The University Women’s Caucus and the Association of University Administrators invite you to the 4th Annual

***Thriving as AP Faculty Workshop***

**10 Things you need to Know about Budget and Finance**

*Deborah Swiecinski, Associate Vice President, Administration and Finance*

**Taking Charge of Your University Destiny**

**Part 1: What AP Faculty Should Know About Policies, AP Handbook…**

*September Sanderlin, Acting Vice President, Human Resources*

**Part 2: Growing your Career Path**

 *AP Faculty Panel*

**Q & A**

**Friday, October 26, 2012**

**2:00-4:00 Workshop, 4:00-5:00 Reception**

**Cape Charles Room, Webb Center**

Please RSVP to Sheila Powell (spowell@odu.edu) by noon on Friday, October 19th