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Office of Student Activities & Leadership  
1071 Webb University Center  
(757) 683-3446

# Leadership Lab 2013

*Friday, February 1, 2013*

*Old Dominion University*

*Webb University Center*

PRESENTED BY



# WORKSHOPS & SESSIONS

## SGA Budgets & Finances

11:00 am, 2pm & 3pm • ■ ◆

**(Required for orgs funded by SGA)**

**Hampton/Newport News Rooms**

*Sharoyn Baker & Keisha Monge, Fiscal Technicians, OSAL  
Otis Johnson & Marietta Madrena, Financial Representatives, Student  
Government Association  
Points and Standards Student Government Association Representative*

Confused about the SGA budget process? Need to submit a budget request for next academic year? This session will help answer all of these questions and walk you through the process of submitting your student organization's budget request and points and standards successfully. New this year, all budgets will be processed through our new student organization portal, OrgSync! This session will walk you through how to use OrgSync for your budgets and is mandatory for all SGA funded organizations!

## Officer Transition

1pm ■ ◆

**Hampton/Newport News Rooms**

*Andrew Fortman, Coordinator for Student Organizations, Office of  
Student Activities and Leadership*

Keep your organization blooming...the old officers are ready to be done and the new officers are clueless! Come find out ways that your organization can effectively transition out officers and train new officers to take over.

## Schedule at a Glance

*You are welcomed to attend any session.*

*Be sure to sign in at each workshop and click "attend" on the event on ORGSYNC too! This will be reflected on your co-curricular transcript.*

<u>Workshop</u>	<u>Time (s)</u>	<u>Room (s)</u>
SGA Budgets & Finance	11am, 2pm, 3pm	Hampton/Newport News Room
Officer Transition	1pm	Hampton/Newport News Room
Involvement and Responsibility: But I Worked So Hard for This!	2pm	James/Lynn River Rooms
Advisor's & the Student Leader's Challenge	12pm	President's Dining (Rector's) Room
Service Based Leadership	1pm	Potomac/York River Rooms
Advisor's Scenarios Round Table	1pm	President's Dining (Rector's) Room
Programming 101	12pm & 3pm	Hampton/Newport News Room & President's Dining (Rector's) Room
Leaving Your Leadership LEGACY	12pm	James/Lynn River Rooms
Using OrgSync to Your Organization's Advantage	2pm & 3pm	U-Center
Student Financial Assistance Program	2pm	President's Dining (Rector's) Room
Making Student Involvement STAND OUT On Your Resume	1pm	James/Lynn River Rooms
Recruitment & Membership Retention	2pm	Potomac/York River Rooms

## Schedule at a Glance

10am-12pm	Workshops (Webb Center)
12pm	Lunch (Hampton/ Newport News Rooms Hallway)
1pm-4pm	Workshops (Webb Center)

**Be sure to sign in at each workshop!  
This will be reflected on your co-  
curricular transcript.**

**Office of Student Activities and  
Leadership  
1071 Webb Center  
757-683-3446(office)  
[http://studentaffairs.odu.edu/  
osal/](http://studentaffairs.odu.edu/osal/)**

## **Involvement and Responsibility: But I Worked So Hard For This!**

**2pm ■**

**James/Lynnhaven River Rooms**  
*T'Airra Belcher, Assistant Hall Director*  
*Leah Young, Assistant Hall Director*

As students develop and become more engaged in the campus community priorities change. If you are facing troubles staying committed to activities and simply finding time for it all this is the session for you. Come and discuss ways to use your time wisely while still being the active member of your organization.

### **The Student Leader Challenge**

(For student organization advisors)

**12pm**

### **President's Dining Room (Rector's)**

*Dionicia Mahler-Rogers & Dr. Dana Burnett*

Gain a better understanding of the five practices of extraordinary leaders. Find out how the student Leader Challenge can impact student leaders in your organizations. Student Organization leaders who attended the Monarch Leaders Retreat earlier this semester are familiar with the practices of the Student Leader Challenge. Learn how you can help your organization implement these practices and continue to thrive.

