***This is just a reminder of the Current University Continuance Policy***

 ***(I wish you much success on finals.)***

**Academic Probation**

A student is placed on academic probation when the student's cumulative GPA falls below 2.0 for two consecutive semesters of attendance, including summer sessions.  Students on academic probation are expected to improve their cumulative GPA by achieving a semester GPA of 2.0 or better during each semester of attendance.  A student who achieves a cumulative GPA of at least 2.0 is removed from academic probation and placed in good academic standing.  Students on academic probation are **required** to meet regularly with their advisor during their next semester of attendance.  A student on academic probation **may not** enroll in more than 14 credits per semester of attendance (no more than six credits in the summer sessions, and no more than one course in any single summer session).

**Failure to achieve a 2.0 semester GPA at the end of a fall or spring semester while on probation results in academic suspension.**

**Academic Suspension**

Academic suspension occurs when a student on academic probation does not maintain a 2.0 SEMESTER GPA.  Students who are suspended will follow the matrix below to determine how long they must separate from the University.

First Academic Suspension:

|  |  |
| --- | --- |
| **Suspended**  | **Must Separate from ODU for:** |
| Fall term  | Spring term |
| Spring term | Summer and Fall terms  |

**If this is your SECOND suspension:**

**Student must separate from Old Dominion University for a mandatory five years.**

**IMPORTANT DATES TO REMEMBER:**

* **By May 15th – Academic standing (Academic Warning, Probation, Suspension) emails will be sent out.**
* **By May 15th – Academic Suspension letters will be mailed to your permanent address (check leo-online for permanent address)**
* **May 20th- Academic Suspension Appeals are Due (with documentation) by 5:00pm**
* **May 22nd -Suspension appeal decisions are made by 5:00pm (Decisions will be placed on students academic transcript and notified by email and by letter of the decision shortly after; no decisions are give over the phone),**

**If suspended you have the right to an appeal:**

 **Appeal Suspension**

According to page 67 of the 2012-13, Undergraduate Catalog, the Suspension Appeal process is provided for students who can provide **valid documentation of extenuating circumstances which contributed to their suspension.**  Only students with extenuating circumstances (death in family, medical complications or chronic conditions, personal or family emergency, overwhelming work schedules, dorm mate conflict, relationship conflict or other uncontrollable circumstances) will be accepted for review by the Appeals Committee.  In addition, students must provide a plan for how the extraordinary event(s) have been resolved and provide proof to the Appeals Committee that further difficulties will not occur if the student is allowed to continue coursework in the next semester.

**NOTE: Students without documentation will not be able to appeal their suspension**.

Decisions by the appeals committee are final.

NOTE: Please be aware of the specified deadlines; late submissions will not be considered.

|  |  |  |
| --- | --- | --- |
| **Suspension date** | **Deadline to submit form and documentation** |  **Decision posted to LEO transcript** |
| May 2013 | May 20, 2013 by 5:00pm | May 22, 2013 |

 Students may submit appeals by either:

1) Fill out the suspension appeal form electronically [Suspension Appeal Form](http://ww2.odu.edu/forms_admin/viewform.php?formid=14198)

2) Print the [suspension appeal form](file:///C%3A%5CUsers%5Ccstringf.ODUNET%5CDocuments%5Csuspensionappealform2012.doc) and fax to 757-683-6884

Regardless of which method you choose to submit your appeal, please fax your supporting documentation to 757-683-6884 or deliver by hand to the Office of Continuance in the Student Success Center.

The Office of Continuance can assist you in developing a success plan, should your appeal be denied or you elect to voluntarily sit out for the required first suspension.  To schedule an appointment, please email advisor@odu.edu from your Old Dominion University email account, making sure to include your UIN, major, day time phone number, and the most convenient days/times you can meet.  An advisor will email you back with your appointment day and time.  You may also call the office at 757-683-3699.

Christine Stringfield-Ricks

Director of Sophomore Success and Continuance Officer

Old Dominion University

Student Success Center, Room 2008 (2nd floor)

Norfolk, VA 23529

cstringf@odu.edu

757-683-3718

757-683-6884 (fax)

Academic Continuance website: <http://uc.odu.edu/continuance/>

NOTICE TO ALL:

All students are required to activate and check their ODU e-mail accounts.

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"Students are held individually responsible for the information contained in the University Catalog.  Failure to read and comply with University regulations will not exempt students from whatever penalties they may incur." - Table of Contents, University Catalog