

OLD DOMINION UNIVERSITY

BOARD OF VISITORS
Thursday, September 15, 2011

MINUTES

The Board of Visitors of Old Dominion University met in regular session held on Thursday, September 15, 2011, at 1:15 p.m. in the Board Room of Webb University Center on the Norfolk campus. Present from the Board were:

David L. Bernd, Rector
Jeffrey W. Ainslie
Frank Batten, Jr.
J. William Cofer
Harold W. Gehman, Jr.
Dee D. Gilmore
Luke M. Hillier
Marc Jacobson
Andrea M. Kilmer
Pamela C. Kirk
Barry M. Kornblau
Frank Reidy
Fred J. Whyte
Gregory Walsh (*Student Representative*)

Absent were:

Kenneth E. Ampy
Sarita E. Brown
Linda L. Forehand
Robert J. O'Neill

Present from the administration were:

John R. Broderick, President	Donna W. Meeks
Alonzo Brandon	Karen Meier
Jane Dané	Jennifer Mullen
Traci Daniel	Ellen Neufeldt
Mike Debowes	September Sanderlin
Robert L. Fenning	Wood Selig
Velvet Grant	Carol Simpson
Mohammad Karim	Bill Sizemore (<i>The Virginian-Pilot</i>)
Elizabeth Kersey	James D. Wright
Gwen Lee-Thomas	

CALL TO ORDER AND APPROVAL OF MINUTES

The Rector called the meeting to order at 1:25 p.m. and asked for approval of the minutes of the annual meeting held on June 16, 2011. Upon a motion made by Mr. Ainslie and seconded by Mr. Jacobson, the minutes were approved unanimously by all members present and voting.

(Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte)

RECTOR'S REPORT

The Rector commented how impressed he was with new Student Success Center and Learning Commons. He noted that he would be hosting a tailgate party when ODU plays William and Mary on November 12 and invited Board members to attend, adding that President Broderick would be able to provide game tickets for those who need them.

PRESIDENT'S REPORT

The Rector called on President Broderick for his report. President Broderick distributed copies of the *Hello Big Blue!* children's book and the *2011 Year in Review*.

President Broderick reported that ODU's initiatives for today and beyond are tied to both the Strategic Plan and the Six-Year Plan, and include the following: campus-wide cooperation and transparency, campus-wide engagement, right-sizing enrollment, student success, community engagement, internationalization, academic quality and excellence, national leadership in selected research, athletic student-athlete expectations, resources and safety.

A lot has been mentioned in the media about the Governor's Commission on Higher Education and the Higher Education Advisory Committee. Similar initiatives are happening across the country and the President shared information about the models being used in Ohio, Tennessee, Texas and Washington. Potential metrics for Virginia will include financial incentives for associate's and bachelor's degree production, production of STEM-related and health-related degrees, graduates employed in STEM-related fields, and average time and credit to earn a bachelor's degree.

President Broderick attended the NCAA Division I President's Retreat where three significant issues were discussed: financial sustainability, academic success, and integrity. For the first time, presidents are proposing that teams that do not meet academic expectations should not be allowed to compete in post-season championship games. Academic progress rates will be enforced and a new, refined NCAA rule book will be developed. A second meeting is being planned. In response to a question from the Rector, President Broderick stated responded that the presidents are not supportive of stipends for student-athletes.

The President reviewed the components of the Six-Year Plan that had been previously shared with the Board at its meetings in June and August. The Plan was submitted on July 1 and was reviewed with the Executive and Legislative branches on August 17. The financial plan emphasizes the need for past enrollment growth funding, in recognition of Old Dominion's serving more Virginians than any other doctoral institutions during the past 5-7 years, and using those resources to improve graduation and retention rates combined with modest (1-1.5%) enrollment growth as a way to support the Governor's growth plan to educate more Virginians. The plan also includes incentive funding for specific initiatives. The University has received positive feedback from the Governor's office during the six-year plan meeting and is now preparing budget amendment request forms for inclusion in the Governor's budget for the past

enrollment growth funds (\$10 million the first year and an additional \$4.3 million the second year) and for all five incentive areas (Advance Virginia Distance Learning Proposal, Project Lead-the-Way, Medical M&S, Center for Bioelectrics, and Business Accelerator). He asked the Board to consider formally approving the Plan; whereupon, a motion was made by Mr. Jacobson that the Board of Visitors approve the Six-Year Plan as presented. The motion was seconded by Mr. Ainslie and approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

REPORTS OF STANDING COMMITTEES

AUDIT COMMITTEE

The Rector called on Mr. Kornblau for the report of the Audit Committee. Mr. Kornblau reported that Rusty Waterfield, Assistant Vice President for Computing and Communications Services, and Doug Streit, Director of Information Technology Security, gave a presentation on the IT latest security measures at the University. Deane Hennett, Internal Audit Director, provided an update on Compliance Committee and Policy Review Committee activities and the status of a number of audit projects in progress.

In closed session, Mr. Hennett reported on details of a recent audit of Distance Learning, a status report on past audit recommendations, and a deferred compensation issue.

INSTITUTIONAL ADVANCEMENT COMMITTEE

The Rector called on Adm. Gehman for the report of the Institutional Advancement Committee. Adm. Gehman reported that the Committee reviewed and approved five action items. The first is a resolution to approve the creation of the Community Development Corporation. The following resolution was brought forth as a recommendation of the Institutional Advancement Committee and was approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

RESOLUTION APPROVING CREATION OF THE COMMUNITY DEVELOPMENT CORPORATION

WHEREAS, at the direction of President Runte a corporation was formed with the purpose of providing a vehicle for funding projects to improve the quality of life in the communities surrounding Old Dominion University; and

WHEREAS, the life in the communities that surround the University have a direct impact, on the students, faculty, and employees that live in those communities; and

WHEREAS, the communities that surround Old Dominion University have a direct impact on the quality of campus life; and

WHEREAS, this Board has previously approved the employment of an executive director for the Corporation on November 26, 2006; and

WHEREAS, pursuant to Board Policy 1650, the Old Dominion University Community Development Corporation has entered into an Affiliation Agreement with the University; and

WHEREAS, the Board of Visitors has reviewed the purpose of the Corporation, its proposed organizational format and the scope of its activities.

THEREFORE, BE IT RESOLVED, that the Board of Visitors hereby approves and ratifies the creation of the Old Dominion University Community Development Corporation.

The following resolution to name five parking garages was brought forth as a recommendation of the Institutional Advancement Committee and was approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

**RESOLUTION TO NAME THE OLD DOMINION UNIVERSITY
PARKING GARAGES**

WHEREAS, the Old Dominion University administration proposes that the naming of the University's parking garages coordinate with geographical locations on campus; and

WHEREAS, the proposed names will better direct visitors, faculty, staff and students to the location of each of the five parking garages.

THEREFORE, BE IT RESOLVED, that the Board of Visitors of Old Dominion University approve the naming of the following parking garages as follows:

Parking Garage	Proposed Name
A	Elkhorn Avenue Parking Garage
B	43 rd Street Parking Garage
C	Constant Center South Parking Garage
D	Constant Center North Parking Garage
E	49 th Street Stadium Parking Garage

The following resolution to name the Admin Annex Building as Crittenton Hall was brought forth as a recommendation of the Institutional Advancement Committee and was approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

**RESOLUTION TO NAME THE ADMINISTRATION ANNEX BUILDING
AS CRITTENTON HALL**

WHEREAS, in April 1977, Florence Crittenton Services Inc., also known as Florence Crittenton Home, donated a building and land located at 768 West 52nd Street in Norfolk to the Old Dominion University Educational Foundation. As a condition of the gift, the building was to be named Crittenton Hall and held by the Foundation for at least five years, after which time the property could be sold. A further condition of the gift required that the proceeds from the sale of the property be used for capital purposes, and a new facility be named Crittenton Hall; and

WHEREAS, in May 1995, the Old Dominion University Educational Foundation donated the property to the Old Dominion University Real Estate Foundation; and

WHEREAS, during the period September 1977 through June 2007, the property was leased by the Foundations to Old Dominion University for use as administrative and research space; and

WHEREAS, on June 26, 2007, the Real Estate Foundation sold the property to a private developer and the proceeds of the sale were used in the development of the University Village.

THEREFORE, BE IT RESOLVED, that the Board of Visitors of Old Dominion University approve the naming of the Administration Annex Building as Crittenton Hall.

BE IT FURTHER RESOLVED, that this Resolution be spread across the minutes of the Board of Visitors and a framed copy of the Resolution be prominently displayed in Crittenton Hall.

