

Fall 2016

Tax & Travel Signature Days

**Thursday-Friday
17-18 November 2016**

9:00 am—3:00 pm

**LOCATION: Conference Room, 1st Floor
ODU Research Foundation, 4111 Monarch Way**

Will you be continuing employment on-campus OR receiving an athletic scholarship in 2017?

If yes, you are required to complete the 2017 tax package for the ODU and/or the ODU Research Foundation payroll offices. Failure to complete the tax package may result in being taxed at a much higher rate or an interruption of pay.

Go to our VISA website and RSVP no later than [16 November 2016](#) at 12 noon.

Are you traveling outside the U.S. during the holidays?

If you are an F or J visa holder leaving the U.S. during an upcoming break and returning to continue studies, your visa document must be signed by VISA so you can re-enter the U.S.

- Check LeoOnline and make sure you have no registration holds.
- Bring your passport, current I-20/DS-2019 (and your dependents' forms as well).

Tax, Travel Signature & Visa Status Check Days are co-sponsored
by VISA and ODU Research Foundation

QUESTIONS? PLEASE E-MAIL: INTLSTU@ODU.EDU