



OLD DOMINION UNIVERSITY

CHILDREN'S LEARNING AND RESEARCH CENTER

I D E A FUSION

ODU CLRC

1520 W. 48th St.

Norfolk, VA 23529

Phone (757) 683-3320

Fax (757) 683-3335

Application fee: \$15.00 (check or money order only- payable to ODU CLRC and attached to this application) *This fee is credited towards the material fee when child is accepted into the program. The fee is nonrefundable.

Date of Application_____

Child's Name_____ Date of Birth_____

Sex_____ Phone Number(s) H_____ C_____ W_____

Parent's Name(s)_____

Address_____ City_____ Zip_____

E-mail address_____

ODU affiliation: Sibling of child currently in our program?_____ Faculty/Staff? _____

Full-Time Student?_____ UIN#_____ Alumni? _____ Year of graduation_____

All applicants must submit a waiting pool application. The pool is consulted when a space in the program is available. Spaces are filled in the following priorities:

1. Sibling of child currently in our program
2. Current ODU Full-time faculty or staff
3. ODU student or alumni
4. Community member

Children must be of the correct age for the classroom available. We also reserve the right to fill spaces based on the need to balance classes with boys and girls.

Procedure for notifying parents whose child is next in the pool:

1. The CLRC Staff will determine which child will be offered a spot based on the above criteria.
2. A call will be made to the parents giving them 24 hours to accept or decline the position.
3. Parents declining a spot offered to them will sacrifice their place in the pool and the new application date will be the day they decline.
4. After 24 hours, the spot will be offered to the next child in the pool.
5. Declining a second offer for a spot will remove you from the list. You may re-apply for the waiting list.

The waiting list will be updated annually by mail every March. You must renew your information annually to remain on the list.

Office use only: Fee Attached_____ Check number_____ Date received_____ CCM _____

Contact with applicant_____
