

STAFF DREAM FUND APPLICATIONS ARE NOW BEING RECEIVED

Human Resources is pleased to announce the opening of the 2020 University Staff Dream Fund program. Privately funded through an Educational Foundation Endowment and first launched in 2008, this program, provides monetary awards and/or paid time off for fulltime classified staff and administrative and professional faculty members to fulfill a long-held dream such as pursuing studies in an area unrelated to work, traveling to another country or visiting family far away.

Proposals are reviewed by a Screening Committee of representatives from Administration and Finance, Academic Affairs, Student Engagement and Enrollment Services, University Advancement, HACE, AUA, and Athletics. Then, final selection is made by a Selection Committee comprised of the VP for Advancement, VP for Human Resources, and the Employee Relations Manager.

The recipient(s) will be selected based upon merits of their proposal, past service and their promise of future service to ODU. The award(s) will be announced in late spring and funding will be made available in July.

Eligibility:

- ◇ Full-time classified staff and administrative and professional faculty
- ◇ Minimum of five consecutive years of ODU service
- ◇ Satisfactory or higher performance evaluations
- ◇ No active disciplinary actions
- ◇ State recognition policies apply.

The application process opens on **March 2, 2020**. Proposals are due to the Department of Human Resources by **April 10, 2020**. A description of the program, including selection criteria and proposal form are available on the [Human Resources website](https://www.odu.edu/facultystaff/awards-recognition/staff-dream-fund), <https://www.odu.edu/facultystaff/awards-recognition/staff-dream-fund>.

Proposal Packets must contain:

- ◇ A completed online proposal (link below) which includes:
 - ◇ A thorough description of the dream and the reasons for it (*Please note: Awards are not intended to address personal/financial hardships, emergencies or job-related professional development.*)
 - ◇ A budget/financial plan for achieving the dream
 - ◇ A statement of intent to remain at Old Dominion University for the foreseeable future
- ◇ [Letter of support from a direct supervisor](#) indicating the candidate is a valuable and meritorious employee
- ◇ [Letter of support from an Old Dominion University colleague](#)

To access the Staff Dream Fund Application, click the following link:
[2020 Staff Dream Fund Nomination Form](#)