The following resolution to name the F. Ludwig Diehn Center for the Performing Arts was brought forth as a recommendation of the Institutional Advancement Committee and was approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

**RESOLUTION TO NAME THE F. LUDWIG DIEHN FINE AND PERFORMING ARTS
CENTER AS THE F. LUDWIG DIEHN CENTER FOR THE PERFORMING ARTS**

WHEREAS, Old Dominion University has been granted authority by the Commonwealth of Virginia to construct Diehn (Phase II), an instructional facility complementing the F. Ludwig Diehn Fine and Performing Arts Center; and

WHEREAS, the addition to the Diehn Fine and Performing Arts Center is to be built in the Elkhorn Avenue right-of-way and includes individual/group practice, rehearsal, studio theater, and faculty office spaces; and

WHEREAS, F. Ludwig Diehn created the Diehn Fund in 1987 in order to provide scholarships for students and the Fund has since expanded to support a chair in music, the Diehn Composers Room, and the Diehn Concert Series; and

WHEREAS, F. Ludwig Diehn's philanthropy includes substantial personal contributions as well as contributions from the Diehn Fund advisors to the University; and

WHEREAS, F. Ludwig Diehn's lifetime giving has had a measurable impact on the Department of Music at the University, creating one of the finest instrumental rehearsal rooms and recital halls in the region and housing one of the best electronic/computer labs and recording facilities in the area.

THEREFORE, BE IT RESOLVED, that the Board of Visitors of Old Dominion University approve the naming of the F. Ludwig Diehn Fine and Performing Arts Center as the F. Ludwig Diehn Center for the Performing Arts.

BE IT FURTHER RESOLVED, that this Resolution be spread across the minutes of the Board of Visitors and framed copies of the Resolution be presented to the Diehn Fund advisors and Hampton Roads Community Foundation and prominently displayed at the F. Ludwig Diehn Center for the Performing Arts.

The following resolution to name the media room in the Ted Constant Convocation Center as The Carol Hudson Media Room was brought forth as a recommendation of the Institutional Advancement Committee and was approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

**RESOLUTION TO NAME THE MEDIA ROOM IN THE TED CONSTANT
CONVOCATION CENTER AS THE CAROL HUDSON MEDIA ROOM**

WHEREAS, Kenneth A. Samet, past Old Dominion University Board of Visitors member and chair of the Academic Affairs Committee, 1995 Distinguished Alumnus, and President's Council benefactor, wishes to honor longtime Sports Information Director Carol Hudson by naming the media room in the Ted Constant Convocation Center as the Carol Hudson Media Room; and

WHEREAS, Carol Hudson has served as Old Dominion University's Sports Information Director for the past 25 years, beginning his career as a student manager for the University's baseball and basketball teams and serving as a graduate intern in the Sports Information Office; and

WHEREAS, Carol Hudson is a member and past president of the Virginia Sports Information Directors organization and the Black College Sports Information Director's Association, and is a member of the U.S. Basketball Writers Association; and

WHEREAS, Carol Hudson played a key role in the start-up of the Virginia Sports Information Directors organization and has coordinated the annual Virginia Division I institution all-sport competition for the past 26 years, which recognizes the university with the highest win-loss percentage; and

WHEREAS, Carol Hudson was inducted into the College Sports Information Directors of America Hall of Fame in 2010.

THEREFORE, BE IT RESOLVED, that the Board of Visitors of Old Dominion University approve the naming of the media room in the Ted Constant Convocation Center as the Carol Hudson Media Room.

BE IT FURTHER RESOLVED, that this Resolution be spread across the minutes of the Board of Visitors and framed copies of this Resolution be presented to Mr. Hudson and prominently displayed in the Carol Hudson Media Room.

The Committee discussed the philosophy of naming spaces and agreed to empower the University Naming Committee and the President to name spaces. Once spaces have been named, the Naming Committee will report back to the Board of Visitors. The main focus of the Board will be on naming buildings.

Vice President Brandon presented and discussed dashboard items and reviewed the annual accomplishments in the Division of University Advancement.

The Committee recessed and reconvened in closed sessions in order to discuss matters related to gifts, bequests and fundraising activities of the University. No subsequent action was taken in open session.

STUDENT ADVANCEMENT COMMITTEE

The Rector called on Mr. Jacobson for the report of the Student Advancement Committee. Mr. Jacobson reported that the Committee was introduced to Dr. Ellen Neufeldt, Vice President for Student Engagement and Enrollment Services, who discussed the new division and its current strategic planning process. She noted that the focus of the division will be on student success.

Mike DeBowes, Director of Student Conduct & Academic Integrity, presented a proposed revision to Section V. of Board of Visitors Policy 1530, Student Disciplinary Policies and Procedures. The proposed revision clarifies the institution's disciplinary jurisdiction in matters occurring on properties not owned or controlled by Old Dominion University. The current inclusion of the word "only" implies a more limited disciplinary jurisdiction than what actually exists. Responding to off-campus misconduct enables the University to hold students accountable for their behaviors and support the institution's mission of educating students.

The following resolution was brought forth as a recommendation of the Student Advancement Committee and was approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

PROPOSED REVISION TO BOARD OF VISITORS POLICY 1530, STUDENT DISCIPLINARY POLICIES AND PROCEDURES

RESOLVED, that upon the recommendation of the Student Advancement Committee, the Board of Visitors approves the following revision to Section V. of Board of Visitors Policy 1530, Student Disciplinary Policies and Procedures.

V. Code of Student Conduct

University students shall conduct themselves in a manner compatible with the University's educational mission and shall be disciplined only for misconduct adversely affecting that mission, regardless of whether the alleged misconduct occurs on or off campus. The University will pursue off-campus misconduct ~~only~~ when the student's behavior compromises the health, safety or well-being of the University community or when the misconduct reflects upon a student's fitness to remain enrolled at the institution. Specifically, students are subject to disciplinary action for the following:

Gregory Walsh, Student Representative to the Board of Visitors, briefed the Committee on the successful completion of freshman residential move-in, in spite of the challenges presented by Hurricane Irene. The volunteer support provided by students, faculty, and administration was staggering and demonstrated the unity of the Monarch family. The support allowed students and parents a smooth transition. They were very satisfied and expressed this by commenting the move in at ODU was superior to those at other institutions and many compliments were expressed toward the Housing and Residence Life staff. Since the June meeting, Greg has focused his time serving on the Communication and Community Outreach Committee and participating in the Citizen Sub-group, which is working on a new program, "Monarch Citizen," which is aimed at creating a movement among the student and faculty populations that focuses on respect, pride and engagement with the community. Along with developing the concept, he will focus heavily on the launch and promotion of the program.

Athletic Director Wood Selig provided an athletics update and noted that four student athletes were named CAA Scholar Athletes of the Year (tying Hofstra and Georgia State for the lead in the CAA). ODU's students were: Kristofer Hagg (Swimming), Trian Iliadis (Men's Basketball), Phil McCarthy (Baseball) and Amanda Bieber (Field Hockey).

Interim Police Chief George Votava briefed the Committee on security initiatives and the Committee Dashboards were reviewed.

ACADEMIC AND RESEARCH ADVANCEMENT COMMITTEE

The Rector called on Mr. Batten for the report of the Academic and Research Advancement Committee. Mr. Batten reported that the Committee met in closed session to discuss the appointment of one faculty member with tenure, dual employment, and the Faculty Senate representatives to the Board of Visitors' Standing Committees.

Committee members approved by unanimous vote the appointment of a faculty member with tenure. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

APPOINTMENT OF FACULTY MEMBER WITH TENURE

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Dr. Jason W. Osborne as Associate Professor, with the award of tenure in the Department of Educational Foundations and Leadership in the Darden College of Education, effective July 25, 2011.

Salary: \$80,000 for 10 months

Rank: Associate Professor of Educational Foundations and Leadership

The Committee amended the resolution on dual employment by providing more specific information on the reporting line for one of the individuals. The amended resolution, effective retroactively to the date of each individual's hire, was approved by unanimous vote. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

RESOLUTION APPROVING DUAL EMPLOYMENT

WHEREAS, pursuant to Virginia Code §2.2-3106(C)(2) immediate family members may both work at Old Dominion University if (i) they are engaged in teaching, research, or administrative support positions, (ii) this Board finds it is in the best interests of Old Dominion University to allow the dual employment, and (iii) that the immediate family member does not have sole authority to supervise, evaluate or make personnel decisions regarding the other; and

WHEREAS, James V. Koch and Elizabeth Janik, father and daughter, both work in the Department of Economics and special care has been taken that neither has authority to evaluate, supervise or make personnel decisions regarding the other. Dr. Janik's hiring will be recommended to the chair of the Economics Department who will recommend her employment to the Associate Dean. If she is hired, the Associate Dean will be her supervisor; and

WHEREAS, Kalpana Mahadevan and Bala Ramjee, wife and husband, both work in the Department of Chemistry and Biochemistry and neither has authority to evaluate, supervise or make personnel decisions regarding the other; and

BE IT RESOLVED, that the Board of Visitors of Old Dominion University finds that it is in the best interests of the University and the Commonwealth for the dual employment of the above named to exist.

