Section 3 hereof.

Section 2. Subject to the provisions of Section 3 hereof, the Authorized Officers are each hereby delegated and invested with full power and authority to execute, deliver and issue, on behalf of the Institution, (a) the Loan Agreement, the Note and any amendments thereto (in connection with any refunding of Pooled Bonds financing or refinancing the Project or otherwise), with approval of such documents in accordance with Section 1 hereof evidenced conclusively by the execution and delivery of the respective document, and (b) any other documents, instruments or certificates as may be deemed necessary or desirable to finance or refinance costs of the Project through and participate in the Program, and to further carry out the purposes and intent of this resolution. The Authorized Officers are authorized and directed to take such steps and deliver such certificates in connection with delivery of the Note, and any amendment thereto, as may be required under any existing obligations, including bond resolutions relating to any outstanding general revenue pledge bonds, and to notify Virginia Department of Treasury representatives serving as Authority staff at least 60 days in advance of a pledge of any amounts pledged to the payment of the Note in accordance with Section 1 hereof to, or as security for, the payment of any other Institution obligations issued or entered into after the date hereof for so long as the Note and any amendments thereto remain outstanding.

Section 3. The authorizations given above as to the approval, execution, delivery and issuance of the Loan Agreement, the Note and any amendments thereto (in connection with any refunding of Pooled Bonds financing or refinancing the Project or

otherwise) are subject to the following parameters: (a) the principal amount to be paid under the Note allocable to any component of the Project, together with the principal amount of any other indebtedness with respect to such component, shall not be greater than the amount authorized for such component by the General Assembly plus amounts needed to fund issuance costs, original issue discount, other financing (including without limitation refunding) expenses and any other increase permitted by law; (b) the aggregate principal amount of the Note shall in no event exceed **\$4,000,000** as the same may be so increased; (c) the aggregate interest rate payable (i) under a tax-exempt Note shall not exceed a “true” or “Canadian” interest cost more than 50 basis points higher than the interest rate for “AA” rated securities with comparable maturities, as reported by Thomson Municipal Market Data (MMD) or another comparable service or index for tax-exempt yields, as of the date that the interest rates are determined, taking into account any original issue discount or premium and (ii) under a taxable Note shall not exceed a “true” or “Canadian” interest cost more than 50 basis points higher than the interest rate for “AA” rated securities with comparable maturities, as reported by MMD or another comparable service or index for taxable yields, as of the date that the interest rates are determined; (d) the weighted average maturity of the principal payments due under the Note shall not exceed 20 years after the original issue date of the Note; (e) the last principal payment date under the Note shall not extend beyond the reasonably expected weighted economic life of the Project; and (f) subject to the foregoing, the actual amount, interest rates, principal maturities, and date of the Note shall be approved by an Authorized Officer, as evidenced by the execution thereof.

Section 4. The Board acknowledges that if there is a failure to make, as and when due, any payment of the principal of, premium, if any, and interest on any promissory note issued by the Institution as a Participating Institution to the Authority under the Program, including without limitation the Note and any amendments thereto, the State Comptroller is authorized under the Program and Section 23.1-1211 of the Code of Virginia of 1950, as amended, to charge against appropriations available to the Institution all future payments of principal of, premium, if any, and interest on such promissory note when due and payable and to make such payments to the Authority or its designee, so as to ensure that no future default will occur on such promissory note.

Section 5. The Board agrees that if the Authority determines the Institution as a Participating Institution shall be subject to continuing disclosure obligations under Rule 15c2-12 of the federal Securities and Exchange Commission with respect to any Pooled Bonds, (a) an Authorized Officer shall, and is hereby authorized and directed to, enter into a continuing disclosure undertaking in form and substance reasonably satisfactory to the Authority, and (b) the Institution will comply with the provisions and disclosure obligations contained therein.

Section 6. The Board designates the **Vice President for Administration and Finance** to be responsible for implementing procedures to monitor post-issuance compliance with covenants in any loan agreement between the Institution as a Participating Institution and the Authority, including the Loan Agreement and any amendments thereto, related to maintaining tax-exempt status for federal income tax purposes of interest on any Pooled Bonds, including without limitation monitoring the use of any portion of all Capital Projects for the Institution financed or refinanced with such Pooled Bonds and compliance with any applicable federal income tax remedial action requirements in connection with certain changes in such use. Such officer shall review such post-issuance compliance at least annually for so long as such Pooled Bonds remain outstanding.

Section 7. This resolution shall take effect immediately upon its adoption.