### **Service Based Leadership**

**1 pm ● ■**

### **Potomac/York River Rooms**

*Tami-Park Farinholt, Coordinator, Center for Service & Civic  
Engagement*

This session will help students learn how to engage in Community Service, Service Learning, and Civic Engagement. We'll discuss how the Center can work for you, the student and present our signature programs along with upcoming opportunities. This session will walk you through **how to use OrgSync to utilize the CSCE!**

### **Programming 101**

**12pm • ■**

**Hampton/Newport News Rooms**

**3pm**

**President's Dining Room (Rector's)**

*Meghan Harr, Coordinator for Activities, Office of Student Activities  
and Leadership*

*Barbara Aultman, Webb Center Scheduling*

Need to know how to program and plan events at ODU? This session will cover event management, including reserving space, policies, catering, media services, contracts, marketing your events and more!! New this year, forms for most of these needs will be processed through our new student organization portal, **OrgSync!** This session will walk you through how to use OrgSync to process your forms!

### **Student Financial Assistance Program**

**2pm • ■ ◆**

**President's Dining Room (Rector's)**

*Latrese Parker, Data Specialist, Office of Finance*

*Grace Mahin, Student Advocate, Office of Finance*

*Diane Dougherty, PR & Marketing Specialist, Office of Finance*

SFA's mission is to offer proactive financial assistance to ODU students from Admissions to graduation in order for students to meet their financial obligations to the University and achieve academic and financial success. Their goal will be to provide one-on-one assistance, to ODU students who experience challenges in paying for college or otherwise fulfilling their financial obligations to the University.

### **Student Leadership Practice Inventory**

OSAL is offering the Student Leadership Practice Inventory (SLPI) to all student organizations. It is a cornerstone of a powerful leadership development model, and it is a quick and easy way for Leaders to rate themselves and begin to take action to improve their leadership performance in:

- Modeling the way
- Inspiring a shared vision
- Challenging the process
- Enabling others to act
- Encouraging the heart

For more information please contact Dionicia Mahler-Rogers at (757)-683-3446 or [dmahlerr@odu.edu](mailto:dmahlerr@odu.edu).

**FSI 2013 Counselor  
Applications Due  
FRIDAY MARCH 8,  
2013**

**SEES Leadership  
Awards April 25, 2013**



# Spring 2013 Leadership Lecture Series

The Leadership Lecture Series is an experience like no other where student leaders can come and learn how to improve their skills as a leader. If you attend three or more of the sessions, you will be rewarded with a Leadership Certificate and Medal to wear at graduation!! Time to GROW!

## **Session 2: "Motivating Yourself & Others "**

Don Stansberry, Dean of Students

Wednesday, February 6, 2013 at 12:00 pm Hampton/Newport News Rooms

## **Session 3: "The Leader's Image"**

Lisa Sinclair, Web Communications Specialist & University Social Media Administrator

Wednesday, February 20, 2013, 12:00 pm Hampton/Newport News Rooms

## **Session 4: "The Journey"**

Lesa C. Clark, Assistant Dean, Office of Intercultural Relations

Wednesday, March 6, 2013, 12:00 pm Hampton/Newport News Rooms

## **Session 5: "Spirituality and Leadership"**

Roman Catholic Priest—Father Jim Parke

Muslim Leader—Imam Vernon Fareed

Rabbi—Michael Panitz

Wednesday, March 20, 2013, 12:00 pm Hampton/Newport News Rooms

## **Session 6: "Successful Officer Transition"**

Andrew Fortman, Coordinator for Student Organizations, Office of Student Activities and Leadership

Wednesday, April 10, 2013, 12:00 pm Hampton/Newport News Rooms

RSVP/Register Online at  
**ORGSYNC:** [www.odu.orgsync.com](http://www.odu.orgsync.com)

## **Advisors Scenarios Roundtable**

**1pm**

(For student organization advisors)

### **President's Dining Room (Rector's)**

*James D. Wright, Associate University Counsel*

*Traci Daniels, SEES Advisor/Special Assistant to the VP*

*Dr. Dana Burnett*

*Dionicia Mahler-Rogers*

As advisors there are times when we are face with tough decisions. Bring your scenarios and join the round table discussion. A team will be available to give advice on common scenarios and ODU's policies.