BE IT FURTHER RESOLVED, that the dual employment of those listed above is recognized and approved effective retroactively to the date of their respective hire.

Committee members approved by unanimous vote the appointment of faculty representatives to the Board of Visitors' standing committees for 2011-2012. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

APPROVAL OF FACULTY REPRESENTATIVES TO BOARD OF VISITORS' COMMITTEES

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following faculty representatives to Board of Visitors' committees for the 2011-12 academic year, effective September 15, 2011: Academic and Research Advancement, Andres Sousa-Poza; Administration and Finance, Michael T. Zugelder; Institutional Advancement, James English; and Student Advancement, Linda Miller-Dunleavy.

The Committee approved by unanimous vote the resolutions on 41 faculty appointments, 38 administrative appointments, and four emeritus/emerita appointments. The following resolutions were brought forth as recommendations of the Academic and Research Advancement Committee and were approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following faculty appointments.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Caleb L. Adams Lecturer of Mathematics and Statistics	\$42,000	7/25/11	10 mos

Dr. Adams received a Ph.D. and an M.S. in Computational and Applied Mathematics, in 2011 and 2004 respectively, from Old Dominion University and a B.S. in Mathematics and Mathematics Education in 1997 from North Carolina State University. Since 2004, he has been an Adjunct Faculty Member and a Graduate Teaching Assistant in the College of Sciences at Old Dominion University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Lynn S. Adams Instructor of Communication Disorders and Special Education Clinical Supervisor Speech-Language Pathology	\$50,000	7/25/11	10 mos

Ms. Adams received an M.S. Ed. in Speech-Language Pathology in 1994 from Old Dominion University and a B.A. in Speech-Language Pathology in 1991 from Wilkes University. Since 2006, she has been a Speech-Language Pathologist at Virginia Beach City Public Schools.

Ms. Jennifer L. Baker Lecturer of Communication and Theatre Arts	\$40,000	7/25/11	10 mos
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Ms. Baker received an M.F.A. in Scenography and Theatre Design in 2007 from the University of North Carolina at Greensboro and a B.F.A. in Art in 2001 from Longwood University. Since 2010, she has been an Adjunct Faculty Member and costume shop manager in the Department of Communication and Theatre Arts at Old Dominion University.

Dr. Robin F. Bernath Visiting Assistant Professor of Biological Sciences	\$23,000	7/25/11	10 mos
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Dr. Bernath received a Ph.D. and an M.A. in Biology, in 1981 and 1978 respectively, from Boston University and a B.Sc. in Biology in 1976 from the University of Toronto. Previously she taught at Wilfrid Laurier University. (half-time appointment)

Ms. Lisa Blum Lecturer of Mathematics and Statistics	\$42,000	7/25/11	10 mos
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Ms. Blum received an M.S. in Mathematics in 1999 from Northeastern Illinois University, a Secondary Certification in Computer Science in 1993 from the University of Texas at Dallas, and a B.A. in Mathematics in 1989 from the University of Dallas. Since 2010, she has been an Adjunct Math Instructor at Old Dominion University and an Online Adjunct Math Instructor at ECPI College of Technology.

Ms. Charlene Brassington Senior Lecturer of Community and Environmental Health	\$57,000	7/25/11	10 mos
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Ms. Brassington received an M.S. in Community Health in 1996 from Old Dominion University and a B.S. in Microbiology in 1974 from Pennsylvania State University. Since 2008, she has been an Adjunct Professor, Lecturer and Senior Lecturer in the School of Community and Environmental Health at Old Dominion. She served as an Industrial Hygiene Officer in the U.S. Navy from 1977-2006 and was Director of Occupational Safety and Health Programs at the Naval Safety Center from 2002-06. (previously on a restricted one-year appointment)

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. George Chackman Lecturer of Mathematics and Statistics	\$42,000	7/25/11	10 mos

Mr. Chackman received an M.S. in Applied Mathematics and a B.S. in Electrical Engineering, in 1998 and 1991 respectively, and has completed his Ph.D. coursework from Old Dominion University. Since 2005, he has been an Adjunct Professor and Instructor in the Department of Mathematics and Statistics at Old Dominion University.

Dr. David W. Chapman Visiting Assistant Professor of Urban Studies and Public Administration	\$85,000	7/25/11	10 mos
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Dr. Chapman received a Ph.D. in Public Administration and Urban Policy in 2007 from Old Dominion University and an M.S. in Management of Information Systems and a B.S. in Mathematics, in 2002 and 1975 respectively, from the University of Virginia. Previously he was a Visiting Assistant Professor and a Research Associate in the College of Business and Public Administration at Old Dominion University.

Dr. Chung-Hao Chen Assistant Professor of Electrical and Computer Engineering (Tenure Track)	\$77,000	7/25/11	10 mos
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Dr. Chen received a Ph.D. in Electrical Engineering and a Graduate Certificate in Applied Statistical Strategies, in 2009 and 2008 respectively, from the University of Tennessee and an M.S. and B.S. in Computer Science and Information Engineering, in 1999 and 1997 respectively, from Fu-Jen Catholic University, Taiwan. Since 2009, he has been Assistant Professor in the Department of Mathematics and Computer Science at North Carolina Central University.

Dr. Raymond Cheng Lecturer of Mathematics and Statistics	\$42,000	7/25/11	10 mos
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Dr. Cheng received a Ph.D. and an M.S. in Mathematics and a B.A. in Mathematics and Physics, in 1989, 1987 and 1984 respectively, from the University of Virginia. Since 2004, he has been President and Senior Vice President of Computer and Hi-Tech Management Inc. Prior to that, Dr. Cheng was an Associate Professor of Mathematics with tenure at the University of Louisville.

Ms. Alicia DeFonzo Instructor of English	\$43,098	7/25/11	10 mos
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Ms. DeFonzo received an M.A. in English Literature in 2007 from Old Dominion University and a B.A. in Mass Communications in 2001 from the University of South Florida. Since 2007, she has been an Adjunct English Instructor at Old Dominion University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Chad M. Driscoll Lecturer of Nursing	\$52,000	8/10/11	10 mos

Mr. Driscoll received a Certificate in Nurse Anesthesia in 2002 from St. Francis Hospital, a Master of Health Science in 2002 from La Roche College, and a B.S.N. in 1997 from St. Louis University. Since 2008, he has been Lead Certified Registered Nurse Anesthetist at Sentara Careplex and Sentara Bayside Hospital. (Designated as Simulation Instructor for the Nurse Anesthesia Program) (half-time appointment)

Dr. Mary C. Enderson Visiting Assistant Professor of STEM Education and Professional Studies	\$62,000	7/25/11	10 mos
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Dr. Enderson received a Ph.D. in Mathematics Education in 1995 from the University of Georgia and an M.S. and B.S. in Secondary Education Mathematics, in 1990 and 1985 respectively, from Old Dominion University. Since 1999, she has been a Professor and Associate Professor in the Department of Mathematical Sciences at Middle Tennessee State University.

Ms. Sara B. Forbus Lecturer of Nursing	\$52,000	7/25/11	10 mos
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Ms. Forbus received a Master of Science in Nursing in 2005 from Old Dominion University, an M.A. in Health Services Management in 1995 from Webster University-St. Louis and a B.S. in Nursing in 1985 from Northern Michigan University. Since 2006, she has been an Adjunct Nursing Instructor at Old Dominion University.

Ms. Carolyn Fox Instructor of STEM Education and Professional Studies	\$42,500	7/25/11	10 mos
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Ms. Fox received an M.B.A. in Marketing and a B.S. in Social Work, in 1980 and 1979 respectively, from the University of Kentucky. She has been in the real estate industry as a Sales Executive for the Settings Development Companies and a Regional Sales & Marketing Director for Cornerstone Group.

Mr. Dennis L. Harvey Instructor of Finance	\$60,000	7/25/11	10 mos
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Mr. Harvey received a Master of Human Resources and an M.B.A., in 1999 and 1998 respectively, from Troy State University and a B.S. in Marketing in 1982 from Old Dominion University. Since 2007, he has been a District Manager for Farmers Insurance Group.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Laura C. Hill Lecturer of Human Movement Sciences	\$50,000	7/25/11	10 mos

Dr. Hill received a Ph.D. in Exercise and Sport Science in 2005 from the University of Utah and an M.S. in Exercise Science and Wellness and a B.S. in Sports Medicine, in 1998 and 1996 respectively, from Old Dominion University. Since 2008, she has been a Visiting Assistant Professor in the Department of Kinesiology at SUNY Cortland.

Ms. Cheryl W. Honeycutt Lecturer of Nursing	\$52,000	8/25/11	10 mos
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Ms. Honeycutt received an M.S. in Nursing in 2009 from Old Dominion University and B.S. in Nursing in 1981 from George Mason University. Since 2010, she has been an Adjunct Clinical Instructor in the School of Nursing at Old Dominion University.

