



OLD DOMINION UNIVERSITY

CHILDREN'S LEARNING AND RESEARCH CENTER

I D E A FUSION

Half Day Program

Waitlist Application

Children ages 3 to 5

Date of Application _____

Child's Name _____ Date of Birth _____

Sex _____ Phone Number(s) H _____ C _____ W _____

Parent Name _____

Address _____ City _____ Zip _____

E-mail address _____

ODU affiliation

- Sibling of child currently enrolled
- Current ODU Full time faculty or staff
- Full-Time Student UIN _____
- Alumni Year of graduation _____

All applicants must submit a waiting pool application. The pool is consulted when a space in the program is available. Spaces are filled in the following priorities:

1. Sibling of child currently in our program
2. Current ODU Full-time faculty or staff
3. ODU student or alumni
4. Community member

Children must be of the correct age for the classroom available. We also reserve the right to fill spaces based on age and the need to balance classes with boys and girls.

Procedure for notifying parents whose child is next in the pool:

1. The CLRC Staff will determine which child will be offered a spot based on the above criteria.
2. A call will be made to the parents giving them 24 hours to accept or decline the position.
3. Parents declining a spot offered to them will sacrifice their place in the pool and the new application date will be the day they decline.
4. After 24 hours, the spot will be offered to the next child in the pool.
5. Declining a second offer for a spot will remove you from the list. You may re-apply for the waiting list.

Office Use only: Date received _____ CCM _____

Notes:

ODU Children's Learning and Research Center
 Infant and Toddler building, 1020 W. 47th Street, Norfolk, VA 23529 (757) 683-3320
 Preschool building, 4501 Hampton Blvd, Norfolk, VA 23529 (757) 683-4987
 Fax (757) 683-3335