## **Using OrgSync to your Organization's Advantage**

**3pm & 4pm** • ■ ◆

### **U-Center (computer stations)**

*Fred Tugas, Programming Assistant for Student Organizations*

*ODU Out, Organizational Representatives*

This session will provide in-person training for students to learn how to manage student organization rosters, forms, feeds, councils, and more, while tracking your personal co-curricular transcript on OrgSync as well! Come see how other organizations on campus have been successful with OrgSync as a model for your organization success!

## **Making Student Involvement STAND OUT on Your Resume**

**1pm** ■ ◆

### **James/Lynnhaven River Rooms**

*Chantal Matthews, Assistant Hall Director, Univ. Village Apartments*

*Amber Steele, Assistant Hall Director, Univ. Village Apartments*

Campus involvement is the most exciting form of professional development. You put in long hours and work diligently to grow your student organizations. Your dedication to your organization can make your resume STAND OUT in a crowd of resumes when applying for jobs or to graduate programs. Learn how to make your involvement on campus work for you!

## Recruitment & Membership Retention

2pm ■ ◆

### Potomac/York River Rooms

*Christopher Jefferson, Associate Director, Office of Student Activities and Leadership*

We all know that one size never fits all however many organizations program and provide resources that cater to one type of audience. If you really want to improve your recruitment and retention you have to think outside the box. Attend this session and walk away with new strategies aimed at accommodating the needs/interests of your members and perspective members at all levels!

## Leaving Your Leadership LEGACY

12 pm ◆

### James/Lynnhaven River Rooms

*Elyse Gambardella, Coordinator for Leadership, Office of Student Activities and Leadership*

How can I leave my organization better than I left it? What kind of legacy have I brought to my organization and ODU? How will my impact affect fellow members present and future? Come to this session to develop answers to these questions for your own personal fulfillment and to help the future of your organization!

## Are you a part of the ODU LEADER'S LISTSERV?

<http://list.odu.edu/listinfo/oduleaders>

Share ideas, network with other leaders, get details of upcoming events, and promote your organization's events.

## ODU's Comprehensive Leadership Program

ODU's Comprehensive Leadership Program focuses on self-awareness, ethical leadership, integrity, and service. It gives students the resources and opportunities to become a successful leader and truly develop their leadership skill-set to their fullest capacity, while making a positive impact. The program consists of three developmental phases:

### Emerging Leaders (●)

The Emerging Monarchs phase of the Comprehensive Leadership Program focuses on the self and transitions into leadership within the community and student organizations. The program includes workshops, various co-curricular activities, an overnight retreat, and an online forum.

### Developing Leaders (Sophomore/Junior) (■)

The Developing Monarchs phase focuses on the group and examines the areas of collaboration, common purpose, and controversy with civility. The program includes workshops, various co-curricular activities, and hands on leadership roles and experiences.

### Monarch Leaders (Junior/Senior) (◆)

The Monarch Leaders phase focuses on citizenship and provides participants engagement opportunities in the ODU and Norfolk communities. The program includes workshops, various co-curricular activities, and hands on leadership roles, facilitation, and mentoring experiences.

There are a series of workshops offered which focus on individual, group, and society. Each student in this program is required to attend 3 workshops for each area, for a total of 9 workshops over their duration of their academic career. These workshops are offered each semester during the following:

*Leadership Lecture Series:* These sessions are offered on Wednesdays at noon throughout each semester.

*Leadership Labs/Tech Labs:* Each semester, there is a day scheduled with various workshops that students can attend. These workshops focus on basic essentials and skills needed to become a successful leader. In this program, look for the signs indicated above to determine which workshops best meet your needs as an emerging (●), developing (■) & Monarch leader (◆).