Ms. Juli Hooper Lecturer of Mathematics and Statistics	\$42,000	7/25/11	10 mos
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Ms. Hooper received an M.S. in Computational and Applied Mathematics in 2008 from Old Dominion University and a B.S. in Mathematics in 2003 from Virginia Polytechnic Institute and State University. Since 2008, she has been an Adjunct Instructor in the Department of Mathematics and Statistics at Old Dominion University.

Ms. Kaprea F. Johnson Instructor of Counseling and Human Services (Tenure Track)	\$55,000	7/25/11	10 mos
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Ms. Johnson received an M.Ed. in School Counseling and Guidance in 2008 from Howard University, a B.A. in Psychology in 2005 from Norfolk State University and is expected to receive a Ph.D. in Counselor Education and Supervision in August 2011 from The Pennsylvania State University. Since 2009, she has been a Career Counselor in Career Services at Pennsylvania State University. (Rank will be Assistant Professor if all requirements for the Ph.D. are completed by August 31, 2011)

Mr. Tahsin Khajah Lecturer of Engineering Technology	\$45,000	8/25/11	10 mos
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Mr. Khajah received an M.S. in Mechanical Engineering in 2006 from Sharif University of Technology, Iran, a B.S. in Mechanical Engineering in 2001 from Razi University, Iran and is enrolled in a Ph.D. in Mechanical Engineering program at Old Dominion University. Since 2010, he has been an Adjunct Instructor of Engineering Technology at Old Dominion University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Mark A. Lane Associate Professor of Finance (Tenure Track)	\$120,000	7/25/11	10 mos

Dr. Lane received a Ph.D. in Finance in 1997 from the University of Missouri and an M.B.A. and B.B.A. in Accounting, in 1991 and 1990 respectively, from the University of Central Arkansas. Since 2002, he has been an Associate Professor of Finance at Hawaii Pacific University.

Ms. Feng Lian Instructor of Economics	\$48,000	7/25/11	10 mos
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Ms. Lian received a Master of Arts in Economics in 2006 from Old Dominion University and a Master of Science in Management and a Bachelor of Science in Computer Science, in 1999 and 1997 respectively, from the University of Electronic Science and Technology, Chengdu, China. Since 2004, she has been a Graduate Teaching Assistant and Adjunct Faculty member at Old Dominion University and Tidewater Community College.

Dr. Aundrea L. Lyons Lecturer of Human Movement Sciences	\$50,000	7/25/11	10 mos
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Dr. Lyons received a Ph.D. in Sport Administration in 2007 from Florida State University, an M.S. in Sport Administration in 1996 from Mississippi State University and a B.S. in Communication in 1992 from Florida State University. Since 2008, she has been an Assistant Professor in the Department of Health, Physical Education and Recreation at Hampton University.

Ms. Claudia Mazur Lecturer of English	\$40,000	8/25/11	10 mos
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Ms. Mazur received an M.F.A. in 2011 from Old Dominion University, an M.A. in English in 2004 from Bucknell University and a B.A. in English in 1991 from Hunter College. Since 2007, she has been an Adjunct Instructor in the Department of English at Old Dominion University.

Mr. Moises O. Mina Lecturer of Sociology and Criminal Justice	\$45,000	8/25/11	10 mos
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Mr. Mina received an M.A. in Applied Sociology in 1999 from Old Dominion University, a B.A. in Sociology in 1996 from Saint Leo University and is expected to receive a Ph.D. in Criminology in 2012 from Old Dominion University. Since 2000, he has been an Adjunct Instructor in Sociology and Criminal Justice at Old Dominion University and Saint Leo University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Valerie J. Morganson Visiting Assistant Professor of Psychology	\$27,500	8/25/11	5 mos

Dr. Morganson received a Ph.D. in Industrial/Organizational Psychology and a M.S. in Psychology, in 2011 and 2008 respectively, from Old Dominion University and a B.A. in Psychology and French in 2004 from the University of Connecticut. Most recently, she has been a Grant Project Manager, Instructor and Research Assistant at Old Dominion University.

Dr. Anne H. Muraoka Assistant Professor of Art (Tenure Track)	\$50,000	7/25/11	10 mos
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Dr. Muraoka received a Ph.D. in Art History in 2009 from Temple University, an M.A. in Art History in 1997 from Syracuse University and a B.A. in Art History in 1993 from the University of Hawaii, Manoa. Since 2004, she has been an Adjunct Associate Professor at St. Ambrose University, a Lecturer at Figge Art Museum and an Adjunct Instructor at Temple University.

Dr. Mark C. Rehfuss Assistant Professor of Counseling and Human Services (Tenure Track)	\$68,000	7/25/11	10 mos
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Dr. Rehfuss received a Ph.D. in Counseling and Human Development Services in 2004 from Kent State University, an M.A. in Clinical Counseling and Masters of Divinity in 2000 from Ashland Theological Seminary and a B.A. in Speech Communications in 1988 from Miami University of Ohio. Since 2005, he has been Associate Dean of Academic Affairs and an Associate Professor with tenure in the School of Psychology and Counseling at Regent University. (salary includes a \$10,000 stipend for serving as Human Services On-line Program Manager)

Dr. Rochelle Rodrigo Visiting Associate Professor of English	\$52,000	7/25/11	10 mos
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Dr. Rodrigo received a Ph.D. and an M.A. in English and an M.A. in Interdisciplinary Humanities, in 2009, 2004 and 2001 respectively, from Arizona State University and a B.A. in English Literature in 1996 from the University of California, Riverside. Since 2002, she has been a Residential Faculty member in the English Department at Mesa Community College.

Mr. Gregory A. Schneider Lecturer of English	\$40,000	8/25/11	10 mos
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Mr. Schneider received an M.F.A. in Creative Writing and a B.A. in English, in 2005 and 2000 respectively, from Old Dominion University. Since 2007, he has been an Adjunct Professor in the Department of English at Old Dominion University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Micah A. Scott Assistant Professor of Nursing (Tenure Track)	\$72,912	7/25/11	10 mos

Dr. Scott received a Ph.D. in Nursing in 2009 from Hampton University, an M.S. in Family Nurse Practitioner/Primary Care Nurse Specialist in 1992 from the Medical College of Virginia and a B.S.N. in 1990 from Old Dominion University. Since 1998, she has been a Graduate Program Director in the Family Nurse Practitioner Program and Senior Lecturer in the School of Nursing at Old Dominion University. Dr. Scott is also a Family Nurse Practitioner Volunteer at Chesapeake Care Free Clinic.

Ms. Eunice D. Smith Lecturer of Mathematics and Statistics	\$42,000	7/25/11	10 mos
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Ms. Smith received an M.S. and B.S. in Mathematics, in 2006 and 2004 respectively, from Elizabeth City State University. Since 2008, she has been a Math Teacher at Woodrow Wilson High School for Portsmouth City Public Schools.

Ms. Katherine L. Smith Lecturer of Mathematics and Statistics	\$42,000	7/25/11	10 mos
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Ms. Smith received an M.S. in Computational and Applied Mathematics and a B.S. in Mechanical Engineering and B.S. in Applied Mathematics, in 2009 and 2008 respectively, from Old Dominion University. Since 2009, she has been an Aerospace Engineer at NASA Langley Research Center and an Adjunct Instructor in the Department of Mathematics and Statistics at Old Dominion University.

Dr. Eric L. Walters Assistant Professor of Biological Sciences (Tenure Track)	\$74,000	7/25/11	10 mos
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Dr. Walters received a Ph.D. in Ecology and Evolution in 2004 from Florida State University and an M.S. and B.S. in Biology, in 1997 and 1989 respectively, from the University of Victoria. Since 2010, he has been a Postdoctoral Associate at the Cornell University Laboratory of Ornithology at the University of California, Berkeley. Dr. Walters has taught at both the University of California Berkeley and Florida State University.

Dr. Shannon L. Wells Lecturer of Ocean, Earth and Atmospheric Sciences	\$20,000	8/25/11	5 mos
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Dr. Wells received a Ph.D. and an M.S. in Oceanography, in 2009 and 2007 respectively, from Old Dominion University and a B.S. in Biology in 2000 from Christopher Newport University. Since 2009, she has been a Post-Doctoral Research Associate and most recently an Adjunct Assistant Professor at Old Dominion University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Temple West Lecturer of English	\$40,000	8/25/11	10 mos

Ms. West received an M.F.A. in Creative Writing in 1999 from Old Dominion University and a B.F.A. in Interior Design in 1978 from Virginia Commonwealth University. She is a Freelance Writer/Editor and has taught as an Adjunct Instructor in the Department of English at Old Dominion University.

