

## **Office of Intercultural Relations**

### **Advocate & Ally Engagement Graduate Assistantship**

**Direct Supervisor:** Associate Director for Intercultural Initiatives, Office of Intercultural Relations

**Contact:** Jasmine Omorogbe, [jomorogb@odu.edu](mailto:jomorogb@odu.edu), 757-683-4406.

**Purpose:** The Graduate Assistant for Advocate & Ally Engagement coordinates educational programming and services through the Office of Intercultural Relations for Student Engagement & Enrollment Services. The GA is an integral part of the Safe Space Committee as well as the Spectrum Floor Community Education Team.

#### **Qualifications & Skills:**

- ❖ Demonstrated knowledge on cultural dimensions and frameworks that impact and influence LGBTQ communities and individuals
- ❖ Demonstrated ability/skills in working with the LGBTQ collegiate student population
- ❖ Experience coordinating and implementing programs, activities, and events
- ❖ Demonstrated leadership qualities and abilities.
- ❖ Demonstrated level of cultural competency
- ❖ Ability to engage and interact with diverse populations.
- ❖ Excellent interpersonal and communication skills.
- ❖ Demonstrated organizational skills and ability to focus on details.
- ❖ Computer competency

#### **Job Functions & Responsibilities:**

- ❖ Serve on the Safe Space Committee as an active member & assist with Ally Certification training
- ❖ Liaise with relevant student organizations, LGBT Alumni Club, LGBT Caucus and other campus and community constituents
- ❖ Coordinate, market and implement the Lavender Reception
- ❖ Collaborate with Housing and Residence Life on programming for the Spectrum Floor
- ❖ Support SEES in collecting assessment data
- ❖ Serve as a student spokesperson for gender and sexuality inclusion at fairs, information sessions and classroom presentations
- ❖ Execute evening and weekend programming as needed

#### **Academic and professional knowledge and skills derived from experience:**

- ❖ Experience in program development and event management
- ❖ Enhanced professional, academic and social networking skills
- ❖ Experience in curriculum development & training
- ❖ Experience collaborating with other campus departments, offices and organizations
- ❖ Improved intercultural communication and critical thinking skills
- ❖ Trouble-shooting and problem-solving skills
- ❖ Enhanced research and analysis skills
- ❖ Experience navigating and working with diverse communities

**Length of Assistantship:** 1 year (Tuition waiver is unavailable for the 2015-16 term)

**Hours & Stipend:** 20 hours/week | \$10,000

**To apply:** Please submit your resume, cover letter, and a list of references to Jasmine Omorogbe, Associate Director for Intercultural Initiatives, [jomorogb@odu.edu](mailto:jomorogb@odu.edu). Interviews will be conducted on a rolling basis.