**RESOLUTION OF THE BOARD OF VISITORS OF
OLD DOMINION UNIVERSITY
DECLARING THE INTENTION TO REIMBURSE
THE COST OF CERTAIN EXPENDITURES**

WHEREAS, OLD DOMINION UNIVERSITY (the “Institution”) has undertaken the [construction] of its STUDENT HEALTH AND WELLNESS ADDITION (the “Project”); and

WHEREAS, The Institution has made or will make expenditures (the “Expenditures”) in connection with the Project; and

WHEREAS, The Institution may determine that the funds advanced and to be advanced to pay Expenditures will be reimbursed to the Institution from the proceeds of one or more obligations to be issued by or on behalf of the Institution (the “Indebtedness”).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF VISITORS OF THE INSTITUTION:

1. The Board of Visitors of the Institution hereby adopts this declaration of official intent under Treasury Regulations Section 1.150-2 and declares that the Institution intends to reimburse itself, in accordance with such Section 1.150-2, with the proceeds of Indebtedness for Expenditures made on, after or within 60 days prior to the date of the adoption of this Resolution with respect to the Project, except that Expenditures made more than 60 days prior to the date hereof may be reimbursed as to certain *de minimis* or preliminary expenditures described in Treasury Regulations Section 1.150-2(f) and as to other expenditures permitted under applicable Treasury Regulations.
2. The maximum principal amount of Indebtedness expected to be issued for the Project is \$4,000,000.
3. This Resolution shall take effect immediately upon its adoption.

Ms. Swiecinski briefed the Committee on the University’s compliance with the Board’s Debt Management Policy. The debt service associated this current debt represents a Debt Burden Ratio of 5.03% (annual debt service to total operating expenses). The projected fiscal year 2020 debt service is 6.53%. The ratio remains in compliance with the Debt Management Policy.

Vice President September Sanderlin provided an update on the University’s succession planning efforts, noting that this past year’s focus has been on computer technology positions in Information Technology Services.

Vice President DuBois, Todd Johnson, Assistant Vice President for Auxiliary Services, Rusty Waterfield, Associate Vice President for Information Technology Services and CIO, and Mike Brady, Assistant Vice President for Facilities Management and Construction, reported on initiatives for the fall semester opening. Vice President DuBois commented on the opening of the football stadium and recognized the many individuals whose hard work over the past nine months made the opening possible. The new organization structure of the Department of Facilities Management and Construction was also shared with the Committee.

Chief Rhonda Harris briefed the Committee on the implementation of the University's new Minors on Campus policy. She reviewed the key components of the program, including tie-in with the University's Event Management System, the registration system (OragamiRisk), the training system (SafeColleges), and Fedcheck to conduct background checks and screening of those who work with minors. She also shared program statistics, noting that over 400 stakeholders have been trained, 77 programs have been registered, and 342 background checks have been performed since June. She also shared plans to collect data to refine the program as needed and ramp up training next spring before the busy summer camp season.

David Robichaud, Director of Design and Construction, reported on current projects in construction and design.

Maggie Libby, Associate Vice President for Advancement-Foundations, presented the Educational Foundation's Investment report.

STUDENT ENHANCEMENT AND ENGAGEMENT COMMITTEE

The Rector called on Mr. Corn for the report of the Student Enhancement and Engagement Committee. Mr. Corn reported that Don Stansberry, Interim Vice President for Student Engagement and Enrollment Services, shared an overview of the Student Enhancement and Engagement Committee's responsibilities as outlined in the Board's Bylaws. He also reviewed the opening of the 2019 school year highlighting several successful events to kick off the year. Two programs sponsored by the Office of Leadership and Student Involvement occurred before the first-year students start their fall semester. These programs are now in their 15th year and participants continue to have a higher retention rate than their peers. This year the SEES team will be developing a strategic plan for fraternity and sorority life on campus. He updated the committee on the issues and factors impacting today's college student and the future of student support.

Isaiah Lucas, SGA president, introduced himself and Christopher Spellman, Speaker of the Senate. President Lucas discussed the 89th session of SGA's strategic plan and vision for the year. He also highlighted their student campaign entitled "Amplify Your Voice."

UNIVERSITY ADVANCEMENT COMMITTEE

The Rector called on Ms. Kirk for the report of the University Advancement Committee. Ms. Kirk reported that Vice President Alonzo Brandon presented dashboard items measuring productivity in the area of University Advancement including total giving, planned giving, donor counts and fundraising initiative totals. He reviewed the college advisory board section process and names of current board members. The Committee reviewed proposed endowment funding levels and naming opportunities associated with the levels. He concluded by given an overview of the Institute for Coastal Adaptation and Resilience, and a key resilience project – Recover Hampton Roads.

Christina LiPuma, Director of Community Engagement, gave an update on recent university and community events including the 50th Anniversary of the Moon Landing, ODU State of the University address, an ribbon-cutting ceremonies for Brooks Crossing, the Institute for Innovation and Entrepreneurship, Kornblau Field at S.B. Ballard Stadium, and Chartway Arena. She also reviewed dates for upcoming President’s Lecture Series, Science Pubs and the 400 years of African American History Commission.

OLD/UNFINISHED BUSINESS

There was no old or unfinished business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

With no further business to be discussed, the meeting was adjourned at 2:24 p.m.