Dr. William D. Williams Post-Doctoral Research Associate, Department of Physics	\$45,000	7/25/11	12 mos
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Dr. Williams received a Ph.D. in Atomic Physics in 2009 from the University of Wisconsin at Madison and a B.S. in Physics and B.S. in Mathematics in 2002 from Clarkson University. Since 2009, he has been a Post-doctoral Researcher at Argonne National Laboratory.

Dr. Corinne L. Wilson Lecturer of Mathematics and Statistics	\$42,000	7/25/11	10 mos
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Dr. Wilson received a Ph.D. and M.S. in Computational and Applied Mathematics, in 2010 and 2008 respectively, from Old Dominion University and a B.S. in Comprehensive Mathematics in 2005 from Concord University. She has been a Teaching Assistant and an Adjunct Faculty member in the Department of Mathematics and Statistics at Old Dominion University since 2005.

Dr. Dylan E. Wittkower Assistant Professor of Philosophy and Religious Studies (Tenure Track)	\$48,000	7/25/11	10 mos
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Dr. Wittkower received a Ph.D. and M.A. in Philosophy, in 2006 and 2004 respectively, from Vanderbilt University and a B.A. in Society and Human Condition in 1997 from the University of Redlands. Since 2008, he has been a Lecturer in the Department of Philosophy and Religion at Coastal Carolina University.

Dr. Chris Wood Associate Professor of Counseling and Human Services (Tenure Track)	\$70,000	7/25/11	10 mos
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Dr. Wood received a Ph.D. in Counseling/Counselor Education in 2001 from Oregon State University, an M.S. in Applied Psychology in 1996 from Eastern Washington University and a B.A. in Psychology and Sociology in 1993 from Gonzaga University. Since 2008, he has been an Associate and Assistant Professor in the Counseling and School Psychology Department at Seattle University.

ADMINISTRATIVE FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following administrative faculty appointments.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Amaka Agugua Assistant Women's Basketball Coach and Instructor	\$85,000	6/25/11	12 mos

Ms. Agugua received an M.S. in Sports Leadership and Administration in 2007 from Virginia Commonwealth University and a Bachelor of Business Administration in Business Management in 2005 from Hofstra University. Since 2009, she has been Assistant Coach/Recruiting Coordinator at Indiana University.

Mr. Marc Bacote Assistant Defensive Coach-Defensive Backs and Assistant Instructor	\$25,000	7/10/11	12 mos
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Mr. Bacote received a B.S. in Kinesiology in 2008 from James Madison University. Since 2010, he has assisted with Player Development in the football program at Rutgers University.

Ms. Karen Barefoot Head Women's Basketball Coach and Assistant Instructor	\$175,000	6/13/11	12 mos
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Ms. Barefoot received a B.S. in Recreation and Leisure Studies in 1995 from Christopher Newport University. Since 2008, she has been Head Basketball Coach at Elon University. Prior to that, Ms. Barefoot was Assistant Basketball Coach at Old Dominion University.

Ms. Alexandra Dawn Breen Assistant Director of Research and Instructor, Office of Development	\$52,000	8/25/11	12 mos
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Ms. Breen received an M.S. in Sociology and a B.S. in Sociology and Anthropology, in 1995 and 1991 respectively, from Longwood College. Since 2003, she has been Marketing Analyst at Old Point National Bank.

Ms. Kathryn W. Boone Learning Commons Operations Manager and Assistant Instructor, Perry Library	\$55,000	6/25/11	12 mos
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Ms. Boone received a B.S. in Criminal Justice in 1981 from Old Dominion University and is expected to receive an M.S. in Library and Information Studies from Florida State University in December 2011. Since 1983, she has been a Government Information Specialist in the University Libraries.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Jane Harvey Dané Associate Vice President for Enrollment Management and Instructor	\$150,000	8/25/11	12 mos

Ms. Dané received an M.Ed. in Counseling from Salisbury University and a B.S. from the University of Delaware. Since 2000, she has been Dean of Enrollment Management at Salisbury University. Prior to that, Ms. Dané was Dean of Admissions and Financial Aid at Salisbury State University.

Mr. Chris Finwood Head Baseball Coach and Assistant Instructor	\$150,000	6/25/11	12 mos
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Mr. Finwood received a B.A. in English in 1988 from Virginia Military Institute. Since 2005, he has been Head Baseball Coach at Western Kentucky University. Prior to that, he was Assistant Baseball Coach at Auburn University and Virginia Commonwealth University.

Ms. Elyse Gambardella Coordinator for Leadership Programs and Instructor	\$35,000	9/10/11	12 mos
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Ms. Gambardella received an M.S. in Student Affairs in Higher Education in 2010 from Miami University and a B.A. in Psychology in 2008 from the University of Vermont. Since 2010, she has been Greek Housing Coordinator for the Center for Leadership and Fraternity and Sorority Life at the University of Houston.

Mr. Daniel Garbutt Head Women's Rowing Coach and Assistant Instructor	\$70,000	6/10/11	12 mos
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Mr. Garbutt received an Associate Bachelor's degree in History in 2001 from Princeton University. Since 2008, he has been First Assistant Women's Rowing Coach and Interim Head Women's Rowing Coach at Old Dominion University.

Ms. Adrienne Goodson Assistant Women's Basketball Coach and Assistant Instructor	\$60,000	6/25/11	12 mos
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Ms. Goodson received a B.S. in Marketing Education in 1989 from Old Dominion University. Since 2006, she has been a Training Supervisor at AMG Performance Training. Prior to that, Ms. Goodson was a Program Coordinator for the City of Chesapeake Recreation Department and an Assistant Basketball Coach at Old Dominion University.

Ms. Melissa T. Hallman Grant Writer, Darden College of Education	\$50,000	7/25/11	12 mos
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Ms. Hallman received a Masters in Public Administration from Virginia Polytechnic Institute & State University in 2005 and a B.A. in Political Science from the University of Richmond in 1995. Since 2010, she has been a Grant Writer for the Office of Research at Old Dominion University. Prior to that, Ms. Hallman was a Funding Specialist/Grant Writer for the Family Alliance in Lynchburg, VA. (Previously employed through the Research Foundation)

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Christopher M. Jefferson Associate Director of Student Activities and Leadership and Instructor	\$45,000	9/10/11	12 mos

Mr. Jefferson received an M.Ed. in Educational Leadership and Policy Analysis and a B.A. in Philosophy, in 2008 and 2006 respectively, from the University of Missouri. Since 2008, he has been Assistant Director for Fraternity and Sorority Life at George Mason University.

Ms. Meghan Simon Kelly Diversity Coordinator and Assistant Professor	\$54,495	8/10/11	12 mos
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Ms. Kelly received a Juris Doctorate degree from the Drake University School of Law and a Bachelor of Arts degree from James Madison University. Since 2009, she has been the Diversity Coordinator in a temporary capacity at Old Dominion University. Prior to that, Ms. Kelly was President of Ogitchiida Qwe, Inc.

Ms. Wendy Larry Associate Athletic Director for Athletic Fundraising and Alumni Events and Assistant Instructor	\$225,750	6/10/11	12 mos
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Ms. Larry received a B.S. from Old Dominion University in 1977. She served as Head Women's Basketball Coach at the University from 1987 to 2011.

Mr. Tim LaVigne Assistant Baseball Coach and Assistant Instructor	\$55,000	6/25/11	12 mos
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Mr. LaVigne received a B.A. in American Politics in 2000 from the University of Virginia. Since 2010 he has been Assistant Baseball Coach/Pitching Coach at Old Dominion University. Prior to that, he was a Professional Baseball Player for the Mets, Yankees and Astros organizations.

Mr. Michael A. Lucey Assistant Rowing Coach and Assistant Instructor	\$41,000	7/25/11	12 mos
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Mr. Lucey received a B.A. in Political Science in 2005 from the University of Wisconsin-Madison. Since 2010, he has been First Assistant Women's Rowing Coach at Old Dominion University.

Mr. Dominic Manilla Head Women's Tennis Coach and Assistant Instructor	\$75,000	7/1/11	12 mos
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Mr. Manilla received a B.A. in History in 2007 from Old Dominion University. Since 2010, he has been a Tennis Professional at the John McEnroe Tennis Academy in New York City. Prior to that, he was Assistant Men's Tennis Coach at Old Dominion University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Barbara Mann Grants Writer, ODU Business Gateway and Instructor	\$58,900	8/10/11	12 mos

Ms. Mann received an M.B.A. and a B.S. in Biology, in 2002 and 1977, from Virginia Commonwealth University. Since 2007, she has been Program Manager for the Virginia Space Grant Consortium at Old Dominion University Research Foundation.

Mr. Thomas J. McConnell Assistant Women's Basketball Coach and Assistant Instructor	\$85,000	8/10/11	12 mos
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Mr. McConnell received a Bachelor's Degree in Sociology in 1984 from Point Park College. From 2006-2010, was Assistant Women's Basketball Coach at the University of Colorado. McConnell also served as Head Men's Basketball Coach at Saint Francis University.

Ms. Lindsay P. Meyers Professional Counselor and Instructor	\$45,000	8/10/11	12 mos
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Ms. Meyers received an M.S.Ed. in Counseling in 2008 from Old Dominion University and is a Ph.D. candidate in Counselor Education at the College of William and Mary. Since 2009, she has been a Graduate Assistant in the School of Education at the College of William and Mary.

Mr. Merrill Morgan, Jr. Assistant Director of Compliance and Assistant Instructor	\$40,000	6/25/11	12 mos
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Mr. Morgan received a B.S. in Business with a major in Accounting in 2010 from Virginia Commonwealth University. Since 2010, he has been Compliance and Administration Intern for the Colonial Athletic Association.

Ms. Susan L. Myers Director of Field Hockey Operations and Assistant Instructor	\$41,380	6/10/11	12 mos
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Ms. Myers received a B.S.ED. in Health, Physical Education, Recreation, and Coaching in 1973 from Slippery Rock State University. Since 1987, she has been Assistant Field Hockey Coach at Old Dominion University.

Ms. Antoaneta Neykova Associate Head Women's Tennis Coach and Instructor	\$43,000	7/10/11	12 mos
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Ms. Neykova received an M.A. in Sport Studies/Athletic Administration and a Bachelor of Business Administration/Economics, in 2006 and 2002 respectively, from the University of Iowa. Since 2008, she has been Assistant Tennis Coach at the College of William and Mary.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Brian J. Nozolino Chief Financial Officer – Foundations, and Assistant Instructor	\$105,000	8/15/11	12 mos

Mr. Nozolino received a B.A. in Economics in 1982 and is a Certified Public Accountant. Since 2000, he has been Chief Financial Officer for the Medical College of Georgia Foundation, Inc.

Mr. Karl T. Nonemaker Assistant Baseball Coach and Assistant Instructor	\$55,000	6/25/11	12 mos
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Mr. Nonemaker received a B. S. in Human and Organizational Development in 2002 from Vanderbilt University. Since 2009, he has been Assistant Baseball Coach/Recruiting Coordinator at Monmouth University.

Ms. Linnea L. Olson Site Director, Mountain Empire Community College and Instructor	\$31,000	8/10/11	12 mos
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Ms. Olson received an Education Specialist degree in Higher Education Counseling/Student Development and an M.Ed. in Guidance and Counseling, in 1987 and 1975 respectively, from the College of William and Mary and a B.A. in English and Psychology in 1973 from Worcester State College. Since 2008, she has been a Site Adjunct Instructor in Human Services at Old Dominion University.

Ms. Eileen O’Neill-Boyle Administrative Program Coordinator, Virginia Consortium Program in Clinical Psychology and Assistant Instructor	\$54,300	7/10/11	12 mos
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Ms. O’Neill-Boyle received a B.A. in English in 1969 from Cleveland State University. Since 1979, she has been Administrative Program Coordinator for the Virginia Consortium Program in Clinical Psychology. (Position was previously on the payroll at William and Mary as part of the Consortium)

Mr. Aljosa Piric Head Men’s Tennis Coach and Assistant Instructor	\$75,000	7/10/11	12 mos
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Mr. Piric received a degree in Business Administration/Management Systems in 2000 from the University of Richmond. Since 2008, he has been Assistant Men’s Tennis Coach at Georgia Institute of Technology.

Ms. Lori A. Plants Assistant Director for Conference Services and Instructor, Housing and Residence Life	\$55,000	10/10/11	12 mos
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Ms. Plants received an M.A. in Student Personnel and a B.S. in Secondary Social Studies Education, in 2004 and 2001 respectively, from Slippery Rock University. Since 2007, she has been an Area Coordinator for Sophomore and Upper-Class Living at Old Dominion University and most recently served as the Interim Associate Director for Residence Education.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Laura Ratz Assistant Women's Rowing Coach and Assistant Instructor	\$36,000	8/10/11	12 mos

Ms. Ratz received a B.A. in Economics in 2008 from Washington College. Since 2009, she has been a Graduate Assistant Rowing Coach at the University of Delaware.

Ms. Carol Robertson Head Women's Golf Coach and Instructor	\$65,000	7/10/11	12 mos
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Ms. Robertson received an M.S. in Sport Management in 2007 from West Virginia University and a B.S. in Public Administration in 2005 from James Madison University. Since 2010, she has been Men's and Women's Assistant Golf Coach at Old Dominion University and Interim Head Women's Golf Coach.

Mr. Andrew B. Rowdon Assistant Athletic Director for Marketing and Instructor	\$50,000	7/25/11	12 mos
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Mr. Rowdon received an M.A. in Kinesiology in 2005 from California State University at Long Beach and a B.A. in History in 2002 from Virginia Tech. Since 2008, he has been Assistant Director of Marketing for the Men's Basketball program at Louisiana State University.

Ms. Kelley B. Sauber Coordinator, Wellness Education and Instructor	\$34,000	8/25/11	12 mos
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Ms. Sauber received an M.S. in Exercise Science and Health Promotion in 2006 from California University of PA and a B.S. in Physical Education in 1989 from Slippery Rock University of PA. Since 2010, she has been a Content Developer Online Curriculum for 10th Grade Health and Physical Education for WHRO Hampton Roads Virtual Learning Center and an Adjunct Instructor of Physical Education at Thomas Nelson Community College.

Ms. Sarah R. Teachey Director of Women's Basketball Operations and Instructor	\$40,000	7/25/11	12 mos
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Ms. Teachey received an M.S. in Kinesiology in 2001 from the University of New Hampshire and a B.S. in Health and Sports Studies in 1999 from Miami University of Ohio. From 2006-2009, she was Director of Marketing in the Department of Athletics at California State University, Fresno.

Ms. Denisse Thillet-Castillo Academic Advisor, Center for Major Exploration, and Instructor	\$39,000	6/10/11	12 mos
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Ms. Thillet-Castillo received an M.A. in Student Personnel Administration in 2007 from New York University and a B.S. in Human Development in 2001 from Binghamton University. Since 2007, she has been Assistant Director in the Office of Student Activities and Leadership at Old Dominion University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Cara Vavolotis Assistant Sailing Coach II and Assistant Instructor	\$31,000	8/25/11	12 mos

Ms. Vavolotis received a Bachelor's Degree in Interdisciplinary Arts in 2010 from Eckerd College. Since 2011, she has been Assistant Coach for Varsity Sailing at Eckerd College.

Mr. Drew Williamson Director of Men's Basketball Operations and Assistant Instructor	\$37,500	6/25/11	12 mos
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Mr. Williamson received a B.S. in Sports Management in 2007 from Old Dominion University. Since 2010, he has been a Sales/Management Trainee for Hertz. Mr. Williamson has also been a Personal Basketball Trainer and played professional basketball in Germany.

Ms. Eunice R. Wine Site Director, Southside Virginia Community College, and Instructor	\$54,000	8/25/11	12 mos
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Ms. Wine received an M.S. and a B.S. in Journalism, in 2004 and 2001 respectively, from West Virginia University and has completed course work for the Ph.D. in Higher Education Administration at Old Dominion University. Since 2007, she has been Assistant Director of Financial Aid/Loan Officer at Piedmont Virginia Community College.

EMERITUS/EMERITA APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the granting of the title of emeritus/emerita to the following faculty members. A summary of their accomplishments is included.

<u>Name and Rank</u>	<u>Effective Date</u>
Lucien X. Lombardo Professor Emeritus of Sociology and Criminal Justice	January 1, 2012
Donald A. Myers Professor Emeritus of Teaching and Learning	September 1, 2011
Janis V. Sanchez-Hucles Professor Emerita of Psychology	January 1, 2012
Katarina Wegar Associate Professor Emerita of Sociology and Criminal Justice	July 31, 2011

LUCIEN X. LOMBARDO

Lucien X. Lombardo received a B.A. in Spanish Linguistics in 1967 from the University of Rochester, a B.A. in Latin American Studies from the University of Wisconsin, Madison in 1969, an M.A. in Criminal Justice from State University of New York at Albany (SUNY) in 1973, and a Ph.D. in Criminal Justice also from SUNY in 1978. Lombardo joined Old Dominion as an Assistant Professor of Sociology and Criminal Justice in 1978, was promoted to Associate Professor with tenure in 1983 and achieved the rank of Professor in 1989. He served in many administrative positions including Department Chair, Chief Departmental Advisor, and developer and coordinator for the Individualized Interdisciplinary Studies Program, the Work and Professional Studies Program and the General Education Interdisciplinary Clusters.

During his over 30 years of service at Old Dominion University, Lombardo inspired hundreds of students through a wide variety of graduate and undergraduate courses. He co-developed and has been active in a student group “In Support of Children” that has mentored students both within and outside the department and contributed much to the world of children locally and throughout the world.

Throughout his career, Lombardo has been actively engaged in research, publishing two books (*Prison Violence in America* and *Guards Imprisoned*), over 30 articles and book chapters, and making nearly yearly presentations at national and international conferences. He holds numerous college awards including: Outstanding Contributor to Interdisciplinary Studies (2008), the Burgess Award for Research and Creativity (2006), and the Arts and Letters Award for Contributions to Service (1998). Most recently he was the Recipient of the Governor's Advisory Board Award for Child Abuse and Neglect Advocacy (2010).

DONALD A. MYERS

Donald A. Myers received a B.A. in History and Government from the University of Nebraska at Omaha, an M.S. in Educational Administration from the University of Chicago, and a Ph.D. in Educational Administration from the University of Chicago. Myers' career as an educator extended over 50 years. He held positions as a Teacher, Principal, Assistant Superintendent, Director of Research and Guidance, Professor, Department Chair, and Dean. He served as Dean of the College of Education at the University of Nebraska before joining Old Dominion University in 1985 as Dean of the Darden College of Education.

Myers joined the Department of Curriculum and Instruction in 1993 where he has worked diligently with the Hampton Roads education community. Besides his teaching and research responsibilities, he served as Director of the Hampton Roads Institute for the Advanced Study of Education from 1995 – 2001. During his career he held positions on the National Commission on Standards for the American Federation of Teachers and served as a member of the Board of Directors of the National Standards for Education for the National Education Association.

Myers has authored several books, book chapters, and journal articles of note. Invited over the years as keynote speaker for various local, state, and national organizations, his knowledge and expertise associated with standards, ethics, and professionalism in the field of education have been well respected and admired.

JANIS SANCHEZ-HUCLES

Janis Sanchez-Hucles received a Ph.D. in Clinical Psychology from the University of North Carolina Chapel Hill in 1980, an M.S.Ed. in Personnel and Guidance from Purdue University in 1975 and a B.A. in Psychology from Swarthmore College in 1973. She joined Old Dominion University as an Instructor and then Assistant Professor in Psychology and a Clinical Psychologist at the University Counseling Center in 1979 and achieved the rank of Professor of Psychology in 1996. She served as Assistant Dean in the College of Sciences from 1985-1987, Graduate Program Director for the Virginia Consortium Program in Clinical Psychology from 1987-1994, Acting Associate Vice President for Graduate Studies from 2002-2003 and Chair of the Department of Psychology from 2006-2009. She also served as the National Collegiate Athletic Association Faculty Athletic Representative and Chair of the University Athletics Committee from 1990-2011. She is Adjunct Associate Professor and Community Faculty at Eastern Virginia Medical School.

During her 33 years at Old Dominion University Sanchez–Hucles has been an active researcher, an admired teacher, and an effective administrator. She published two books and over 45 book chapters and journal articles and gave numerous presentations. She conducted research, published, and consulted primarily in the areas of cultural competence and women’s leadership. She mentored numerous students and chaired dissertation and M.S. thesis committees. She received the A. Rufus Tonelson Award as well as awards from the Virginia Consortium Program in Clinical Psychology, the Women’s Caucus and the Coalition of Black Faculty and Administrators. Sanchez–Hucles was named a Fellow by the Psychology of Women division of the American Psychological Association and is one of 16 participants in a national panel sponsored by the Substance Abuse and Mental Health Services Administration to develop core competencies and serve as mentors for developing leaders in the area of substance abuse.

KATARINA WEGAR

Katarina Wegar received an undergraduate and Master’s degree in Political Sciences from Abo Akademi University, Finland and a Ph.D. in Sociology from Brandeis University. She came to Old Dominion University in 1996 as an Assistant Professor and was promoted to Associate Professor with tenure in 2000.

Wegar is the author of *Adoption, Identity, and Kinship: The Debate over Sealed Birth Records* (Yale University Press, 1997), the editor of two other books, *Adoptive Families in a Diverse Society* (Rutgers University Press, 2006) and *Gender, Work and Medicine: Women and the Medical Division of Labour* (Sage, 1988), and has written numerous articles and book chapters. She has been the mentor to many students and has taught numerous courses at both the undergraduate and graduate level including: Introduction to Sociology, Sociology of Marriage and the Family, Sociology of Health and Illness, War and Gender, Women, Health, and Healing, Critical Approaches to Popular Culture, and The Body and Society.

Committee members approved by unanimous vote the proposed revisions to the Policy on Advanced Placement and International Baccalaureate Credit. The revisions add information on granting credit for Cambridge Advanced programs. The following

resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

PROPOSED CHANGES TO THE POLICY ON ADVANCED PLACEMENT AND INTERNATIONAL BACCALAUREATE CREDIT

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the proposed changes to Board of Visitors Policy 1415, Advanced Placement and International Baccalaureate Credit, initially approved April 7, 2011, effective September 15, 2011.

Rationale: Old Dominion University is required to comply with the amendment of the Code of Virginia § 23-9.2:3.8 on Course Credit that requires University policies on course credit to include Cambridge Advanced (A/AS Level) Examinations. The State Council for Higher Education in Virginia (SCHEV) has requested that each institution (i) outline conditions necessary to grant credit for Cambridge Advanced (A/AS Level) programs in addition to credit awarded for Advanced Placement (AP) and International Baccalaureate (IB) programs and (ii) align policies for granting IB and Cambridge Advanced (A/AS Level) credit comparable to policies for granting course credit for AP examinations. SCHEV requires attestation that the policy or policies have been approved by the governing board in satisfaction of the legislation.

NUMBER: 1415

TITLE: Advanced Placement and International Baccalaureate and A/AS Level Credit

APPROVED: April 7, 2011; Revised September 15, 2011

Old Dominion University recognizes the rigor and challenge of the Advanced Placement (AP), ~~and~~ International Baccalaureate (IB) and Cambridge Advanced (A/AS Level) programs. Credit may also be awarded for A/AS Level Examinations from examining boards other than the Cambridge Advanced Program. Advanced standing credit is awarded to students who earn qualifying scores ~~in~~ on AP, ~~and~~ IB and Cambridge Advanced (A/AS Level) subject examinations. (See AP and IB equivalency charts, Office of Admissions website: admissions.odu.edu. For further information on credit awarded for A/AS Level Examinations, contact the Office of Admissions.)

Most credits awarded for AP, ~~and~~ IB and Cambridge Advanced (A/AS Level) examinations courses satisfy individual course requirements in ODU's General Education curriculum. Course credit will not be awarded until final and official examination scores are received. Students must request their official exam results be sent to Old Dominion University Office of Admissions.

Committee members approved by unanimous vote the proposal to discontinue the joint offering of the Master of Arts in Applied Sociology with Norfolk State University and the continuation of the program as a sole offering at Old Dominion University. The following resolution was brought forth as a recommendation of the Academic and Research Advancement Committee and was approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

**APPROVAL TO DISCONTINUE THE JOINT OFFERING
OF THE MASTER OF ARTS IN APPLIED SOCIOLOGY
WITH NORFOLK STATE UNIVERSITY,
AND THE CONTINUATION OF THE PROGRAM AS A SOLE OFFERING
AT OLD DOMINION UNIVERSITY, COLLEGE OF ARTS AND LETTERS**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the discontinuation of the joint offering of the Master of Arts in Applied Sociology with Norfolk State University, and the continuation of the program as a sole offering at Old Dominion University effective immediately.

Rationale: The Master of Arts Degree in Applied Sociology has been offered jointly by the Department of Sociology and Criminal Justice at Old Dominion University and the Department of Sociology at Norfolk State University since 1984. In 1994, the institution of record was changed from Norfolk State University to Old Dominion University. Offering the program through Old Dominion University alone would enhance student satisfaction and the efficiency of the program. The Department of Sociology and Criminal Justice at Old Dominion University, working with other departments on campus, will be able to offer the degree without need for additional resources. All students currently in the joint program will be provided with adequate course offerings until they have graduated from the program or have transferred into the stand-alone program that will replace the joint program.

In the report from the Provost, Carol Simpson provided an update on the SACS Compliance Audit.

In the report from the Vice President for Research, Mohammad Karim reported on faculty who were awarded major research grants recently, faculty who won NSF collaborative awards and other awards this year, and Vivarium issues. He introduced Dr. Charles B. Keating, Director of the National Centers for System of Systems Engineering, who presented information about the Center.

ADMINISTRATION AND FINANCE COMMITTEE

The Rector called on Mr. Whyte for the report of the Administration and Finance Committee. Mr. Whyte reported that the Committee received the annual Debt Management Report from Deb Swiecinski, Associate Vice President for Administration and Finance. Old Dominion's debt burden for Fiscal Year 2012 is projected to total

\$23.7 million. The projected Debt Burden Ratio of 6.98% (annual debt service costs to total operating expenditures) will not exceed 7%, which is the guideline established by Board policy. This policy allows this ratio to exceed 7% in instances involving debt of revenue producing projects (for example, student residence halls) when the debt is secured by income from the project. Recently, Standard & Poor's reissued Old Dominion University's credit rating of "A+", which acknowledged the integrity and stability of the University's financial planning and debt management.

Vice President Fenning reviewed campus master planning and the University Master Plan since 1995, as well as the capacity of the current Master Plan for accommodating future growth. He also tied the University's Master Plan to the City of Norfolk's Central Hampton Boulevard Plan. Dale Feltes, Director of Design and Construction, identified the University's architectural and landscape standards and how project design is handled at the state and campus/Board level.

Vice President Fenning briefed the Committee on recent land assembly efforts in the University Village, FY2010–2011 energy conservation projects, and the upcoming recruitment process for the Director of Safety/ODU Police Chief position.

Deb Swiecinski, Associate Vice President for Administration and Finance, and Rusty Waterfield, Assistant Vice President for Computing and Communications Services, briefed the Committee on the progress of the SunGard EA project. Mr. Waterfield also reviewed current efforts to implement a more effective process for IT Governance.

Vice President Fenning briefed the Committee on the opening for Fall Semester, the impact of Hurricane Irene, and the status of the recruitment process for the ODU Police Chief. The Committee then heard standing reports on Capital Outlay Projects and Investments.

OLD/UNFINISHED BUSINESS

Jay Wright, Interim University Counsel, presented the proposed revisions to Policy 1013: Firearms, Weapons, and Certain Related Devices. He reminded the Board that the Attorney General's Opinion issued this past summer stated that individuals who are not members of the University community who have concealed weapons permits are not subject to university policies. The proposed revisions remove this group out of those covered by the policy and adds tasers as a weapon. It has been fully vetted by faculty, students and the Threat Assessment Team. In response to a question by Adm. Gehman, Mr. Wright noted that individuals who purchase tickets to athletic and other events have a contractual arrangement with the University and are subject to its policies. A regulation is being drafted to cover those not covered by Board policy and will be presented to the Board at its meeting in December.

A motion was made by Mr. Ainslie to approve the proposed revisions to Policy 1013 as presented. The motion was seconded by Mr. Kornblau and approved unanimously by all members present and voting. (*Ainslie, Batten, Cofer, Gehman, Gilmore, Hillier, Jacobson, Kilmer, Kirk, Kornblau, Reidy, Whyte*)

**PROPOSED REVISION TO BOARD OF VISITORS POLICY 1013, FIREARMS,
WEAPONS, AND CERTAIN RELATED DEVICES**

RESOLVED, that the Board of Visitors approves the following revisions to Board of Visitors Policy 1013, Firearms, Weapons, and Certain Related Devices, initially approved on September 19, 2008.

NUMBER: 1013

TITLE: Firearms, Weapons, and Certain Related Devices

APPROVED: September 19, 2008; **Revised September 15, 2011**

In the course of pursuing its mission as an institution of higher education of the Commonwealth of Virginia, Old Dominion University seeks to provide a safe and secure environment for its students, faculty, staff, and all others coming ~~upon the~~ **on** campus. This policy regulates use of privately owned firearms, and prohibits firearms, related devices and weapons on campus to the extent permitted by law.

Application:

~~This policy applies to the University's students, its employees, volunteers, and invitees. Persons lawfully on campus, other than students, employees, volunteers, and invitees as these terms are defined below, are not subject to this policy other than paragraph 6, which does apply. Additionally, such persons may not carry firearms, related devices, and weapons in campus buildings, to university sports events, entertainments, or educational and cultural functions or events, whether held or conducted indoors or out.~~

- A. Old Dominion University's students, employees, volunteers, and invitees may not carry firearms, weapons, or related devices on campus.
- B. Persons lawfully on campus, other than those listed in paragraph A above and who are not concealed carry permit holders, may not carry firearms, weapons or related devices into any building or facility on campus.
- C. This policy does not apply to conceal carry permit holders unless the permit holder is also a student, employee, volunteer or invitee.

Definitions:

1. "Campus" means any land in Virginia, with or without buildings or structures, owned or leased by the University, or otherwise under its control.
2. **"Conceal Carry Permit Holder" is a person who is permitted to carry a concealed weapon pursuant to Virginia Code §18.2-308.**
3. "Employee" means any person providing personal services under the direction and control of the University either full or part-time, whatever the basis for compensation may be.

4. "Firearms" means any pistol, rifle, shotgun, or other device designed or intended to propel a bullet, shot, or any other object of any kind as the result of an explosion of any combustible material whether or not the same is actually capable of being fired or discharged. "Firearms" includes pistols permitted to be carried or worn concealed. "Firearms" does not include firearms issued by the University, Federal, State, and local agencies, departments, or the armed services, and carried in the performance of duty, or otherwise in accordance with the instructions of the issuing authority.
5. "Invitee" means any person other than an employee coming on campus for a business purpose, or in connection with the performance of a contract with the University. Solely for the purpose of this policy, the term does not include members of the general public including family of students, and alumni and former students of the University.
6. "Related Devices" means realistic replicas of firearms, including such replicas sold or traded as "toys" (other than transparent, brightly colored water guns), paintball guns, BB or pellet rifles and pistols, sling shots, bows and arrows, and crossbows and bolts.
7. "Students" means any person **who (1) has been admitted to or has enrolled or intends to enroll at the University, and (2) has not completed a program of study for which she/he was enrolled. Student status continues whether or not the University's academic program are in session.** ~~in one or more credit or non-credit courses or programs.~~
8. "Volunteer" means a person meeting the criteria of, and selected and supervised according to University Policy 6023, "Guidelines for the Use of Volunteers."
9. "Weapons," means knives (other than knives used for domestic purposes, pen or folding knives with blades less than three inches in length, box cutters and utility knives kept or carried for use in accordance with the purpose intended by the original seller), machetes, straight razors, spring sticks, metal knucks, blackjacks; any flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely, which may be known as a nun chahka, nun chuck, nunchaku, shuriken, or fighting chain; any disc, of whatever configuration having at least two points or pointed blades, which is designed to be thrown or propelled and which may be known as a throwing star or oriental dart, **mace and any electrical conduction weapon including tasers.**

Policy:

1. Firearms, weapons and related devices may not be carried, maintained or kept anywhere on campus, including in automobiles parked on campus, **as limited by the "Application" provisions of this policy, except as permitted and described in paragraph 4.** ~~by employees, students, and volunteers.~~
2. a. During bow and crossbow hunting seasons, bows and crossbows with arrows and bolts may be stored with the ODU Police Department by students residing on campus, and may be so stored at other times for use in organized competitions. The Department shall accept and store bows and crossbows in accordance with Department procedures. These procedures shall make provision for bow and crossbow storage at all times, and for reasonable access to withdraw them; and,

- b. Any student residing on campus having lawful possession of a firearm may store the firearm and ammunition at the ODU Police Department during any hunting season, and at other times for use in organized competitions and at target ranges licensed to do such business. The Department shall accept and store firearms in accordance with Department procedures; provided that such procedures shall make provision for firearms storage at all times, and for reasonable access to withdraw them.
3. For the purpose of the foregoing subparagraphs, bows, crossbows, and firearms shall be brought from their off-campus location directly to the place of storage designated by the Department.
 4. Exceptions to this policy may, for good cause shown, be made at the discretion of the President and University police chief. Any such application shall be in writing, and shall state with particularity the exception sought and the reason for same. Additional information may be required of the applicant, and the application and any additional information may be required to be submitted in the form of an affidavit.
 5. When firearms are carried on campus as permitted by this policy, they shall be carried with the muzzle angled up or down so as to avoid pointing the firearm at oneself, or any other person. All firearms, including those permitted to be concealed, ~~that have~~ having a safety feature shall have the safety in the “on” position. All semi-automatic firearms shall be carried with an empty breech or firing chamber. All revolvers shall be carried with an empty chamber to the immediate left or right of the barrel, depending on whether the cylinder turns clockwise or counterclockwise, and the chamber under the hammer shall be empty as well, unless the revolver is hammerless. All shotguns and other firearms that break to be loaded shall be carried broken and unloaded.
 6. Violations of the foregoing policy shall be reported to the appropriate authority within the University for such disciplinary action as may be appropriate under the circumstances, including suspension, dismissal, ~~and~~ termination and trespass. Failure to report a violation of this policy may itself result in disciplinary action.

NEW BUSINESS

The Rector asked if there was any new business to come before the Board. Mr. Ainslie noted that the University’s entrance sign is being hidden by fencing and suggested that something be done to make it more visible.

With no further business to be discussed, the meeting was adjourned at 2:15 p.m.